

January 25, 2023

To The Listing Department BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001  Scrip Code: 539658	To The Listing Department National Stock Exchange of India Limited, Exchange Plaza, 5th Floor, Plot no. C/1, G Block, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051  Scrip Code: TEAMLEASE
---	---

Dear Sir/Madam,

**Sub:** TeamLease Services Limited (“TeamLease”/the “Company”) - Intimation of Board Meeting – Buy Back of Equity Shares of TeamLease and Closure of the Trading Window

**Ref:** Regulation 29 (1) (b) of Securities and Exchange Board of India (“SEBI”) Listing Obligations and Disclosure Requirements Regulations, 2015 as amended (“SEBI LODR Regulations”)

With reference to the above-mentioned subject and in compliance with the provisions of Regulation 29 (1) (b) of SEBI LODR Regulations, we wish to hereby inform you that the meeting of the Board of Directors of the Company is scheduled to be held on Friday, February 03, 2023, at 10:00 A.M. IST, inter-alia, to consider and if deem fit, to review, consider and approve the proposal for buyback of the equity shares of the Company as well as matters related / incidental thereto.

We also hereby inform that in view of the above scheduled Board Meeting and pursuant to the Company’s Code of Conduct for Prohibition of Insider Trading (“Code”) read with SEBI Prohibition of Insider Trading Regulations, 2015 including amendments thereof, the trading window for dealing in the securities of the Company shall continue to be closed for all the designated persons and their immediate relatives (as defined in the Code) from January 30, 2023 and shall remain closed till 48 hours after the conclusion of the aforesaid Board Meeting scheduled to be held on Friday, February 03, 2023 i.e. till February 07, 2023 (both days inclusive).

Enclosed Intimation dated January 05, 2023, for closure of the trading window from January 01, 2023 till January 27, 2023, (both days inclusive) pertaining to the meeting of the Board of Directors of the Company scheduled on Wednesday, January 25, 2023 to consider, inter-alia, the Unaudited Standalone and Consolidated Financial Results of our Company for the quarter ended December 31, 2022 amongst other routine matters.



Further, as per the SEBI Listing Regulations, the notice of the Board Meeting would be available on the website of the Company, i.e., <https://group.teamlease.com/>., BSE Limited, i.e., [www.bseindia.com](http://www.bseindia.com) and National Stock Exchange of India Limited i.e., [www.nseindia.com](http://www.nseindia.com).

Kindly take the above information on record as per SEBI LODR Regulations and oblige.

Thanking You.

Yours faithfully,

For **TeamLease Services Limited**

**Alaka Chanda**

**Company Secretary and Compliance Officer**

Encl.: As stated above

January 05, 2023

To Listing Department BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001  Scrip Code: 539658	To Listing Department National Stock Exchange of India Limited, Exchange Plaza, 5th Floor, Plot no. C/1, G Block, Bandra Kurla Complex, Bandra(E), Mumbai - 400 051  Scrip Code: TEAMLEASE
---	--

Dear Sir/Madam,

**Sub:** TeamLease Services Limited (TeamLease/Company) - Intimation of Q3 Board Meeting for Financial Year 22-23 and Closure of Trading Window

**Ref:** Regulation 29 (1) (a) of Securities and Exchange Board of India (SEBI) Listing Obligations and Disclosure Requirements (LODR) Regulations, 2015

With reference to the above-mentioned subject and in compliance with the provisions of Regulation 29 (1) (a) of SEBI LODR Regulations, 2015, we hereby inform you that the meeting of the Board of Directors of the Company is scheduled to be held on Wednesday, January 25, 2023 at 10:30 A.M. IST to consider, *inter-alia*, the Unaudited Standalone and Consolidated Financial Results of our Company for the quarter ended December 31, 2022 amongst other routine matters.

We also hereby inform that in view of the above scheduled Board Meeting and in terms of the Company's Code of Conduct for Prohibition of Insider Trading (Code) read with SEBI Prohibition of Insider Trading Regulations, 2015 including amendments thereof, the Trading Window for dealing in the securities of the Company was closed for all the designated persons and their immediate relatives (as defined in the Code) from January 01, 2023 and shall remain closed till January 27, 2023. (both days inclusive).

The Notice of the Board Meeting shall also be available on the website of the Company at <https://group.teamlease.com/>.

Kindly take the above information on record as per SEBI LODR Regulations 2015 and oblige.

Thanking You.

Yours faithfully,

For **TeamLease Services Limited**

**ALAKA**  
**CHANDA**  
Digitally signed by  
ALAKA CHANDA  
Date: 2023.01.05  
17:04:01 +05'30'

**Alaka Chanda**  
**Company Secretary and Compliance Officer**