

To
The Corporate Relationship Department
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street, Fort
Mumbai – 400 001

June 27, 2022

Re: Newspaper Publication of Notice of 61st AGM and Book Closure

Dear Sirs,

We enclose for your perusal and records, a copy each of the Notice regarding the 61st Annual General Meeting of the Company scheduled to be held on July 21 2022, which was published in 'The Financial Express' and 'Lok Satta' on June 25, 2022.

Also enclosed for your perusal and records, a copy of the Notice for Book Closure pursuant to section 91 of the Companies Act, 2013 which was published in 'The Financial Express' and 'Lok Satta' on June 25, 2022.

Kindly take the information on records and oblige.

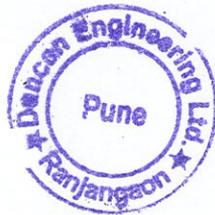
Thanking you,

Yours Faithfully,

For Duncan Engineering Limited



Rajib Kumar Gope
Company Secretary



Duncan Engineering Limited

(Formerly known as Schrader Duncan Limited)

Registered Office & Plant

F-33, Ranjangaon MIDC, Karegaon, Tal. Shirur, Dist. Pune - 412 220. India

Telephone : +91 2138 660-066 Fax : +91 2138 660-067

Email : del@duncanengg.com Web : www.duncanengg.com

CIN : L28991PN1961PLC139151

DUNCAN ENGINEERING LIMITED

CIN: L28919PN191212013
 Regd Office: F-33 Ranjanpuri MIDC, Karegaon, Tal. Shirur, Pune-412 220
 Website: www.duncanengg.com, E-mail: companyoffice@duncanengg.com
 Ph: 020-29600066

NOTICE OF 51st ANNUAL GENERAL MEETING

Notice is hereby given that:-

- The 51st Annual General Meeting of the Company will be held on Thursday, July 21, 2022 at 10:00 A.M. (IST) through Video Conference ("VC") / Online Audio Visual Meeting ("OAVM") therein after referred to as "electronic mode") to transact the business, as set out in the Notice of the Annual General Meeting. The venue of the Meeting shall be deemed to be the Registered office of the Company.
- In view of the continuing Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its Circular No. 20 dated May 5, 2020 read with Circular No. 14 dated April 9, 2020, Circular No. 17 dated April 13, 2020, General Circular No. 02/2021 dated January 13, 2021 and General Circular No. 02/2022 dated May 5, 2022 (hereinafter collectively referred to as "MCA Circulars") permitted the holding of Annual General Meeting through VC or OAVM without the physical presence of Members at a common venue. In compliance with these MCA Circulars and the relevant provisions of the Companies Act, 2013 and the SEBI Listing Obligations and Disclosure Requirements (Regulations), 2015, the Annual General Meeting of the Members of the Company will be held through VC/OAVM.
- The Notice of the Annual General Meeting along with the Annual Report for the financial year 2021-22 is being sent only by electronic mode to those Members whose email addresses are registered with the Company/Depositories in accordance with the aforesaid MCA Circulars and circular issued by SEBI dated May 12, 2020. Members may note that the Notice of Annual General Meeting and Annual Report for the financial year 2021-22 will also be available on the Company's website www.duncanengg.com, website of BSE Limited at www.bseindia.com. Members can attend and participate in the Annual General Meeting through VC/OAVM facility only. The instructions for joining the Annual General Meeting are provided in the Notice of the Annual General Meeting. Members attending the meeting through VC/OAVM shall be counted for the purposes of reckoning the quorum under Section 103 of the Companies Act, 2013.
- The Company is providing remote e-voting facility ("remote e-voting") to all its Members to cast their votes on all resolutions set out in the Notice of the Annual General Meeting. Additionally, the Company is providing the facility of voting through e-voting system during the Annual General Meeting ("e-voting"). Detailed procedure for remote e-voting is provided in the Notice of the Annual General Meeting.
- The dispatch of the notices of AGM & Annual Report via email has been completed on June 24, 2022.
- Registration of email ID and Bank Account details:**
 In case the shareholder's email ID is already registered with the Company/ its Registrar & Share Transfer Agent ("RTA"/Depositories, log in details for e-voting are being sent on the registered email address.
 In case the shareholder has not registered his/her email address with the Company/its RTA/Depositories and/or not updated the Bank Account mandate for receipt of dividend, the following procedures to be followed:
 (i) Kindly send the hard copies of the supporting documents like bank passbook to the RTA i.e. Link Intime India P Ltd to their office situated in Pune.
 (ii) In the case of Shares held in Demat mode:
 The shareholder may please contact the Depository Participant ("DP") and register the email address and bank account details in the demat account as per the process followed and advised by the DP.
 Members holding shares in physical or unregistered form, as on cut-off date July 14, 2022 may cast their vote electronically on the Ordinary Business set out in the Notice of AGM through electronic voting system of Link Intime India Private Limited "INSTAVOTE" from a place other than the venue of AGM ("remote e-voting"). All the members are informed that:
 1. The Ordinary Business set out in the Notice of AGM may be transacted through voting by electronic means.
 2. The remote e-voting shall commence on July 18, 2022 (10 A.M. IST) and ends on July 20, 2022 (5 P.M. IST).
 3. The cut-off date for determining the eligibility to vote by electronic means at the AGM is July 14, 2022.
 4. The notice of AGM is available at the Company website www.duncanengg.com and also on the LINK INTIME'S website <http://www.linkintime.co.in>.
 5. In case the shareholders have any queries or issues regarding e-voting, please refer the Frequently Asked Questions ("FAQs") and Instavote e-voting manual available at <https://instavote.linkintime.co.in>, user help section or write an email to enobices@linkintime.co.in or Call: +91 20-48914473, 022-49188000 or send E-mail to the Company Secretary of the Company.
- M/s. Vaibhav Associates, Practising Company Secretary, Pune (C.P. No. 11392 Membership No. ACS 5675) has been appointed as scrutineer to scrutinize the e-voting process and casting of votes through e-voting during AGM in a fair and transparent manner. The e-voting results and Scrutineer's report shall be placed on the website of the Company, i.e. www.duncanengg.com immediately after declaration of results and shall be forwarded to the Stock Exchange where shares of the Company are listed.

For Duncan Engineering Limited

Place: Pune
 Date: June 25, 2022

Rajit Kumar Ojpe
 Company Secretary

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DUNCAN ENGINEERING LIMITED
 CIN: L22991PN1995PLC138151
 Regd Office: F-23 Rangajon MDC
 Kalyani, Tal. Shivaj, Pune-412 220
 Website: www.duncanengg.com
 E-mail: compliance@dnengduncanengg.com
 Ph: 020-38860066

BOOK CLOSURE
 Notice pursuant to Section 91 of Companies Act, 2013 is hereby given that the Registrar of Members of the Company will remain closed from Friday, July 15, 2022 to Thursday, July 21, 2022 (both days inclusive) for the purpose of Annual General Meeting. This said information is available in the website of the Company, www.duncanengg.com and also on the website of the stock exchange, www.bseindia.com.

By Order of the Board
 Duncan Engineering Limited
 Floor - Pune Ragh Kumar Gope
 Date: 25.06.2022 Company Secretary

