

MCS Share Transfer Agent Limited

383, Lake Gardens, 1st Floor, Kolkata - 700045

Phone : 033-40724051/53, Email : mcsta@rediffmail.com, CINNO.U67120WB2011PLC165872

MCSSTA/SURAJ/LOSS

29.09.2022

To
Suraj Products Limited
Vill : Barpali,
P.O. Kesarmal, Rajgangpur,
Dist- Sundargarh
Pin – 770017 (Odisha)

Dear Sir/Madam,

Re : INTIMATION REGARDING LOSS OF SHARE CERTIFICATE

As per SEBI's Notification No. SEBI/LAD - NRO/GN/2015 - 16/013 dated 02.09.2015 vide Sub-clause 3 of Clause 39 on the above captioned subject, we would like to inform you that the following share certificate has been lost reported by the shareholder(s).

Sl. No.	Name of the Share-holder	Share Certificate Nos.	Distinctive. Nos.		No. of Shares	Folio No.
			From	To		
1	ARJUN KUMAR GAYEN SWAPNA GAYEN	28661	4362801	4362900	100	A0016 44

This is for your information and doing the needful.

Thanking you,

Yours faithfully,
For MCS Share Transfer Agent Limited

Authorised signatory

LCC

Date: 26/9/2022

To
MCS SHARE TRANSFER AGENT LTD.,
383, Lake Gardens, 1st Floor,
Kolkata - 700045

Sub:- Issue of duplicate certificates for 100 shares of Suraj Products Limited

Ref: your e-mail dated 21.09.2022

Dear Sir,

With reference to your above mentioned e-mail dated 21.09.2022, I, Sri Arjun Kumar Gayen and my wife Smt. Swapna Gayen (who are the registered holders of Folio No./Client ID No. – A001644 – Unit : Suraj Products Limited) are requesting you to please issue duplicate certificates for loss of 100 shares of Suraj Products Limited.

We are submitting herewith the following documents as per your requirements :-

- 1) Self attested copy of Aadhar Card and PAN Card of the registered holders (Sri Arjun Kumar Gayen and Smt. Swapna Gayen).
- 2) Cancelled cheque
- 3) Demat A/C No. 11504002

Thanking you,

Yours faithfully,

Arjun K. Gayen
(Arjun Kumar Gayen)

Mob. No. :- 9681663516

Communication Address :- Vill. – Ghanashyampur,
P.O. – Benipur, P.S. – Magrahat,
Dist. – South 24 Parganas, Pin - 743355

Encl : As stated above

CONFIRMED
29 SEP 2022
MCS Share Transfer Agent Ltd.
KOLKATA -700 045