

# इंडियन रेलवे फाइनेंस कॉर्पोरेशन लिमिटेड

(भारत सरकार का उद्यम) (सीआईएन L65910DL1986GO1026363)

पंजीकृत कार्यालयः यूजी फ्लोर, ईस्ट टॉवर, एनबीसीसी प्लेस, भीष्म पितामह मार्ग, प्रगति विहार, लोधी रोड, नई दिल्ली – 110003

दूरभाषः +91-011- 41063717 ई-मेलः <u>info@irfc.co.in</u>, वेबसाइटः <u>https://irfc.co.in/</u>

## INDIAN RAILWAY FINANCE CORPORATION LTD.

(A Government of India Enterprise) (CIN: L65910DL1986GOI026363)
Regd. Office: UG Floor, East Tower, NBCC Place, Bhisham Pitamah Marg, Pragati Vihar, Lodhi Road, New Delhi - 110003
Phone: +91-011- 41063717 E-mail: info@irfc.co.in, Website: https://irfc.co.in/

No: IRFC/SE/2023-24/31 23rd August 2023

**National Stock Exchange of India Limited** 

Listing department, Exchange Plaza, Bandra- Kurla Complex, Bandra (E)

Mumbai- 400 051 **Scrip Symbol: IRFC** 

**BSE Limited** 

Listing Dept / Dept of Corporate Services, PJ Towers, Dalal Street,

Mumbai -400 001 Scrip Code: 543257

## Sub: Business Responsibility & Sustainability Report (BRSR) for FY 2022-23

Sir/ Madam,

Pursuant to Regulation 34(2)(f) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the Business Responsibility and Sustainability Report (BRSR) for the Financial Year 2022-23, which also forms part of the Annual Report for Financial Year 2022-23.

This is submitted for your information and record.

Thanking You,

For Indian Railway Finance Corporation Limited

(Vijay Babulal Shirode) Company Secretary & Compliance Officer

Enclosure: As Above



## **ANNEXURE-III**

# **Business Responsibility & Sustainability Report**

## **SECTION A: GENERAL DISCLOSURES**

## I. Details of the listed entity

	_
Corporate Identity Number (CIN) of the Listed Entity	L65910DL1986GOI026363
Name of the Listed Entity	Indian Railway Finance Corporation Limited
Year of incorporation	12 <sup>th</sup> December, 1986
Registered office address	UG Floor, East Tower, NBCC Place, Bhisham Pitamah Marg,
	Pragati Vihar, Lodhi Road, New Delhi-110003
Corporate address	UG Floor, East Tower, NBCC Place, Bhisham Pitamah Marg,
	Pragati Vihar, Lodhi Road, New Delhi-110003
E-mail	investors@irfc.co.in
Telephone	+91-011-41063717
Website	https://irfc.co.in/
Financial year for which reporting is being done	FY 2022-23
Name of the Stock Exchange(s) where shares are	National Stock Exchange of India Limited (NSE)
listed	BSE Limited (BSE)
Paid-up capital	₹1,306.85 crores (As on March 31, 2023)
Name and contact details (telephone, email address)	Chairman & Managing Director
of the person who may be contacted in case of any	011-41063717
queries on the BRSR report	cmd@irfc.co.in
Reporting boundary - Are the disclosures under	The disclosures are made in this report on a standalone basis.
this report made on a standalone basis (i.e., only	
for the entity) or on a consolidated basis (i.e., for	
the entity and all the entities which form a part of its	
consolidated financial statements, taken together).	
	Name of the Listed Entity Year of incorporation Registered office address  Corporate address  E-mail Telephone Website Financial year for which reporting is being done Name of the Stock Exchange(s) where shares are listed Paid-up capital Name and contact details (telephone, email address) of the person who may be contacted in case of any queries on the BRSR report Reporting boundary - Are the disclosures under this report made on a standalone basis (i.e., only for the entity) or on a consolidated basis (i.e., for the entity and all the entities which form a part of its

## II. Products/services

## 14. Details of business activities (accounting for 90% of the turnover):

Sr. No.	Description of main activity	Description of business activity	% of turnover of the entity	
1.	Other financial service activities, except	Financial leasing	97.25%	
	insurance and pension funding activities			

## 15. Products/Services sold by the entity (accounting for 90% of the entity's Turnover):

Sr. No.	Description of main activity	NIC Code	% of total turnover contributed	
1.	Other financial service activities- Financial Leasing	64910	97.25%	

#### III. Operations

## 16. Number of locations where plants and/or operations/offices of the entity are situated:

Location	cation Number of plants		Total	
National	-	01	01	
International	-	-	-	

## 17. Markets served by the entity\*

#### a. Number of locations

Location	Number
National (No. of States & UT)	36
International (No. of Countries)	-

<sup>\*</sup>Company is receiving Lease & Interest income from India

#### b. What is the contribution of exports as a percentage of the total turnover of the entity?

The Company is registered as a Systemically Important Non–Deposit taking Non-Banking Financial Company (NBFC – ND-SI) and Infrastructure Finance Company (NBFC- IFC) with Reserve Bank of India (RBI). The contribution of exports to the turnover of the Company was Nil for the financial year 2022-23.

#### c. A brief on types of customers

IRFC a Govt. of India undertaking under the Ministry of Railways plays a significant role in funding the Indian Railways. The primary objective of IRFC is to meet the predominant portion of 'Extra Budgetary Resources' (EBR) requirement of the Indian Railways through market borrowings at the most competitive rates and terms. The Company's principal business therefore is to borrow funds from the financial markets to finance the acquisition / creation of rolling stock assets, leasing of railway infrastructure assets, and lending to other entities under the MoR.

#### IV. Employees

#### 18. Details as at the end of financial year:

## a. Employees and workers (including differently abled):

Sr.	Particulars	Total (A)	Male		Female	
No.	Fai ticulai 5	Total (A)	No. (B)	% (B / A)	No. (C)	% (C / A)
		Eı	mployees			
1.	Permanent (D)	41	33	80.49%	8	19.05%
2.	Other than Permanent (E)	1	1	100%	-	-
3.	Total employees (D + E)	42	34	80.95%	8	19.05%
		,	Workers			
4.	Permanent (F)	-	-	-	-	-
5.	Other than Permanent (G)	-	-	-	-	-
6.	Total workers (F + G)	-	-	-	-	-

#### b. Differently abled Employees and workers:

Sr.	Particulars	Total (A)	Ma	ale	Fen	nale
No.	Particulars	Total (A)	No. (B)	% (B / A)	No. (C)	% (C / A)
		Differently	Abled Employ	ees		
1.	Permanent (D)	01	01	100%	-	-
2.	Other than Permanent (E)	-	-	-	-	-
3.	Total differently abled	01	01	100%	-	-
	employees (D + E)					
		Differentl	y Abled Worke	rs		
4.	Permanent (F)	-	-	-	-	-
5.	Other than Permanent (G)	-	-	-	-	-
6.	Total differently abled	-	-	-	-	-
	workers (F + G)					



## 19. Participation/Inclusion/Representation of women:

Sr. No.	Total (A)	No. and Percentage of Females			
SI. NO.	iotai (A)	No. (B)	% (B / A)		
Board of Directors	5	2	40%		
Key Management Personnel*	2	1	50 %		

Key Management Personnel (KMP) includes CMD (Addnl. Charge), Director (Finance) & CFO and Company Secretary (CS).

## 20. Turnover rate for permanent employees and workers (Disclose trends for the past 3 years)

Particulars	FY 2022-23			FY 2021-22			FY 2020-21		
Particulars	Male	Female	Total	Male	Female	Total	Male	Female	Total
Permanent Employees	7.32%	0	7.32%	0	2.70%	2.70%	0	0	0
Permanent Workers	-	-	-	-	-	-	-	-	-

#### V. Holding, Subsidiary and Associate Companies (including joint ventures)

## 21. (a) Names of holding/subsidiary/associate companies/joint ventures

Sr. No.	Name of the holding / subsidiary / associate companies / joint ventures (A)	Indicate whether holding/ Subsidiary/ Associate/ Joint Venture	% of shares held by listed entity	Does the entity indicated at column A, participate in the Business Responsibility initiatives of the listed entity? (Yes/No)
	NIL	N.A	N.A	N.A

## VI. CSR Details

22. (i) Whether CSR is applicable as per section 135 of Companies Act, 2013 (Yes/No): Yes

(ii) Turnover: ₹ 23,891.27 crores(iii) Net worth: ₹ 45,470.31 crores

## VII. Transparency and Disclosures Compliances

## 23. Complaints/Grievances on any of the principles (Principles 1 to 9) under the National Guidelines on Responsible Business Conduct:

Grievance			FY 2022-23			FY 2021-22		
Stakeholder group from whom complaint is received	Redressal Mechanism in Place (Yes/No) (If Yes, then provide web-link for grievance redress policy)	Number of complaints filed during the year	Number of complaints pending resolution at close of the year	Remarks	Number of complaints filed during the year	Number of complaints pending resolution at close of the year	Remarks	
Communities	Yes	15	0	-	17	0	-	
Investors	Yes	2,051	0	These	1,579	0	These	
(other than	https://			complaints			complaints	
shareholders)	irfc.co.in/			pertains to			pertains to	
	investors/			bond/debenture			bond/debenture	
	investor-			holders.			holders	
	contact							

	Grievance		FY 2022-2	3		FY 2021-2	2
Stakeholder group from whom complaint is received Mechanism in Place (Yes/No) (If Yes, then provide web-link for grievance redress policy)	(Yes/No) (If Yes, then provide web-link for grievance redress	Number of complaints filed during the year	Number of complaints pending resolution at close of the year	Remarks	Number of complaints filed during the year	Number of complaints pending resolution at close of the year	Remarks
Shareholders	Yes https:// irfc.co.in/ investors/ investor- contact	435	0	These complaints are tracked through SEBI Scores portal, NSE & BSE investor complaint center, emails, letters	1,062	0	These complaints are tracked through SEBI Scores portal, NSE & BSE investor complaint center, emails, letters
Employees and workers	Yes Accessible to Employees through intranet	-	-	-	_	-	_
Other (please specify)	-	-	-	-	-	-	-

## 24. Overview of the entity's material responsible business conduct issues

Please indicate material responsible business conduct and sustainability issues pertaining to environmental and social matters that present a risk or an opportunity to your business, rationale for identifying the same, approach to adapt or mitigate the risk along-with its financial implications, as per the following format

Sr. No.	Material issue identified	Indicate whether risk or opportunity (R/O)	Rationale for identifying the risk / opportunity	In case of risk, approach to adapt or mitigate	Financial implications of the risk or opportunity (Indicate positive or negative implications)
1.	Financing for green Initiative of Indian Railways - Shift from conventional to electrical locomotive, electrification of railway tracks	Opportunity	Towards achieving India's commitment of NET ZERO carbon by 2070.	-	IRFC shall experience Positive financial implication due to additional Revenue from such financing.
2.	Shifting to paperless environment to further the sustainability	Opportunity	Shifting to digital means of communication & record management shall enhance speed, accuracy, efficiency, cost saving, accountability & preservation of records.	-	IRFC shall experience positive financial implication due to cost saving & increase in swiftness of operations.

**P8** 

**P9** 



**Disclosure Questions** 

## **SECTION B: MANAGEMENT AND PROCESS DISCLOSURES**

This section is aimed at helping businesses demonstrate the structures, policies and processes put in place towards adopting the NGRBC Principles and Core Elements.

P2

**P3** 

P4

**P5** 

**P6** 

**P7** 

P1

Poli	cy and management processes									
1.	Whether your entity's policy/policies cover each principle and its core elements of the NGRBCs. (Yes/No)	Y	Y*	Y	Y	Y	Y	Y	Y	Y
	b. Has the policy been approved by the Board? (Yes/No)	Y	Y*	Y	Y	Y	Y	Y	Y	Y
	c. Web Link of the Policies, if available	**	**	**	**	**	**	**	**	**
2.	Whether the entity has translated the policy into procedures. (Yes / No)	Υ	Y	Y	Y	Y	Υ	Y	Y	Y
3.	Do the enlisted policies extend to your value chain partners? (Yes/No)	Y	Y	Y	Y	Y	Y	Y	Y	Y
4.	Name of the national and international codes/certifications/labels/standards (e.g. Forest Stewardship Council, Fairtrade, Rainforest Alliance, Trusts) standards (e.g. SA 8000, OHSAS, ISO, BIS) adopted by your entity and mapped to each principle.	Y	Y	Y	Y	Y	Y	Y	Y	Y
5.	Specific commitments, goals and targets set by the entity with defined timelines, if any.									
6.	Performance of the entity against the specific commitments, goals and targets along-with reasons in case the same are not met.	issued by the Department of Public Enterprises (DPE), wherein Company is evaluated on various financial and non-financial parameters. Based on its performance, the Company has been rated 'Excellent' for the FY 2021-22 by the Department of Public Enterprises (DPE).								
Gov	vernance, leadership and oversight									
7.										
8.	Details of the highest authority responsible for implementation and oversight of the Business Responsibility policy (ies).	The Board of Directors of the Company, led by the Chairman & Managing Director, is the highest authority, instrumental to protect and enhance stakeholders value. In the capacity of trustees, the Board ensures that the Company has a clear vision, mission and goals to fulfil and exceed the expectations of its stakeholders.								
9.	Does the entity have a specified Committee of the Board / Director responsible for decision making on sustainability related issues? (Yes /	Board of Directors of the Company are responsible for decision making on sustainability related issues.								

Note:

 $(\mbox{\ensuremath{^{\star}}})$  IRFC being NBFC, this principle has limited applicability.

No). If yes, provide details.

(\*\*) The relevant explanation/information/links are mentioned in the ANNEXURE to BRSR.

## 10. Details of Review of NGRBCs by the Company:

Subject for Review	Indicate whether review was undertaken by Director  / Committee of the Board/ Any other Committee								Frequency (Annually/ Half yearly/ Quarterly/ Any other – please specify)				i <b>y</b> /				
	P1	P2	P3	P4	P5	P6	P7	P8	P9 P1	P2	P3	P4	P5	P6	P7	P8	P9
Performance against above policies and follow	The	eff	icacy	of of	the	pol	icies	is	reviewe	d on	nee	ed b	asis	and	nec	essa	ary
up action			s to pented		cies	n ad	ccord	danc	e with a	applic	able	law	and	proc	edu	res a	are
Compliance with statutory requirements of	Compliance of the various applicable																
relevance to the principles, and, rectification of	laws	s an	d reg	julati	ons	is pl	aced	befo	ore								
any non-compliances			rd of								Or	2 (11)	artarlı	v has	eie		
			npliar					_	ed	On quarterly basis							
	by a	ali tn	e De	part	men	tai F	iead	S									
Disclosure Questions	P1	1	P2	2	P	3	P	4	P5	F	P6	P	<b>P</b> 7	P	В	P	9
Has the entity carried out independent	From a best practices perspective as well as from a risk perspective, policies																
assessment/ evaluation of the working of its																	
policies by an external agency? (Yes/No). If yes,	approved by the Board of Directors. An internal assessment of the working of the policies is done regularly. Also, some of the policies has been evaluated																
provide name of the agency.		•				_	-				e pol	licies	s has	beer	n eva	aluat	ed
	by t	he S	Secre	taria	ıl Au	ditor	of th	ne C	ompan	<i>'</i>							

<sup>12.</sup> If answer to question (1) above is "No" i.e., not all Principles are covered by a policy, reasons to be stated: Not applicable

#### SECTION C: PRINCIPLE WISE PERFORMANCE DISCLOSURE

This section is aimed at helping entities demonstrate their performance in integrating the Principles and Core Elements with key processes and decisions. The information sought is categorized as "Essential" and "Leadership". While the essential indicators are expected to be disclosed by every entity that is mandated to file this report, the leadership indicators may be voluntarily disclosed by entities which aspire to progress to a higher level in their quest to be socially, environmentally and ethically responsible.

PRINCIPLE 1: Businesses should conduct and govern themselves with integrity, and in a manner that is Ethical, Transparent and Accountable.

## **ESSENTIAL INDICATORS**

1. Percentage coverage by training and awareness programmes on any of the Principles during the financial year:

Segment	Total number of training and awareness programmes held	Topics / principles covered under the training and its impact	% age of persons in respective category covered by the awareness programmes
Board of Directors	4	Orientation Programme organized for familiarization of independent directors with the role of NBFC, industry structure. Also, during the FY 2022-23 various capacity building Programmes organized by IICA & DPE are attended by Directors of the Company.	100



Segment	Total number of training and awareness programmes held	Topics / principles covered under the training and its impact	% age of persons in respective category covered by the awareness programmes
Key Managerial Personnel	2	Experiential Learning Programme	100%
Employees other than BoD and KMPs	18	Various technical and financial topics including experiential learning and personal effectiveness which are relevant for day to day work	48.71%
Workers	-	-	-

2. Details of fines/ penalties/ punishment/ award/ compounding fees/ settlement amount paid in proceedings (by the entity or by directors/ KMPs) with regulators/ law enforcement agencies/ judicial institutions, in the financial year, in the following format (Note: the entity shall make disclosures on the basis of materiality as specified in Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and as disclosed on the entity's website):

			Monet	ary	
	NGRBC Principle	Name of the regulatory/ enforcement agencies/ judicial institutions	Amount (In INR)	Brief of the Case	Has an appeal been preferred? (Yes/No)
Penalty/ Fine	Principle 1	National Stock     Exchange of India Limited     BSE Limited	NSE & BSE each levied fine of ₹ 21,53,500/-during FY 2022-23	For the financial year ended on March 31, 2023, the Company has complied with all requirements of SEBI (LODR) Regulations 2015, the Companies Act, 2013 and rules made thereunder, applicable Secretarial Standards issued by ICSI and DPE Guidelines on Corporate Governance, as amended from time to time, except compliance related to composition of Board i.e., the number of Independent Directors on the Board were less than half of the total strength of Board as required under SEBI (LODR) Regulations, 2015 and the DPE guidelines, due to non- availability of requisite number of Independent Directors. Due to such non-compliances, NSE and BSE each imposed a fine of ₹ 21,53,500/- (including GST of ₹ 3,28,500/- each) during the FY 2022-23.	Yes
Settlement	-	-	-	-	-
Compounding fee	-	-	-	-	-

	Non-Monetary							
	NGRBC Principle	Name of the regulatory/ enforcement agencies/ judicial institutions	Brief of the Case	Has an appeal been preferred? (Yes/No)				
Imprisonment	-	-	-	-				
Punishment	-	-	-	-				

3. Of the instances disclosed in Question 2 above, details of the Appeal/ Revision preferred in cases where monetary or non-monetary action has been appealed.

Case Details	Name of the regulatory/ enforcement agencies/ judicial institutions
In connection with fine levied by NSE and BSE for non-appointment of Independent Directors as stated in the previous question, this is to mention that the power to appoint functional/Official Part-time Directors/ non-Official Parttime Directors (Independent Directors) vests with the Government of India. The appointment of directors in IRFC is made by the President of India through administrative ministry i.e., Ministry of Railways (MoR) and Company has no role to play in it and the non-compliance is beyond the control of the IRFC. Therefore, the Company has been requesting the appointing authority, i.e., MoR, for appointment of requisite number of Independent Directors. Further, the Company has no control over the appointment of Directors.	National Stock Exchange of India Limited     BSE Limited
In view of the above, the Company has requested / is requesting the stock exchanges to waive the said fines. It is pertinent to mention that NSE vide its letter dated 30.08.2022 has already waived off the fine imposed on the Company for earlier quarters ended on from March 2021 to December 2021. The Company is following up with the Stock Exchanges for waiving off the fine(s) w.r.t FY 2022-23 as well.	

4. Does the entity have an anti-corruption or anti-bribery policy? If yes, provide details in brief and if available, provide a weblink to the policy.

IRFC being CPSE follows procedures and norms of CVC regarding anti-corruption and anti-bribery and also the PIDPI Resolution (GOI Resolution on Public Interest Disclosure and Protection of Informers) relating to complaints for disclosure on any allegation of corruption or misuse of office wherein CVC is Designated Agency. Apart from the above, IRFC has also adopted Whistle Blower Policy, which is hosted at https://irfc.co.in/sites/default/files/inline-files/Whistle-Blower-Policy.pdf.

Further, Code of Business Conduct & Ethics, which captures the behavioral and ethical standards to be followed by the Board Members and Senior Management Personnel of the Company also, sets forth an obligation to strive continuously to bring about integrity and transparency in all spheres of the activities & Work unstintingly for eradication of corruption in all spheres of life, which is hosted at https://irfc.co.in/sites/default/files/inlinefiles/Code%20of%20Business%20Conduct%20and%20Ethics%20for%20Board%20 Members%20and%20Senior%20Management.pdf.

The Company also has a Whistle Blower Policy for Directors and Employees to report their genuine concerns or grievances about unethical behavior, actual or suspected fraud or to detect and report any improper activity within the Company.



5. Number of Directors / KMPs / employees / workers against whom disciplinary action was taken by any law enforcement agency for the charges of bribery / corruption:

	FY 2022-23	FY 2021-22
Directors	-	-
KMPs	-	-
Employees	-	-
Workers	-	-

6. Details of complaints with regard to conflict of interest:

	FY 20	22-23	FY 2021-22		
	Number	Remarks	Number	Remarks	
Number of complaints received in relation to issues of Conflict	-	-	-	-	
of Interest of the Directors					
Number of complaints received in relation to issues of Conflict	-	-	-	-	
of Interest of the KMPs					

7. Provide details of any corrective action taken or underway on issues related to fines / penalties / action taken by regulators/ law enforcement agencies/ judicial institutions, on cases of corruption and conflicts of interest.

Not applicable.

## **LEADERSHIP INDICATORS**

1. Awareness programmes conducted for value chain partners on any of the principles during the financial year:

Total number of awareness programmes held	Topics / principles covered under the training	% age of value chain partners covered (by value of business done with such partners) under the awareness programmes
1 (One)	Taxation Division of IRFC conducted Vendor Development Programmes, for MSME suppliers & vendors on the topic "Benefits to MSMEs/Start-Ups".	100
	The above trainings covers Principles 3, 8 & 9.	

2. Does the entity have processes in place to avoid/ manage conflict of interests involving members of the Board? (Yes/No) If Yes, provide details of the same.

The Company has a Code of Conduct for Board Members and Senior Management, which covers inter-alia the process of dealing with conflict of interests. The Policy is available at https://irfc.co.in/wp-content/uploads/2022/05/Code-of-business-conduct-ethics. pdf. Further, whenever any director has a direct or indirect stake in an agenda/matter, they would refrain from participating in the discussion. Also, in accordance with laid down provisions of Companies Act, 2013 and SEBI Regulations each director gives the disclosure of his interest in any Company or body's corporate firm, or other association of individuals by giving a notice in writing on annual basis (changes from time to time); and the same is put up to the board.

#### PRINCIPLE 2: Businesses should provide goods and services in a manner that is sustainable and safe

#### **ESSENTIAL INDICATORS**

1. Percentage of R&D and capital expenditure (capex) investments in specific technologies to improve the environmental and social impacts of product and processes to total R&D and capex investments made by the entity, respectively.

	Current Financial Year	Previous Financial Year	Details of improvements in environmental and social impacts
R&D	-	-	-
Capex	-	-	IRFC does not own any manufacturing facility, thus there are no particulars relating to R&D and Capex.

a. Does the entity have procedures in place for sustainable sourcing? (Yes/No)

Considering the business activities of the Company, this question has limited applicability. Being NBFC, IRFC's resource use is mainly limited to electricity, office supplies and communication or IT equipment.

Being a NBFC, IRFC is less resource-intensive in terms of material requirements. Despite the limited scope, IRFC ensures responsible sourcing of all its material requirements. The Company promotes GeM portal (Government e-Marketplace) in its procurements and also promotes sourcing from MSME vendors. All procurement / sourcing of material and services is done as per the procedure defined in the Procurement Guidelines of the Company.

b. If yes, what percentage of inputs were sourced sustainably?

In terms of material requirements, IRFC has made it mandatory to procure common use goods & services available on GeM (Government e-Marketplace) portal, with purchase preference to MII/MSMEs as per Government directives.

During the financial year 2022-23, Precentage (%) of procurement from MSME (including MSME owned by SC/ST enterprenerus) out of total procurement is 34.09%.

 Describe the processes in place to safely reclaim your products for reusing, recycling and disposing at the end of life, for (a) Plastics (including packaging) (b) E-waste (c) Hazardous waste and (d) other waste.

Given the nature of business and operations, the Company does not have material plastic waste, e-waste and other waste. Further, the Company does not have any hazardous waste.

Disposal of old, unserviceable & obsolete IT equipment's, identified as e-waste, is done through registered Recyclers/Re-processers under Central Pollution Control Board, Government of India & State Pollution Control Committee/

Board Electronic waste, by following Procurement Guidelines of the Company.

The Company has also reduced plastic use to very minimal and encourages use of substitutes such as jute bags, cloth bags etc.

4. Whether Extended Producer Responsibility (EPR) is applicable to the entity's activities (Yes/No). If yes, whether the waste collection plan is in line with the Extended Producer Responsibility (EPR) plan submitted to Pollution Control Boards? If not, provide steps taken to address the same.

Not Applicable.

#### **LEADERSHIP INDICATORS**

 Has the entity conducted Life Cycle Perspective/ Assessments (LCA) for any of its products (for manufacturing industry) or for its services (for service industry)? If yes, provide details in the following format?

Being a NBFC categorized as IFC, the main products offered by IRFC include is to finance the acquisition of rolling stock assets, leasing of railway infrastructure assets, and lending to other entities under the MoR. We lend funds to MoR and other Railway Entities in order to fuel their growth plan. We have provided loans to Rail Vikas Nigam Limited (RVNL) and IRCON.

IRFC uses a leasing approach to fund Indian Railways' Rolling stock and project assets. The normal lease term is 30 years, with a primary component of 15 years and a secondary component of 15 years. During the primary lease period, the principal component and interest are recovered as part of the lease. Secondary lease period assets are normally transferred to the MoR for a nominal sum at the conclusion of the lease. We have a cost-plus leasing agreement with the Ministry of Railways, which ensures consistent growth in our income and profitability. MoR pays half-yearly lease rentals in advance, which include both principal repayment and interest. The details of leasing, lending and borrowing operations of the Company are available on the website of the Company at https://irfc.co.in.



2. If there are any significant social or environmental concerns and/or risks arising from production or disposal of your products / services, as identified in the Life Cycle Perspective / Assessments (LCA) or through any other means, briefly describe the same along-with action taken to mitigate the same.

Name of Product / Service	Description of the risk / concern	Action Taken
Other financial service	No significant social or environmental concern / risk is envisaged	-
activities- Financial Leasing	from the Company's products / services.	

3. Percentage of recycled or reused input material to total material (by value) used in production (for manufacturing industry) or providing services (for service industry).

Considering the nature of business and operations, the percentage of recycled or reused input material used by the Company is negligible.

4. Of the products and packaging reclaimed at end of life of products, amount (in metric tonnes) reused, recycled, and safely disposed, as per the following format:

		FY 2022-23			FY 2021-22			
	Re-Used	Recycled	Safely Disposed	Re-Used	Recycled	Safely Disposed		
Plastics (including	-	-	-	-	-	-		
packaging)								
E-waste	-	-	*41			*67		
Hazardous waste	-	-	-	-	-	-		
Other waste	-	ı	-	-	-	-		

<sup>\*</sup> Denotes number of IT equipment units safely disposed.

5. Reclaimed products and their packaging materials (as percentage of products sold) for each product category.

Not Applicable

PRINCIPLE 3: Businesses should respect and promote the well-being of all employees, including those in their value chains

## **ESSENTIAL INDICATORS**

1. a. Details of measures for the well-being of employees\*

					% of	employee	s cover	ed by			
Category	Total	Hea insura		Accid		Mater bene	-	Pateri Bene	•	Day C	
catogory	(A)	Number	%	Number	%	Number	%	Number	%	Number	%
		(B)	(B/A)	(C)	(C /A)	(D)	(D /A)	(E)	(E / A)	(F)	(F / A)
	Permanent employees										
Male	33	-	-	33	100	-	-	33	100	-	-
Female	80	-	-	08	100	08	100	-	-	-	-
Total	41	-	-	41	100	-	-	-	-	-	-
			Othe	er than Pe	rmanen	t employe	es				
Male	-	-	-	-	-	-	-	-	-	-	-
Female	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	1	-	1	-	-	-	-	-	-

<sup>\*</sup>Considered Regular Permanent Employees & details are mentioned as per Policy Coverage.

## b. Details of measures for the well-being of workers:

			% of employees covered by								
	Total	Hea	Health		dent	Mate	Maternity		nity	Day Care	
Category	(A)	insura	ance	insura	ance	bene	efits	Bene	efits	facili	ties
	(~)	Number	%	Number	%	Number	%	Number	%	Number	%
		(B)	(B/A)	(C)	(C /A)	(D)	(D /A)	(E)	(E / A)	(F)	(F / A)
	Permanent Workers										
Male	-	-	-	-	-	-	-	-	-	-	-
Female	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-
		Other than Permanent Workers									
Male	-	-	-	-	-	-	-	-	-	-	-
Female	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-

2. Details of retirement benefits, for Current FY and Previous Financial Year.

			FY 2022-23			FY 2021-22	
		No. of employees covered as a % of total employees	No. of workers covered as a % of total workers	Deducted and deposited with the authority (Y/N/N.A.)	No. of employees covered as a % of total employees	No. of workers covered as a % of total workers	Deducted and deposited with the authority (Y/N/N.A.)
PF		100%	N.A.	Yes	100%	N.A.	Yes
Gratuity		100%	N.A.	Yes	100%	N.A.	Yes
ESI		N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
Others	NPS	100%	-	Yes	100%	-	Yes
<ul><li>please</li><li>specify</li></ul>	PRMS	100%*	-	Yes	100%*	-	Yes

<sup>\*</sup> subject to eligibility conditions prescribed by DPE

### 3. Accessibility of workplaces

Are the premises / offices of the entity accessible to differently abled employees and workers, as per the requirements of the Rights of Persons with Disabilities Act, 2016? If not, whether any steps are being taken by the entity in this regard.

Yes, the premises are accessible to differently abled employees, with elevators and ramps, wheelchair, accessible restrooms.

4. Does the entity have an equal opportunity policy as per the Rights of Persons with Disabilities Act, 2016? If so, provide a web- link to the policy.

Being a CPSE, Company follows guidelines issued by Govt. of India in respect of PWD's from time to time.

5. Return to work and Retention rates of permanent employees and workers that took parental leave.

	Permanent	employees	Permanent workers		
Gender	Return to work	Retention rate	Return to work	Retention rate	
	rate	neterition rate	rate	netention rate	
Male	100%	100%	-	-	
Female	100%	100%	-	-	
Total	100%	100%	-	-	



6. Is there a mechanism available to receive and redress grievances for the following categories of employees and worker? If yes, give details of the mechanism in brief.

	Yes/No (If Yes, then give details of the mechanism in brief)
Permanent Workers	-
Other than Permanent Workers	-
Permanent Employees	Yes. A detailed grievance redressal mechanism is in place and
	accessible to the employees of the Company through intranet.
Other than Permanent Employees	-

7. Membership of employees and worker in association(s) or Unions recognized by the listed entity:

There is no association(s) or unions of employees of the Company.

8. Details of training given to employees and workers:\*

FY 2022-23							FY 2021-22				
Category	Total			On S upgrad		Total	On Hea		On Skill upgradation		
	(A)	No. (B)	% (B / A)	No. (C)	% (C /A)	(D)	No. (E)	% (E / D)	No. (F)	% (F / D)	
Employees											
Male	32	-	-	15	46.87	27	-	-	22	81.48	
Female	7	-	-	4	57.14	7	-	-	7	100	
Total	39	-	-	19	48.71	34	-	-	29	85.29	
				Worl	cers						
Male	ı	-	-	ı	ı	1	-	ı	-	-	
Female	-	-	-	ı	ı	ı	-	-	-	-	
Total	-	-	-	-	-	-	-	-	-	-	

<sup>\*</sup>Other than Board of Directors & Key Mangerial Personnel (KMP).

9. Details of performance and career development reviews of employees and worker:

		FY 2022-23			FY 2021-22			
	Total (A)	No. (B)	% (B / A)	Total (C)	No. (D)	% (D / C)		
			Employees					
Male	33	33	100	29	29	100		
Female	8	8	100	8	8	100		
Total	41	41	100	37	37	100		
			Workers					
Male	-	-	-	-	-	-		
Female	-	-	-	-	-	-		
Total	-	-	-	-	-	-		

#### 10. Health and safety management system:

a. Whether an occupational health and safety management system has been implemented by the entity? (Yes/ No). If yes, the coverage such system?

Considering the nature of business and operations, the occupational health and safety issues are minimal. The Company takes care of health and well-being of its employees by reimbursing in-patient and out-patient medical costs, provision for leaves on medical grounds, rehabilitation policy in case of death or permanent disability, which are applicable for all employees.

b. What are the processes used to identify work-related hazards and assess risks on a routine and non-routine basis by the entity?

Not applicable

c. Whether you have processes for workers to report the work related hazards and to remove themselves from such risks. (Y/N)

Not applicable

d. Do the employees/ worker of the entity have access to non-occupational medical and healthcare services? (Yes/ No)

No

11. Details of safety related incidents, in the following format:\*

Safety Incident/ Number	Category	FY 2022-23	FY 2021-22
Lost Time Injury Frequency Rate (LTIFR) (per one million-	Employees		
person hours worked)	Workers		
Total recordable work-related injuries	Employees		
	Workers	Not Applicable	Not Applicable
No. of fatalities	Employees	Not Applicable	Not Applicable
	Workers		
High consequence work-related injury or ill - health	Employees		
(excluding fatalities)	Workers		

<sup>\*</sup>Company is NBFC.

12. Describe the measures taken by the entity to ensure a safe and healthy work place.

Company is committed to providing a safe and healthy workplace to ensure a culture of safety throughout the organisation. Considering the nature of business and operations, the occupational health and safety issues are minimal. The Company takes care of health and well-being of its employees by reimbursing in-patient and out-patient medical costs, provision for leaves on medical grounds, rehabilitation policy in case of death or permanent disability, which are applicable for all employees.

13. Number of complaints on the following made by employees and workers:

		FY 2022-23		FY 2021-22				
	Filed during the year	Pending resolution at the end of year	Remarks	Filed during the year	Pending resolution at the end of year	Remarks		
Working Conditions	-	-	-	-	-	-		
Health & Safety	-	-	-	-	-	-		

## 14. Assessments for the year:

	% of your plants and
	% of your plants and offices that were assessed
	(by entity or statutory
	authorities or third parties)
Health and safety practices	-
Working Conditions	-

15. Provide details of any corrective action taken or underway to address safety-related incidents (if any) and on significant risks / concerns arising from assessments of health & safety practices and working conditions.

Not applicable.

## **LEADERSHIP INDICATORS**

- 1. Does the entity extend any life insurance or any compensatory package in the event of death of (A) Employees (Y/N) (B) Workers (Y/N).
- (A) Employees-Yes, the Company provides rehabilitation package in case of death or permanent disability to the employee and/or his/her family member.
- (B) Worker- Not applicable.
- Provide the measures undertaken by the entity to ensure that statutory dues have been deducted and deposited by the value chain partners.

The Company ensures timely deposit of statutory dues, obtaining of statutory clearances and meeting such other similar obligations as per statutory requirements etc.



3. Provide the number of employees / workers having suffered high consequence work-related injury / ill-health/ fatalities (as reported in Q11 of Essential Indicators above), who have been are rehabilitated and placed in suitable employment or whose family members have been placed in suitable employment:

Nil for FY 2022-23 and FY 2021-22.

4. Does the entity provide transition assistance programs to facilitate continued employability and the management of career endings resulting from retirement or termination of employment? (Yes/ No)

The Company is a CPSE, which follows employment norms of DPE in cases of retirement or termination of employment. The Company also provides post-retirement medical benefits and other welfare measures to its retired employees.

5. Details on assessment of value chain partners:

None.

6. Provide details of any corrective actions taken or underway to address significant risks / concerns arising from assessments of health and safety practices and working conditions of value chain partners.

Not applicable.

PRINCIPLE 4: Businesses should respect the interests of and be responsive to all its stakeholders

#### **ESSENTIAL INDICATORS**

1. Describe the processes for identifying key stakeholder groups of the entity.

Yes, the Company has mapped its internal and external stakeholders. Internal stakeholders include employees and staff of the Company; and external stakeholders include equity shareholders, bondholders, creditors, bankers, borrowers and customers from both public and private sectors, Governmental bodies and regulatory authorities including State Government(s), Reserve Bank of India, Ministry of Corporate Affairs, Securities and Exchange Board of India, Stock Exchanges etc.

2. List stakeholder groups identified as key for your entity and the frequency of engagement with each stakeholder group.

Stakeholder Group	Whether identified as Vulnerable & Marginalized Group (Yes/ No)	Channels of communication (Email, SMS, Newspaper, Pamphlets, Advertisement, Community Meetings, Notice Board, Website), Other	Frequency of engagement (Annually/ Half yearly/ Quarterly / others – please specify)	Purpose and scope of engagement including key topics and concerns raised during such engagement
Shareholders	No	Email/SMS/Website/ Letters/ Telephone/ Newspaper etc.	As and when Investors call is conducted, generally on quarterly Basis and General Meetings etc.	Communication of financial results, adoption of financial statement and transaction of ordinary and special business from time to time.  Addressing requests/grievances of shareholders from time to time.
Bondholders	No	Email/SMS/Website/ Letters/ Telephone/ Newspaper etc.	As and when required.	Allotment, Interest Servicing, Redemption Payment, Bond Certificate/Demat Credit. Addressing requests/grievances of bondholders from time to time.
Value Chain Partners	No	Email/SMS/Website/ Letters/ Telephone /GeM, workshops, awareness programme and other portals of Government.	As and when required.	Meetings were organized for relationship building updates on key developments in the Company & addressing their issues.

Stakeholder Group	Whether identified as Vulnerable & Marginalized Group (Yes/ No)	Channels of communication (Email, SMS, Newspaper, Pamphlets, Advertisement, Community Meetings, Notice Board, Website), Other	Frequency of engagement (Annually/ Half yearly/ Quarterly / others – please specify)	Purpose and scope of engagement including key topics and concerns raised during such engagement
Employees	No	Direct interaction, notice board, social media, grievance redressal mechanism, e-mails and journals.	As and when required.	Facilitating learning & development, communication of various policies, guidelines, aware about key developments in the Company and addressing their issues
Regulatory Bodies	No	MoUs, quarterly progress reports, annual reports, meetings	On quarterly, Annual and Need- based	Support government missions, Relationship building, Discussion on major investment plans, Discussions with regulatory bodies w.r.t. regulations, amendments, approvals and assessments.

#### LEADERSHIP INDICATORS

 Provide the processes for consultation between stakeholders and the Board on economic, environmental, and social topics or if consultation is delegated, how is feedback from such consultations provided to the Board.

The Company already has various Board-approved policies in place, to address the economic, and social topics relating to its business. The said policies have been developed over a period of time based on the inputs from relevant stakeholders.

Stakeholder consultations are typically undertaken by respective groups, business heads with relevant company officers. The feedbacks/identified issues of corporate concerns are escalated to the Board-level through various Board committees which overseas aspects like Business risk, CSR & Sustainability, Marketing Strategies & Information Technology Oversight, Planning & Projects, Dispute Settlement etc.

2. Whether stakeholder consultation is used to support the identification and management of environmental, and social topics (Yes / No). If so, provide details of instances as to how the inputs received from

## stakeholders on these topics were incorporated into policies and activities of the entity.

Yes, stakeholder consultation is used to support the identification and management of environmental, and social topics:

IRFC recognizes the importance of proactive interaction with its stakeholders as it helps the company in matching their expectation and Building stakeholder trust and confidence. Further, the company consults with its stakeholders on sustainability issues.

- a. IRFC has a well-defined CSR Policy in line with the Companies Act, 2013 and DPE Guidelines on CSR. In terms of DPE guidelines for the year 2022-23, which mandated CPSEs to spend 60% of their CSR budget on the theme of "Health & Nutrition, with special focus on COVID related measures including setting up makeshift hospitals and temporary COVID care facilities", preferably in aspirational districts, against the same IRFC contributed around 61.92% towards Health & Nutrition of total CSR expenditure during the year.
- During the year 2022-23, IRFC undertook various projects in PAN India basis in the field of welfare of community such as providing healthcare facility by way of medical equipment, green energy initiatives,



education, environment sustainability, Sanitation, contribution towards various Funds, measures for the benefit of armed forces veterans, war widows and their dependents, etc.

Within Community, the Company takes up specific community development programmes in various districts focusing on Aspirational districts (most backward districts in the country) as identified by NITI Ayog. The company is also undertaking special CSR programmes for Divyangjans, providing skill training to Unemployed youth /SC/ST/OBC/Women & EWS of the society.

c. IRFC is socially conscious organization and fully endorses the nine principles of Global Compact enunciated by the United Nations Organization (UNO) which encompass area of human rights, environment protection and labour rights. These principles of Global Compact are embedded in various organizational policies of the Company thereby facilitating their implementation in a natural way.

IRFC consistently strives towards meeting the expectation of the society through proper planning and

decision making that will help in achieving a real and lasting reduction of social and economic disparities as well as protecting the environment. IRFC continues to support activities that aim at improving the quality of life of both present and future generations and at the same time safeguarding the capacity of the earth to support life in all its diversity.

 Provide details of instances of engagement with, and actions taken to, address the concerns of vulnerable/ marginalized stakeholder groups.

IRFC promotes procurement from MSMEs and extends certain facilities in its procurement procedures to registered MSMEs. IRFC has welfare-oriented policies for its employees, especially those who are vulnerable.

The Company makes efforts on a regular basis to reach out to those equity shareholders and bondholders, who have unclaimed / unpaid dividends amounts/shares or unclaimed redemption interest amounts lying with the Company, so that such investors do not miss out on getting their rightful dues.

#### PRINCIPLE 5: : Businesses should respect and promote human rights

#### **ESSENTIAL INDICATORS**

1. Employees and workers who have been provided training on human rights issues and policy(ies) of the entity, in the following format:

Category	FY 2022-23 Current Financial Year			FY 2021-22 Previous Financial Year		
	Total (A)	No. of employees/ workers covered (B)	% (B/A)	Total (A)	No. of employees/ workers covered (D)	% (D/C)
			Employees			
Permanent	41	41	100%	37	37	100%
Other than permanent	-	-	-	-	-	-
Total employes	41	41	100%	37	37	100%
			Workers			
Permanent	-	-	-	-	-	-
Other than permanten	-	-	-	-	-	-
Total workers	÷	-	-	-	-	-

#### 2. Details of Minimum Wages paid to employees and workers in the following format:

		FY 2022-23				FY 2021-22				
Category	Total	_	al to More than m Wage Maximum Wage		Total	Equal to Minimum Wage			than m Wage	
	(A)	No. (B)	% (B / A)	No. (C)	% (C /A)	(D)	No. (E)	% (E / D)	No. (F)	% (F / D)
			•	Emplo	oyees	•				
Permanent										
Male	-	-	-	-	-	-	-	-	-	-
Female	-	-	-	-	-	-	-	-	-	-
Other than Permanent										
Male	-	-	-	-	-	-	-	-	-	-
Female	-	-	-	-	-	-	-	-	-	-
				Worl	kers					
Permanent										
Male	-	-	-	-	-	-	-	-	-	-
Female	-	-	-	-	-	-	-	-	-	-
Other than Permanent										
Male	-	-	-	-	-	-	-	-	-	-
Female	-	-	-	-	-	-	-	-	-	-

#### 3. Details of Remuneration /Salary /Wages in the following format:

		Male	Female		
Gender	Number	Median remuneration/ salary/ wages of	Number	Median remuneration/ salary/ wages of	
		respective category	114	respective category	
Board of Directors (BoD)					
Key Managerial Personnel	NA*				
Employees other than BoD and KMP					
Workers	-	-	-	-	

<sup>\*</sup> In accordance with the notification dated June 05, 2015 issued by the Ministry of Corporate Affairs (MCA), Government of India, Government companies are exempted from complying with provisions of Section 197 of the Companies Act, 2013 read with the Rule 5(2) and 5(3) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force). Accordingly, the calculation w.r.t. Median remuneration / salary /wages of Board of Directors (BoD), Key Managerial Personnel (KMP) & Employees are not provided.

- 4. Do you have a focal point (Individual/ Committee) responsible for addressing human rights impacts or issues caused or contributed to by the business? (Yes/No)
  - a) Yes, the Company is committed to provide equal employment opportunities without any discrimination on the grounds of disability, gender, caste, religion, race, state, background, colour, and maintaining a work environment that is free from harassment based on the above considerations.
  - b) Abiding by the provisions of the Minimum Wages Act 1971, the minimum wages paid to the employees and contractors are revised periodically. The salary paid to employees of all categories fulfils all norms of the Act as prescribed.
- c) Being a Government Company and a Central Public Sector Enterprise under the Ministry of Railways, its HR policies reflect the incorporation of Human Rights, which cover all the employees and relative aspects pertaining to Vendors/Suppliers/Contractors through contract conditions.
- d) Further, IRFC 'CDA Rules' also define the desirable and non-desirable acts and conduct for the employees. There is a laid down procedure for actions in case of non-compliance with the defined terms as well as for any inappropriate or unwelcome sexually oriented behaviour.
- e) The Company has a policy towards sexual harassment at the workplace, which has been implemented. All reported cases of sexual harassment are inquired into by an Internal Complaints Committee. Internal



Complaints Committees (ICCs) have been constituted under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 to redress complaints received on sexual harassment. If proved, disciplinary action is taken in accordance with the Conduct, Discipline and Appeal Rules (CDA Rules) against the delinquent employee. To promote fair and equitable employment relationship, a scheme for Grievance Redressal of employees is also in place which ensures a time bound redressal of grievances.

- f) IRFC has a comprehensive Whistle Blower Policy in place enabling employees to report malpractices such as misuse or abuse of authority, fraud or suspected fraud, violation of Company rules, manipulations, and matters affecting the interests of the Company with necessary safeguards for the protection of the whistleblower.
- 5. Describe the internal mechanisms in place to redress grievances related to human rights issues.

Yes. As detailed above.

6. Number of Complaints on the following made by employees and workers:

		FY 2022-23			FY 2021-22			
	Filed during the year	Pending resolution at the end of year	Remarks	Filed during the year	Pending resolution at the end of year	Remarks		
Sexual Harassment	-	-	-	-	-	-		
Discrimination at	-	-	-	-	-	-		
workplace								
Child Labour	-	-	-	-	-	-		
Forced Labour/	-	-	-	-	-	-		
Involuntary Labour								
Wages	-	-	-	-	-	-		
Other human rights	-	-	-	-	-	-		
related issues								

Mechanisms to prevent adverse consequences to the complainant in discrimination and harassment cases.

Pursuant to the Whistle Blower Policy of the Company, necessary mechanism has been put in place to provide protection to the complainant, wherever required. The Whistle Blower Policy is available at https://irfc.co.in/wpcontent/uploads/2022/05/Whistle-Blower-Policy.pdf.

IRFC believes that a sustainable organization rests on the foundation of ethics and respect for human rights. The Company ensures diversity and equal opportunities in workplace and upholds that career advancement is based on talent and performance.

Do human rights requirements form part of your business agreements and contracts? (Yes/No)

The financial relationship of the Company with the Ministry of Railways is based on a Financial Lease arrangement which is regulated by a standard lease agreement. Human rights requirements do not form part of said lease agreements. To protect the human rights of employees, IRFC has adopted employee- oriented policies, in line with the general laws and sound ethical practices.

9. Assessments for the year:

Nil.

10. Provide details of any corrective actions taken or underway to address significant risks / concerns arising from the assessments at Question 9 above.

Not applicable.

#### LEADERSHIP INDICATORS

 Details of a business process being modified / introduced as a result of addressing human rights grievances/ complaints.

Not applicable.

2. Details of the scope and coverage of any Human rights due-diligence conducted.

Not applicable.

3. Is the premise/office of the entity accessible to differently abled visitors, as per the requirements of the Rights of Persons with Disabilities Act, 2016?

Yes, the premises are accessible to differently abled visitors, with elevators and ramps, wheelchair accessible restrooms.

4. Details on assessment of value chain partners:

Nil.

5. Provide details of any corrective actions taken or underway to address significant risks / concerns arising from the assessments at Question 4 above.

Not applicable.

#### PRINCIPLE 6: Businesses should respect and make efforts to protect and restore the environment

#### **ESSENTIAL INDICATORS**

1. Details of total energy consumption (in Joules or multiples) and energy intensity, in the following format:

IRFC is a NBFC and does not have any production / manufacturing facility, therefore its energy intensity is limited.

However, to save power, the Company now purchases LED/ LCD monitors while replacing the old monitors. Employees are encouraged to keep their gadgets in power saving mode, wherever possible. The Company now replaces its old electrical items, gadgets, etc. with power efficient units. The internal lightning of office by energy- efficient LED lights has helped to conserve electricity.

2. Does the entity have any sites / facilities identified as designated consumers (DCs) under the Performance, Achieve and Trade (PAT) Scheme of the Government of India? (Y/N) If yes, disclose whether targets set under the PAT scheme have been achieved. In case targets have not been achieved, provide the remedial action taken, if any.

Not Applicable.

3. Provide details of the following disclosures related to water, in the following format:

IRFC is a NBFC and does not have and production / manufacturing facility, therefore its water intensity is negligible.

4. Has the entity implemented a mechanism for Zero Liquid Discharge? If yes, provide details of its coverage and implementation.

Not Applicable.

5. Please provide details of air emissions (other than GHG emissions) by the entity, in the following format:

IRFC is not a manufacturing or a production company. IRFC is a NBFC and does not have any production / manufacturing facility, therefore there is no air emission.

6. Provide details of greenhouse gas emissions (Scope 1 and Scope 2 emissions) & its intensity, in the following format:

Not Applicable.

7. Does the entity have any project related to reducing Green House Gas emission? If Yes, then provide details.

Not Applicable. Indian Railways is working on a mission mode to become the largest Green Railways in the world, and is moving to become a 'net zero emitter' before 2030. It is planning to do so through investing in massive electrification, development of freight corridors, energy-efficient and carbon friendly technologies, harness potential of Solar energy etc. to reduce its carbon footprint. IRFC will continue to help MoR to support Governments commitments such as Paris Agreement on Climate Change and UN Sustainable Development Goals, via raising of resources under green framework.

8. Provide details related to waste management by the entity, in the following format:

Parameter	FY 2022-23	FY 2021-22
Total Waste generated (in metric tonnes)		
Plastic waste (A)	-	-
E-waste (B)	41 units of IT	67 units of IT
	equipments identified to	equipments identified to
	be disposed as e-waste.	be disposed as e-waste.
Bio-medical waste (C)	-	-
Construction and demolition waste (D)	-	-
Battery waste (E)	-	-
Radioactive waste (F)	-	-



Parameter	FY 2022-23	FY 2021-22
Other Hazardous waste. Please specify, if any. (G)	-	-
Other Non-hazardous waste generated (H). Please specify, if any. (Break-	-	-
up by composition i.e., by materials relevant to the sector)		
Total (A+B + C + D + E + F + G + H)	41 units of IT	67 units of IT
	equipments identified	equipments identified
	to be disposed as	to be disposed as
	e-waste.*	e-waste.*

For each category of waste generated, total waste recovered through recycling, re-using or other recovery operations (in metric tonnes)

Category of waste		
(i) Recycled	-	-
(ii) Re-used	-	-
(iii) Other recovery operations	-	-
Total	-	-

For each category of waste generated, total waste disposed by nature of disposal method (in metric tonnes)

Category of waste		
(i) Incineration	-	•
(ii) Landfilling	-	•
(iii) Other disposal operations	-	-
Total	-	-

Note: Indicate if any independent assessment/ evaluation/assurance has been carried out by an external agency? (Y/N) If yes, name of the external agency.

 Briefly describe the waste management practices adopted in your establishments. Describe the strategy adopted by your company to reduce usage of hazardous and toxic chemicals in your products and processes and the practices adopted to manage such wastes.

Disposal of old, un-serviceable & obsolete IT equipment, identified as e-waste, is done through registered recyclers/re-processors under Central Pollution Control Board and State Pollution Control Committee/Board, by following the procedure defined under IRFC's Procurement Guidelines.

10. If the entity has operations/offices in/around ecologically sensitive areas (such as national parks, wildlife sanctuaries, biosphere reserves, wetlands, biodiversity hotspots, forests, coastal regulation zones etc.) where environmental approvals / clearances are required, please specify details in the following format:

The Company is a NBFC. Its registered office is in New Delhi. Office of the Company is not located in ecologically sensitive area.

If the entity has operations/offices in/around ecologically sensitive areas (such as national parks, wildlife sanctuaries, biosphere reserves, wetlands, biodiversity hotspots, forests, coastal regulation zones etc.) where environmental approvals / clearances are required, please specify details in the following format.

S. No.	Location of operations/ offices	Type of operations	Whether the conditions of environmental approval / clearance are being complied with? (Y/N)
-	-	-	-
-	-	-	-

11. Details of environmental impact assessments of projects undertaken by the entity based on applicable laws, in the current financial year:

IRFC being a NBFC, finances Indian Railways Extra Budgetary Requirements (EBR). In the past, IRFC has also raised resources from off-shore market through issuance of Green Bonds. IRFC will continue to help MoR to support Governments commitments such as Paris Agreement on Climate Change and UN Sustainable Development Goals, via raising of resources under green framework.

12. Is the entity compliant with the applicable environmental law/ regulations/ guidelines in India; such as the Water (Prevention and Control of Pollution) Act, Air (Prevention and Control of Pollution) Act, Environment protection act and rules thereunder (Y/N). If not, provide details of all such non-compliances, in the following format:

IRFC is not a manufacturing company. Hence, the given question has limited relevance. However, the Company complies with

<sup>\*</sup>Considering the nature of business, the Company does not generate any material waste other than negligible quantity of e-waste.

applicable environmental regulations in respect of its premises and operations. The Company also does Environment appraisal to analyze any detrimental environmental impact and how to mitigate the same. The factors include the water, air, land, sound, geographical location. The analysis of environmentally sensitive projects addresses several issues like measurement of environmental impact, cost-benefit analysis, assessment of alternative strategy etc.

S. No.	3	Provide details of the non- compliance	penalties /	Corrective action taken, if any
-	-	-	_	-
-	-	-	-	-

#### LEADERSHIP INDICATORS

1. Provide break-up of the total energy consumed (in Joules or multiples) from renewable and nonrenewable sources, in the following format:

IRFC is a NBFC and does not have any production / manufacturing facility, therefore its energy intensity is limited.

However, to save power, the Company now purchases LED/ LCD monitors while replacing the old monitors. Employees are encouraged to keep their gadgets in power saving mode, wherever possible. The Company now replaces its old electrical items, gadgets, etc. with power efficient units. The internal lightning of office by energy- efficient LED lights has helped to conserve electricity.

- 2. Provide the following details related to water discharged: Not Applicable.
- 3. Water withdrawal, consumption and discharge in areas of water stress (in kilolitres):

For each facility / plant located in areas of water stress, provide the following information:

- (i) Name of the area
- (ii) Nature of operations
- (iii) Water withdrawal, consumption and discharge in the following format:

Not Applicable.

Please provide details of total Scope 3 emissions & its intensity, in the following format:

Not Applicable.

5. With respect to the ecologically sensitive areas reported at Question 10 of Essential Indicators above, provide details of significant direct & indirect impact of the entity on biodiversity in such areas along-with prevention and remediation activities.

Not Applicable.

6. If the entity has undertaken any specific initiatives or used innovative technology or solutions to improve resource efficiency, or reduce impact due to emissions/ effluent discharge / waste generated, please provide details of the same as well as outcome of such initiatives, as per the following format:

Human Resource Management Software (HRMS) system is in place by the Company for its employees which minimizes paper consumption and manual processes, relating to HR matters like leave management, payroll etc.

7. Does the entity have a business continuity and disaster management plan? Give details in 100 words/ web link.

The Company has a comprehensive risk management Policy which essentially covers Business Continuity and disaster management Plan. Currently, IRFC has set up a data center where all the applications are hosted. Regular backup of all the critical data is being taken as per the policy of the organization. IRFC is currently in the process of setting up a DR site.

8. Disclose any significant adverse impact to the environment, arising from the value chain of the entity. What mitigation or adaptation measures have been taken by the entity in this regard.

IRFC a Govt, of India undertaking under the Ministry of Railways plays a significant role in funding the Indian Railways -"the national operator of railway system". The primary objective of IRFC is to meet the predominant portion of 'Extra Budgetary Resources' (EBR) requirement of the Indian Railways through market borrowings at the most competitive rates and terms. The Company's principal business therefore is to borrow funds from the financial markets to finance the acquisition / creation of rolling stock assets, leasing of railway infrastructure assets, and lending to other entities under the MoR like Rail Vikas Nigam Ltd, IRCON.

9. Percentage of value chain partners (by value of business done with such partners) that were assessed for environmental impacts.

None



PRINCIPLE 7: Businesses, when engaging in influencing public and regulatory policy, should do so in a manner that is responsible and transparent.

#### **ESSENTIAL INDICATORS**

 a. Number of affiliations with trade and industry chambers/ associations.

NIL

 List the top 10 trade and industry chambers/ associations (determined based on the total members of such body) the entity is a member of/ affiliated to.

S. No.	Name of the trade and industry chambers/ associations	Reach of the trade and industry chambers/ associations ( State/ National)
-	-	-
-	-	-

Further, the Company ensures to protect the interest of its stakeholders

Provide details of corrective action taken or underway on any issues related to anti-competitive conduct by the entity, based on adverse orders from regulatory authorities.

No adverse orders were passed from regulatory authorities.

#### LEADERSHIP INDICATORS

1. Details of public policy positions advocated by the entity:

IRFC a statutory body under the Ministry of Railways plays a significant role in funding the Indian Railways -"the national operator of railway system".

The Company represents its views through knowledge sharing systems, responses to surveys, feedback on industry needs, among others. The Company regularly interacts with Ministry of Railways, Department of Public Enterprises on various matters.

## PRINCIPLE 8: Businesses should promote inclusive growth and equitable development

#### **ESSENTIAL INDICATORS**

 Details of Social Impact Assessments (SIA) of projects undertaken by the entity based on applicable laws, in the current financial year.

Not Applicable.

2. Provide information on project(s) for which ongoing Rehabilitation and Resettlement (R&R) is being undertaken by your entity, in the following format:

Not Applicable.

3. Describe the mechanisms to receive and redress grievances of the community.

Investors address their complaints / queries / requests to the Company or to Registrar & Transfer Agent or on the SEBI Scores system i.e., online redressal mechanism. The complaints / queries / requests received from the Investors are mostly in the nature of non-receipt of interest / dividend, non-receipt of bond certificates / non-credit of bonds through electronic mode in demat account, clarification on amount of interest/dividend, updating of bank details, name correction on bond certificate, issue of fresh interest warrant / dividend warrant in lieu of mutilated warrant, delay in transfer / transmission of bonds, delay in issue of duplicate bond Certificate, remineralization/dematerialization of shares etc. Complaints are resolved by Registrar and Transfer Agent and in some of the case(s) intervention of the Company is required such as clarification on calculation of interest, revalidation of interest warrant/ dividend warrant and issue of duplicate bond certificate, remineralization of shares etc. the complaints are resolved within the stipulated time frame. Further, company ensures to protect the interest of its stakeholders.

Percentage of input material (inputs to total inputs by value) sourced from suppliers:

	FY 2022-23	FY 2021-22
Directly sourced	34.09%	35.26%
from MSMEs/ small		
producers		
Sourced directly	93.75%	93.75%
from within the		
district and		
neighboring		
districts		

#### LEADERSHIP INDICATORS

1. Provide details of actions taken to mitigate any negative social impacts identified in the Social Impact Assessments (Reference: Question 1 of Essential Indicators above):

Not applicable.

2. Provide the following information on CSR projects undertaken by your entity in designated aspirational districts as identified by Government bodies:

(₹ in Lakhs)

State	District	Payment
Bihar	Banka	7.68
	Begusarai	62.80
	Muzaffarpur	32.00
Chhattisgarh	Bastar	2.80
	Sukma	2.80
Haryana	Mewat (Nuh)	22.96
Himanchal Pradesh	Chamba	22.00
Jharkhand	Bokaro	13.78
	Giridh	2.80
	Latehar	79.76
	Ranchi	3.38
	West Singhbhum	47.38
Maharashtra	Gadchiroli	2.80
Odisha	Balangir	2.40
	Dhenkanal	2.40
	Kandhamal	2.80
	Koraput	2.40
	Naupada	2.40
	Nawarangpur	2.40
	Rayagada	2.40
Rajasthan	Karauli	17.91
Tripura	Dhalai	2.80
Uttarakhand	Haridwar	34.35
	Udham Singh	28.60
	Nagar	
West Bengal	Birbhum	2.40
	Dinajpur	2.40
	Nadia	303.45
<b>Grand Total</b>		712.06

Do you have a preferential procurement policy where you give preference to purchase from suppliers comprising marginalized /vulnerable groups? (Yes/No)

> The Company has in place, a Manual for Procurement of Goods, Services and Works, which provides guidelines to expedite decision making process by way of consolidating, simplifying and streamlining the various steps to be followed in the process of award of contracts from the procurement of goods, works & services as well as during its implementation on the ground.

## (b) From which marginalized /vulnerable groups do you procure?

IRFC has made it mandatory to procure 100% of common use goods & services valuing upto ₹10 lakh from MSME vendors and also to allow price preference upto 50% to MSEs, out of which 20% is reserved for SC/ ST and women entrepreneurs. The Company extends various facilities in its procurement procedures to registered MSMEs, such as supply of tender sets free of cost, exemption from payment of earnest money etc.

## (c) What percentage of total procurement (by value) does it constitute?

IRFC has made it mandatory to procure 100% of common use goods & services valuing upto ₹10 lakh from MSME vendors and also to allow price preference upto 50% to MSEs, out of which 20% is reserved for SC/ ST and women entrepreneurs. The Company extends various facilities in its procurement procedures to registered MSMEs, such as supply of tender sets free of cost, exemption from payment of earnest money etc.

4. Details of the benefits derived and shared from the intellectual properties owned or acquired by your entity (in the current financial year), based on traditional knowledge:

Not applicable.

5. Details of corrective actions taken or underway, based on any adverse order in intellectual property related disputes wherein usage of traditional knowledge is involved.

No, adverse orders were passed in relation to intellectual property related disputes.



## 6. Details of beneficiaries of CSR Projects:

Sr. No.	CSR Project	Approx. Number of people will be benefitted from the CSR Project	% of beneficiaries from vulnerable and marginalized groups
1.	Procurement of Medical Equipment for Mahavir International, Delhi under CSR Initiative of IRFC	≈1000	100
2.	Medical equipment and furniture items for the Trauma and Emergency Department in the All-India Institute of Medical Sciences, Patna	**	**
3.	Contribution towards Armed Forces Flag Day Fund (AFFDF) for the welfare of veterans, widows and their dependents under the CSR initiative of IRFC for the FY 2022-23	833	100
4.	Construction of Pilgrim Accommodation block at Kedarnath through Shri Kedarnath Utthan Charitable Trust	*	100
5.	Procurement of Ophthalmic Equipment for Eye Hospital Units of Tara Sansthan	*	*
6.	Medical equipment required for upgradation of the Department of Neonatology at AIIMS Bhubaneswar	*	*
7.	Skill Development Training to 2500 Persons with Disabilities (Divyangjan) through National Handicapped Finance Development Corporation	2500	100
8.	Construction of Sulabh Toilet Complexes at Uttar Pradesh and Karnataka State through SULABH	**	**
9.	Distribution of Aids & Appliances to the Divyangjans through ALIMCO	*	100
10.	Treatment of diagnosed children with congenital heart diseases from underprivileged families through Child Heart Foundation	35	100
11.	Procurement of delivery vehicles for distribution of Hygienic Nutritious Meals through ISKCON	**	**
12.	Support to 200 identified tribal students/ poor marginalized children studying in various classes in the KISS foundation	200	100
13.	Skill Development Training to 2000 underprivileged youth through National Backward classes and Finance development corporation	2000	100
14.	Making availability of quality Sanitary Napkins, Napkin Vending Machines, and Napkin Incinerators for adolescent girl students in 200 govt aided schools in different Aspirational districts in Bihar through Nirman Foundation	*	100
15.	Employment Oriented Training and Skill Development Programme for 1000 Unemployed youth / SC / ST / OBC / Women & EWS of Society through Construction Industry Development Council	≈1000	100
16.	Self Defense training for females to empower & self-protection with possible career opportunity in Aspirational District (Kupwara) of J&K through SPEFL-SC	1800	100

 $<sup>\</sup>mbox{\ensuremath{^{+}}\xspace}\xspace\ensuremath{\text{Will}}\xspace$  be determined upon start and completion of the project.

<sup>\*\*</sup>Exact number of beneficiaries cannot be determinable.

#### PRINCIPLE 9: Businesses should engage with and provide value to their consumers in a responsible manner

#### **ESSENTIAL INDICATORS**

1. Describe the mechanisms in place to receive and respond to consumer complaints and feedback.

IRFC a Govt. of India undertaking under the Ministry of Railways plays a significant role in funding the Indian Railways -"the national operator of railway system". The primary objective of IRFC is to meet the predominant portion of 'Extra Budgetary Resources' (EBR) requirement of the Indian Railways through market borrowings at the most competitive rates and terms. The Company's principal business therefore is to borrow funds from the financial markets to finance the acquisition / creation of rolling stock assets, leasing of railway infrastructure assets, and lending to other entities under the MoR like Rail Vikas Nigam Ltd, IRCON.

The objective of Fair Practice Code as per RBI guidelines covers in detail a grievance redressal mechanism for consumers to submit their complaints if any. IRFC has a single client business relationship with MoR thus the adoption of the Fair Practice Code lacks relevance in the context of IRFC and the Company has been granted exemption from adoption of Fair Practice Code from RBI.

2. Turnover of products and/services as a percentage of turnover from all products/service that carry information about:

	As a percentage to total turnover
Environmental and social parameters relevant to the product	Not Applicable
Safe and responsible usage	100%
Recycling and/or safe disposal	Not Applicable

Being a NBFC categorized as IFC, the main products offered by IRFC include is to finance the acquisition of rolling stock assets, leasing of railway infrastructure assets, and lending to other entities under the MoR. We lend funds to MoR and other Railway Entities in order to fuel their growth plan. We have provided loans to Rail Vikas Nigam Limited (RVNL) and IRCON. The details of leasing, lending and borrowings operations of the Company are available on the website of the Company at https://irfc.co.in.

3. Number of consumer complaints in respect of the following:

	FY 2022-23		FY 2021-22			
	Received during the year	Pending resolution at end of year	Remarks	Received during the year	Pending resolution at end of year	Remarks
Data privacy	-	-	-	-	-	-
Advertising	-	-	-	-	-	-
Cyber-security	-	-	-	-	-	-
Delivery of essential	-	-	-	-	-	-
services						
Restrictive Trade	-	-	-	-	-	-
Practices						
Unfair Trade Practices	-	-	-	-	-	-
Other	-	-	-	-	-	-

Details of instances of product recalls on account of safety issues:

Not Applicable.

 Does the entity have a framework/ policy on cyber security and risks related to data privacy? (Yes/No) If available, provide a web-link of the policy.

The Company has a comprehensive risk management policy which essentially covers cyber security and related aspects. The policy is an internal document of the Company.

6. Provide details of any corrective actions taken or underway on issues relating to advertising, and delivery of essential services; cyber security and data privacy of customers; re-occurrence of instances of product recalls; penalty / action taken by regulatory authorities on safety of products / services.

Not Applicable.



#### **LEADERSHIP INDICATORS**

 Channels / platforms where information on products and services of the entity can be accessed (provide web link, if available).

Being a NBFC categorized as IFC, the main products offered by IRFC include is to finance the acquisition of rolling stock assets, leasing of railway infrastructure assets, and lending to other entities under the MoR. We lend funds to MoR and other Railway Entities in order to fuel their growth plan. We have provided loans to Rail Vikas Nigam Limited (RVNL) and IRCON. The details of leasing, lending and borrowings operations of the Company are available on the website of the Company at https://irfc.co.in.

2. Steps taken to inform and educate consumers about safe and responsible usage of products and/or services.

The main products offered by IRFC include is to finance the acquisition of rolling stock assets, leasing of railway infrastructure assets, and lending to other entities under the MoR. We lend funds to MoR and other Railway Entities to fuel their growth plan. We have provided loans only to Rail Vikas Nigam Limited (RVNL) and IRCON, These entities falls under the Ministry of Railways. Thus, considering the business activities of the Company, this question has limited applicability.

3. Mechanisms in place to inform consumers of any risk of disruption/discontinuation of essential services.

The Company has a comprehensive risk management Policy which essentially covers cyber crisis management plan. Any disruption on IT services will be reported to the stakeholders as per the directives of RBI's Master Direction of IT Framework for NBFCs.

4. Does the entity display product information on the product over and above what is mandated as per local laws? (Yes/No/Not Applicable) If yes, provide details in brief. Did your entity carry out any survey with regard to consumer satisfaction relating to the major products / services of the entity, significant locations of operation of the entity or the entity as a whole? (Yes/No)

IRFC a Govt. of India undertaking under the Ministry of Railways plays a significant role in funding the Indian Railways –"the national operator of railway system". The primary objective of IRFC is to meet the predominant portion of 'Extra Budgetary Resources' (EBR) requirement of the Indian Railways through market borrowings at the most competitive rates and terms. The Company's principal business therefore is to borrow funds from the financial markets to finance the acquisition / creation of rolling stock assets, leasing of railway infrastructure assets, and lending to other entities under the MoR like Rail Vikas Nigam Ltd, IRCON.

- Provide the following information relating to data breaches:
  - Number of instances of data breaches along-with impact
  - b. Percentage of data breaches involving personally identifiable information of customers

Such instances were Nil for the financial year 2022-23.

For and on behalf of the Board of Directors

Sd/(Shelly Verma)

Chairman & Managing Director

Place : New Delhi (Addl. Charge) & Director (Finance)
Date : 11th August, 2023 (DIN: 07935630)

#### ANNEXURE TO BUSINESS RESPONSIBILITY & SUSTAINABILITY REPORT

## P1 Businesses should conduct and govern themselves with Ethics, Transparency and Accountability

IRFC conducts its business activities with utmost importance to ethics, transparency and accountability. The Company has various policies and codes in place defining its Ethics and Governance framework, which are in full conformity with the laws applicable to the Company. The said framework includes, and is not limited to, the following policies and codes approved by the Board of Directors of the Company:-

Name of the Policy	Weblink
Board Diversity Policy	https://irfc.co.in/sites/default/files/inline-files/Board- Diversity-Policy.pdf
Whistle Blower Policy	https://irfc.co.in/sites/default/files/inline-files/Whistle-Blower-Policy.pdf
Code of Business Conduct and Ethics	https://irfc.co.in/sites/default/files/inline-files/Code-of-business-conduct-ethics.pdf
Policy on Materiality of Related Party Transactions and Dealing with Related Party Transactions	https://irfc.co.in/sites/default/files/inline-files/Related-Party- Transactions-Policy.pdf
Code of Conduct for Regulating, Monitoring and Reporting of Trading by Designated Persons and their Immediate Relatives and for Fair Disclosure	https://irfc.co.in/sites/default/files/inline-files/Insider-Trading-Policy-New.pdf
Policy on 'fit & proper' criteria of Directors	https://irfc.co.in/sites/default/files/policies/IRFC%20FIT%20 PROPER%20CRITERIA%20POLICY.pdf
Nomination and Remuneration Policy	https://irfc.co.in/sites/default/files/inline-files/Nomination-Remuneration-Policy.pdf
Policy of Material Disclosure of Events	https://irfc.co.in/sites/default/files/inline-files/Policy-on-Material-Disclosure-of-Events.pdf
Prevention of Documents and Archival Policy	https://irfc.co.in/sites/default/files/inline-files/Preservation-of- Documents-and-Archival-Policy.pdf
Related Party Transaction Policy	https://irfc.co.in/sites/default/files/inline-files/Related-Party- Transactions-Policy.pdf
Dividend Distribution Policy	https://irfc.co.in/sites/default/files/inline-files/Dividend- Distribution-Policy.pdf
KYC Prevention and Money Laundering Policy	https://irfc.co.in/sites/default/files/inline-files/Know-Your-Customer-KYC-and-Prevention-of-Money-Laundering-Activities-PMLA.pdf
Corporate Social Responsibility and Sustainability Policy	https://irfc.co.in/sites/default/files/inline-files/CSR-Policy.pdf

In addition to the above, there are other policies and rules, which are internal documents of the Company and are accessible only to employees of the organization.

## P2 Businesses should provide goods and services that are safe and contribute to sustainability throughout their life cycle.

The Company is a NBFC and dedicated financing arm of the Indian Railways for mobilizing funds from domestic as well as overseas Capital Markets. Details of the Company's business activities are available at https://irfc.co.in/operation/leasing-background, https://irfc.co.in/operation/lending-background and https://irfc.co.in/operation/borrowing-background. Further, CSR Policy of the Company is available at https://irfc.co.in/sites/default/files/inline-files/CSR-Policy.pdf

## P3 Businesses should promote the well-being of all employees

The Company has adopted various employee-oriented policies in line with the general laws and regulations and sound ethical practices. Such policies are normally approved by the Board of Directors and are accessible to the employees of the Company.



## P4 Businesses should respect the interests of, and be responsive towards all stakeholders, especially those who are disadvantaged, vulnerable and marginalized

The Company respects the interest of all its stakeholders, including those who are disadvantaged, vulnerable & marginalized. The Company works towards inclusive growth through its Corporate Social Responsibility & Sustainability Policy approved by the Board of Directors. The CSR & Sustainability Policy is available at https://irfc.co.in/sites/default/files/inline-files/CSR-Policy.pdf

#### P5 Businesses should respect and promote human rights

IRFC strives to safeguard and uphold human rights in all ways possible. The Company has a Code of Business Conduct & Ethics, which captures the behavioral and ethical standards to be followed by the Board Members and Senior Management Personnel of the Company also, sets forth an obligation to strive continuously to bring about integrity and transparency in all spheres of the activities & Work unstintingly for eradication of corruption in all spheres of life.

The Code is approved by the Board of Directors. All Directors & Senior Management members affirm compliance to the same annually. The said Code is available at https://irfc.co.in/sites/default/files/inline-files/Code-of-business-conduct-ethics.pdf

## P6 Businesses should respect, protect and make efforts to restore the environment

IRFC is socially conscious organization and fully endorses the nine principles of Global Compact enunciated by the United Nations Organization (UNO) which encompass area of human rights, environment protection and labour rights. These principles of Global Compact are embedded in various organizational policies of the Company thereby facilitating their implementation in a natural way.

IRFC consistently strives towards meeting the expectation of the society through proper planning and decision making that will help in achieving a real and lasting reduction of social and economic disparities as well as protecting the environment. IRFC continues to support activities that aim at improving the quality of life of both present and future generations and at the same time safeguarding the capacity of the earth to support life in all its diversity.

## P7 Businesses, when engaged in influencing public and regulatory policy, should do so in a responsible manner

IRFC plays an active and responsible role in matters concerning public & regulatory policy. Senior officials of the Company are involved from time to time in implementation of various Government Programmes and initiatives.

#### P8 Businesses should support inclusive growth and equitable development

IRFC has various policies to support inclusive growth and equitable development of all its stakeholders. The Company has a Manual for Procurement of Goods, Service and Works. In addition to that, IRFC has a Board-approved CSR & Sustainability Policy, which guides CSR initiatives of the Company, many of which are directed towards inclusive growth and equitable development. IRFC's Corporate Social Responsibility and Sustainability Policy of the Company is available at https://irfc.co.in/sites/default/files/inline-files/CSR-Policy.pdf

#### P9 Businesses should engage with and provide value to their customers and consumers in a responsible manner

As per RBI norms, IRFC has a Board-approved 'KYC & Prevention of Money Laundering Policy' which sets out the fair and transparent practices to be followed by the Company in its lending operations, as prescribed under RBI norms. IRFC's KYC & Prevention of Money Laundering Policy is available at https://irfc.co.in/sites/default/files/inline-files/Know-Your-Customer-KYC-and-Prevention-of-Money-Laundering-Activities-PMLA.pdf

All policies, code & processes are reviewed by the Board of Directors from time to time...