



STAR EXPORT HOUSE

Corporate Office : 20, Pragati Industrial Estate
N. M. Joshi Marg, Mumbai 400 011, India
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E : orient@orientpressltd.com • W : www.orientpressltd.com
CIN: L22219MH1987PLC042083



press limited

2nd August, 2018

The General Manager
BSE Ltd.
Department of Corporate Services
25th Floor, Phiroz Jeejeebhoy
Towers
Dalal Street
Mumbai 400 001

Scrip Code: 526325

The General Manager
The National Stock Exchange of India Ltd.
Listing Department
Exchange Plaza, Bandra Kurla Complex
Bandra (East)
Mumbai 400 051

Trading symbol: ORIENTLTD

Dear Sir(s),

Sub.: A Copy of Letter, Sent To Shareholders for Mandatory Update of PAN and Bank Details against their Shareholding

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith a copy of letter (along with necessary annexure/form) dispatched to the shareholders on 30.07. 2018, through registered post, with regard to mandatory furnishing of the PAN and Bank details for update in the Shareholders records with Company/RTA, in compliance with the SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018.

It is also informed to the shareholders that in terms of SEBI Gazette Notification dated June 08, 2018, shares in physical form will not be transferred after December 05, 2018. We hereby request you to take the above information on record.

Thanking you

Yours faithfully

For ORIENT PRESS LIMITED



Ramvilas Maheshwari
(Chairman & Managing Director)
DIN: 00250378

Encl.: As above

Orient Press Limited

CIN: L22219MH1987PLC042083

Registered Office: L-31, M.I.D.C., Tarapur Industrial Area, Boisar 401506 Dist. Palghar (Maharashtra)

Tel: +91-22-42977310, 42977341

Website: www.orientpressltd.com; Email: share@orientpressltd.com

Dear Shareholder,

Sub: - PAN Number and Bank Account Number

As per SEBI Circular No. SEBI/ HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, PAN Number and Bank Account details are to be updated with the Company.

Please note that as per our records, you are holding shares in physical form, you are therefore requested to submit following documents;

- Self attested copy of the PAN Card(s) of sole/ joint holder(s)
- Original cancelled cheque leaf bearing name of the of sole/First holder

or

Copy of the bank passbook containing Name, Account Number, IFSC Code, MICR Code of the sole/First holder duly attested by the Bank

You are requested to send the above documents along with enclosed response form duly signed by all the shareholders as per specimen signature registered with the Company to the Registrar and Share Transfer Agent on following address for updating the same in our records.

Universal Capital Securities Pvt. Ltd.

Unit : Orient Press Limited

21, Shakil Niwas, Opp. Satyasaibaba Temple,
Mahakali Caves Road, Andheri (East), Mumbai – 400093.

Contact Nos. (022) 28207203-05

Keeping in view of Green Initiative of Ministry of Corporate Affairs Government of India (MCA), your company shall send the Annual Reports and other documents to its shareholders in electronic form at the e-mail address registered with the Company. You are therefore requested to provide your e-mail address to receive all future correspondence of the Company in Electronic Form and become a part of it to save a tree.

Thanking You,

Yours truly,

For Orient Press Limited

Sd/-

Ramvilas Maheshwari
Chairman & Managing Director
DIN: 00250378

IMPORTANT NOTE - CESSATION OF PHYSICAL TRANSFER OF SHARES

As per amendment made by SEBI notification dated 8th June 2018 in the Listing Obligations and Disclosure Requirements (LODR) Regulations, 2015, the transfer of shares shall be processed in the dematerialized form only. It means transfer request in physical mode is discontinued. These regulations shall come into force within 180 days from the date of notification i.e. w.e.f. 5th December 2018. In accordance to the said regulations and in your own interest, it is advisable that you should convert your physical shares into dematerialized form at the earliest.

FORM FOR FURNISHING PAN AND BANK DETAILS

To,

Universal Capital Securities Pvt. Ltd.
21, Shakil Niwas,
Opp. Satya Saibaba Temple,
Mahakali Caves Road,
Andheri (E), Mumbai 400093.

Unit: ORIENT PRESS LTD.

Dear Sir/Madam,

I/We refer to your letter regarding SEBI Circular No. SEBI/ HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018. I/we hereby furnish our PAN and Bank mandate details for update in your records. I/We is/are enclosing herewith:

- 1) Self-attested copies of PAN cards of all the holders,
- 2) Original cancelled cheque leaf bearing name of the Sole /First holder

OR

- Photo copy of bank pass book / statement having details of Account number, Name of the shareholder, IFSC Code duly attested by Bank.

Folio No.			
Contact No. (Tel No. with STD Code)		Mobile No.	
E-Mail id			

	Name	Signature
First Holder :		
Joint Holder 1 :		
Joint Holder 2 :		

Date:

Place:

NB: The above details will be updated only if the documents / information found in order / valid.