



November 30, 2021

To,  
The Corporate Relations Department  
The BSE Limited  
Department of Corporate Services  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai – 400001  
**Ref:- Scrip Code:- 500126**

To,  
The Listing Department  
The National Stock Exchange of India Limited  
Exchange Plaza, Plot No. C/1, G Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai – 400051  
**Ref:- Scrip Code:- PGHL**

Dear Sir / Madam,

**Subject: Announcement- Addendum to Postal Ballot Notice and Form**

We would like to submit an addendum to the notice of the Postal Ballot along with Postal Ballot form with respect to the Company's proposal for seeking approval of the Members for appointment of Mr. Subramanian Madhavan (DIN 06451889) as a Non-Executive Independent Director of the Company for a period of five years (Ordinary Resolution).

Kindly take the above on record and acknowledge the receipt.

Thanking you.

Yours faithfully,

**For Procter & Gamble Health Limited**

FLAVIA  
PETER  
MACHADO  
Date: 2021.11.30  
15:54:46 +05'30'

Digitally signed by  
FLAVIA PETER  
MACHADO

**Flavia Machado**  
**Authorised Signatory**

Encl: As Above

**Procter & Gamble Health Limited**

CIN: L99999MH1967PLC013726  
Registered Office: Godrej One, 8<sup>th</sup> Floor,  
Pirojshanagar, Eastern Express Highway, Vikhroli East,  
Mumbai 400 079 | Tel: (91-22) 6866 9000  
www.pghealthindia.com



### **Addendum to Postal Ballot Notice and Form**

In reference to the Postal Ballot Notice dated November 29, 2021 along with the Postal Ballot Form with respect to the Company's proposal for seeking approval of the Members for appointment of Mr. Subramanian Madhavan (DIN 06451889) as a Non-Executive Independent Director of the Company for a period of five years (Ordinary Resolution), the name of the Registrar and Transfer Agent in instruction no. 1 of the Postal ballot Form was inadvertently mentioned as Link Intime India Private Limited instead of KFin Technologies Private Limited.

The revised postal ballot form is appended below.

Kindly take note of the same.

**For Procter & Gamble Health Limited**

Sd/-  
**Zeal Shah**  
Company Secretary

**Procter & Gamble Health Limited**

CIN: L99999MH1967PLC013726

Registered Office: Godrej One, 8<sup>th</sup> Floor,

Pirojshanagar, Eastern Express Highway, Vikhroli East,

Mumbai 400 079 | Tel: (91-22) 6866 9000

[www.pghealthindia.com](http://www.pghealthindia.com)



## PROCTER & GAMBLE HEALTH LIMITED

(CIN: L99999MH1967PLC013726)

**Registered Office:** Godrej One, 8<sup>th</sup> Floor, Eastern Express Highway,  
Pirojshanagar, Vikhroli East Mumbai – 400079

**Website:** www.pghealthindia.com • **Email ID:** investorgrievance.im@pg.com

**Tel:** (91-22) 6866 9000 • **Fax:** (91-22) 2518 6828

### POSTAL BALLOT FORM

(To be returned to Registrar & Transfer Agents of the Company)

1.	Name(s) of Shareholder(s) (including joint-holders, if any)	
2.	Registered address of the sole/ first named Shareholder	
3.	Registered Folio No./ DP ID No. / Client ID No.	
4.	Number of share(s) held	

I/We hereby exercise my/our vote in respect of the following Resolutions to be passed through postal ballot for the business stated in the Postal Ballot Notice of the Company dated November 29, 2021 by conveying my/our assent or dissent to the said resolution by placing the tick (✓) mark at the appropriate box below:

Item No.	Description	No. of Shares held by me	I/We assent to the resolution (For)	I/We dissent from the resolution (Against)
1.	To appoint Mr. Subramanian Madhavan (DIN 06451889) as a Non-Executive Independent Director of the Company for a period of five years. (Ordinary Resolution)			

Place:

Date:

\_\_\_\_\_  
Signature of Shareholder(s)

### ELECTRONIC VOTING PARTICULARS

EVEN (E-Voting Event Number)	USER ID	PASSWORD/PIN
118860		

**Note:**

1. Kindly read the instructions printed overleaf before filling the form
2. Last date for receipt of Postal Ballot Forms is Wednesday, December 29, 2021

## INSTRUCTIONS

1. A member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Registrar & Transfer Agents of the Company, KFin Technologies Private Limited in the attached self-addressed business reply envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Form(s), if deposited in person or sent by courier or registered/speed post at the expense of the shareholder will also be accepted.
2. This Form should be completed and signed by the Shareholder (as per the specimen signature registered with the Company/ Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Shareholder and in his absence, by the next named Shareholder.
3. Duly completed Postal Ballot Form should reach the Registrar & Transfer Agents of the Company on or before the close of working hours on **Wednesday, December 29, 2021**. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Shareholder(s) has not been received.
4. There will be only one Postal Ballot Form for every folio irrespective of the number of joint Shareholder(s).
5. In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a Board Resolution/Authority Letter.
6. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed business reply envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
7. A Shareholder need not use all the votes or cast all the votes in the same way.
8. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected. The Scrutinizer's decision on the validity of a Postal Ballot will be final and binding.
9. The Company is pleased to offer e-voting facility as an alternate, to all the Members of the Company, to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. Detailed instruction for the shareholders for e-voting are mentioned in the Postal Ballot notice.
10. For the votes to be considered valid, the Institutional shareholders (other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution /Authority Letter etc. to the Scrutinizer through e-mail at [scrutinizer@dholakia-associates.com](mailto:scrutinizer@dholakia-associates.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)
11. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the Downloads section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com).