



December 05, 2024

**The General Manager
Department of Corporate Services - CRD
BSE Limited, Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai 400 001**

Scrip Code: 526139

Dear Sir,

Sub: Proceedings of the 34th Annual General Meeting of the Company held on 05th December 2024 through video conferencing / other audio-visual means.

Pursuant to the provisions of Regulation 30 read with Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the proceedings of the 34th Annual General Meeting ("AGM") of the Members of the Company held on Thursday, 05th December, 2024 at 10:00 A.M. through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") facility.

The meeting was held in compliance with the General Circular No's. 14/2020, 17/2020, 20/2020, 20/2020, 02/2021 and 02/2022 issued by the Ministry of Corporate Affairs ("MCA"), circulars issued by the Securities and Exchange Board of India ("SEBI") dated 15th January, 2021, and as per the applicable provisions of the Companies Act, 2013 and the Rules made thereunder.

In accordance with the Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India ("ICSI") read with Guidance/Clarification dated 15th April, 2020 issued by ICSI, the proceedings of the AGM was deemed to be conducted at the Registered Office of the Company which was the deemed Venue of the AGM.

The following Directors and Key Managerial Personnel (KMPs) were present through Video conferencing:

*Plot 68, 69, 70& 70A IDA Bollaram, Sangareddy District – 502 325, Telangana, India
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Sr No	Name	Designation
1	Dr K Koteswara Rao	Chairman and Managing Director
2	Mrs. Sujana Kadiam	Non-Executive Independent Director and chairman of Audit Committee
3	Mr. Santhosh Kumar	Non-Executive and Independent Director
4	Mrs. Swetha Marri	Non-Executive and Independent Director
5	Mrs. Ankita Jain	Company Secretary and Compliance officer
6	Mr. Chowdari Prasad	CFO

Other representatives present at the meeting through Video conferencing:

Sr. no	Name	Designation
1	Ms. Vasavi	M/s. Vasavi & Co, Statutory Auditors
2	Mrs. Manisha Dubey	M/s. Manisha Dubey & Associates, Internal Auditors
3	Mrs. Geeta Serwani	Secretarial Auditor & Scrutinizer

Members Present: **35** Members attended through VC/OAVM. No requests for representation on behalf of Body Corporates were received by the Company. As the AGM was held through VC/OAVM, the facility for appointment of proxies by the members was not available. The Chairman then called the Meeting to be in order and declared that the requisite quorum was present.

The meeting commenced at 10.00 AM (IST) and concluded at 10:45 AM (IST) (including time allowed for Insta-poll e-voting at the AGM)

The statutory registers under the Companies Act, 2013 and other documents and certificates as referred in the Notice of the AGM were made available in the electronic form for inspection to every member who had made specific request, if any, for inspection.

The Chairman welcomed the members and delivered his speech.

Further, chairman informed that the Board of Directors had appointed Ms. Geeta Serwani, Practicing Company Secretary as the Scrutinizer to scrutinize the remote e-voting process and e-voting during the AGM, in a fair and transparent manner.

The items of Notice of the AGM were read at the AGM and Board's Report were taken as read by the members of the Company.

It was informed to the members that the Statutory Auditors, M/s Vasavi & Co., have expressed the qualified opinions in the audit reports for the financial year 2023-2024 and qualifications made by secretarial auditors, Ms.Geeta serwani in Secretarial Audit report for financial year 2023-2024. Hence, the same were read at the AGM, in compliance with section 145 (2) of Companies Act, 2013.

The members were informed that, as this AGM was convened through VC, resolutions had already been put to vote through Remote e-voting as well as e-voting at AGM

The Members joining the meeting through VC/OAVM, who had not cast their vote by means of Remote e-voting were also provided the option to exercise their right to vote through Insta-Poll e-voting facility provided at the AGM.

Thereafter chairman delivered his speech at the meeting presenting the activities that went by in the year 2023-24 giving an outlook for the next year to follow.

Thereafter, the following items of businesses as set out in the Notice convening the 34th AGM dated 05th December 2024 were transacted at the meeting:

AGENDA NO.	AGENDA ITEMS	TYPE OF RESOLUTION
Ordinary Business		
1	To receive, consider and adopt the Standalone and Consolidated Audited Balance Sheet as at 31st March 2024, the Statement of Profit & Loss and Cash Flow Statement for the year ended on that date together with the Notes attached thereto, along with the Reports of Auditors and Directors thereon.	ORDINARY RESOLUTION
2	To Appoint a Director in Place of Mrs. Swetha Marri, Who Retires by Rotation and Being Eligible, offers her Self for Re-Appointment.	ORDINARY RESOLUTION
Special Business		
3	Raising Funds as Debt With or Without Security on Assets of the Company.	SPECIAL RESOLUTION
4	Re-Appointment of Dr. K Koteswara Rao As a Chairman And Managing Director of The Company.	SPECIAL RESOLUTION

Four members had registered themselves as speaker to express their views but at time of meeting two members were present to speak.

Thereafter, Mrs. Sujana Kadium announced that the voting on the NSDL platform will continue to be available for the next 15 minutes from the conclusion of the AGM. Therefore, members who had not cast their vote were requested to do so.

Further, she informed that the voting results shall be announced within 2 (Two) working days of the conclusion of the Meeting. The same shall be intimated to Stock exchange and also be placed on the website of the Company and NSDL.

The Mrs. Sujana Kadium, concluded the meeting with a vote of thanks to the members of the Board for their presence in the AGM and the Members for their continued support and faith in the organization.

The meeting commenced at 10.00 AM (IST) and concluded at 10:45 AM (IST)

Thanking you

Yours faithfully
FOR TRANSGENE BIOTEK LIMITED



DR K KOTESWARA RAO
CHAIRMAN & MANAGING DIRECTOR