

**Date: 30.06.2021**

To,

**BSE Limited,  
Dept. of Corporate Services,  
PhirozeJeejeebhoy Towers,  
Dalal Street,  
Mumbai – 400 001**

**Company Scrip Code. 541178**

Dear Sir/Madam,

**Sub: Submission of Annual Secretarial Compliance Report for the year ended March 31, 2021**

Pursuant to SEBI Circular CIR/CFD/CMD1/27/2019 dated February 8, 2019, we are submitting herewith the Annual Secretarial Compliance Report of the Company for the year ended March 31, 2021, issued by M/s Sourabh Bapan & Associates, Practicing Company Secretaries.

Kindly take the same on record.

Thanking you,

Yours faithfully,

**For BENARA BEARINGS AND PISTONS LIMITED**

  
**VIVEK BENARA**

**Director**

**DIN: 00204647**

# ***SOURABH BAPNA & ASSOCIATES***

**PRACTICING COMPANY SECRETARY**

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**Annexure II**

**Form No. MR-3**

## **SECRETARIAL AUDIT AND COMPLIANCE REPORT**

**For the financial year ended 31<sup>st</sup> March, 2021**

[Pursuant to Section 204(1) of the Companies Act, 2013 and Rule No. 9 of the Companies  
(Appointment and Remuneration of Managerial Personnel) Rules, 2014]

To,

The Members

**Benara Bearings and Pistons Limited**

A-3 & 4, Site B Industrial Area, Sikandara, Agra,

Uttar Pradesh – 282 007

I have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by **Benara Bearings and Pistons Limited having CIN L50300UP1990PLC012518** (hereinafter called the Company). Secretarial Audit was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of the books, papers, minute books, forms and returns filed and other records maintained by the Company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, we hereby report that in our opinion, the Company has, during the audit period ended on March 31, 2021 complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

I have examined the books, papers, minute books, forms and returns filed and other records maintained by **Benara Bearings and Pistons Limited (“The Company”)** for the period ended on March 31, 2021 according to the provisions of:

1. The Companies Act, 2013 (**the Act**) and the Rules made thereunder;

*Sourabh Bapna*  


# **SOURABH BAPNA & ASSOCIATES**

**PRACTICING COMPANY SECRETARY**

2. The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the Rules made thereunder;
3. The Depositories Act, 1996 and the Regulations and Bye-laws framed thereunder;
4. Foreign Exchange Management Act, 1999 and the Rules and Regulations made thereunder to the extent of Foreign Direct Investment, Overseas Direct Investment and External Commercial Borrowings;
5. The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act') to the extent applicable to the Company:-
  - a. The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
  - b. Securities and Exchange Board of India (Listing Obligations And Disclosure Requirements) Regulations, 2015, and the Listing Agreements entered into by the Company with the Stock Exchanges ;)
  - c. The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 1992;
  - d. The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
  - e. The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009;
  - f. The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999;
  - g. The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
  - h. The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008.

**The Company has appointed M/s. Bigshare Services Private Limited as Registrar to an issue and share Transfer Agent. The share Transfer maintained all record of share Transfer thereto in Electronic Form as provided under the Regulation.**

- i. The Securities and Exchange Board of India (Buyback of Securities) Regulations, 1998; -  
**Not Applicable to the Company during the Audit Period;**
- j. the Company has complied with the requirements under the Equity Listing Agreements entered into with BSE Limited.

  


# *SOURABH BAPNA & ASSOCIATES*

PRACTICING COMPANY SECRETARY

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6. The Micro, Small and Medium Enterprises Development Act, 2006.
7. As informed to us the following other laws specifically applicable to the Company are as under:
  1. The Employees' Provident Funds and Miscellaneous Provisions Act, 1952
  2. The Factories Act, 1948
  3. The Industrial Employment (Standing Orders) Act, 1946
  4. The Maternity Benefit Act, 1961
  5. The Minimum Wages Act, 1948
  6. The Payment of Wages Act, 1936
  7. The Negotiable Instruments Act, 1881
  8. The Payment of Gratuity act, 1972
  9. The Workmen's Compensation Act, 1922
  10. The Contract Labour (Regulation & Abolition) Act, 1970
  11. The Industrial Dispute Act, 1947
  12. The Payment of Bonus Act, 1965
  13. The Employment Exchange Act, 1959
  14. The Apprentice Act, 1961
  15. The Equal Remuneration Act, 1976

**I have also examined the Compliances with the other applicable clauses namely;**

- i) Secretarial Standards issued by The Institute of Company Secretaries of India.
- ii) The Listing Agreements entered into by the Company Limited with the Small and Medium Enterprises platform of Bombay Stock Exchange.

During the period under review the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, Listing Agreements etc mentioned above.

*Sourabh Bapna*  


# **SOURABH BAPNA & ASSOCIATES**

**PRACTICING COMPANY SECRETARY**

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## **I further report that:**

The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors. The changes in the composition of the Board of Directors that took place during the period under review were carried out in compliance with the provisions of the Act.

Adequate notice is given to all directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance, and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.

Majority decision is carried through were captured and recorded as part of the minutes.

## **I further report that**

As represented by the Company and relied upon by us there is an adequate systems and processes in the Company commensurate with the size and operations of the Company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

**For Sourabh Bapna & Associates**

  


**Sourabh Bapna  
(Company Secretary)**

**ACS: A51505**

**Place: Bhilwara**

**Date: 30.06.2021**

**UDIN: A051505C000555162**

This report is to be read with my letter of even date which is annexed as Annexure and forms an integral part of this report.

# *SOURABH BAPNA & ASSOCIATES*

PRACTICING COMPANY SECRETARY

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## Annexure to Secretarial Audit Report

To,  
The Members,  
Benara Bearings and Pistons Limited

My report of even date is to be read along with this letter.

1. Maintenance of secretarial record is the responsibility of the management of the Company. My responsibility is to express an opinion on these secretarial records based on my audit.
2. I have followed the audit practices and the processes as were appropriate to obtain reasonable assurance about the correctness of the contents of the secretarial records. The verification was done on test basis to ensure that correct facts are reflected in secretarial records. I believe that the processes and the practices, I followed provided a reasonable basis for my opinion.
3. I have not verified the correctness and appropriateness of financial records and books of accounts of the Company.
4. Wherever required, I have obtained the management representation about the compliance of laws, rules and regulations and happening of events etc.
5. The compliance of the provisions of corporate and other applicable laws, rules, regulations, standards is the responsibility of management. My examination was limited to the verification of procedures on test basis.
6. The Secretarial Audit report is neither an assurance as to the future viability of the Company nor of the efficacy or effectiveness with which the management has conducted the affairs of the Company.

For Sourabh Bapna & Associates

  
  
Sourabh Bapna  
(Company Secretary)  
ACS: A51505  
Place: Bhilwara  
Date: 30.06.2021