

NOTICE OF THE BOARD MEETING

Date: 01/03/2021

The Department of Corporate Services,
BSE Limited
P J Towers, Dalal Street,
Mumbai-400001.

Dear Sir/Madam,

Subject:-Notice of Board Meeting to be held on 04/03/2021.

Notice is hereby given that next meeting of the Board of Directors of **Rithwik Facility Management Services Limited** will be held on Thursday the 4th March 2021 at 12:00 P.M at the Registered office of the Company at RR Tower III, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai -600 032 to transact the business listed below.

1. To take note on cessation of Market making services with Rikhav Securities Ltd
2. Review of business for the quarter ended December 2020
3. Appointment of Secretarial Auditor
4. Any other matter with the permission of the Chair

You are requested to take the same on your records.

Yours Truly,

(By order of the Board)

For **RITHWIK FACILITY MANAGEMENT SERVICES LIMITED**



(S Jayapandi)
Company Secretary
M.No.A21909

