

इंडियन ऑयल कॉर्पोरेशन लिमिटेड

रजिस्टर्ड ऑफिस : 'इंडियनऑयल भवन',
जी - ९, अली यावर जंग मार्ग, बांद्रा (पूर्व), मुंबई - ४०० ०५९.

Indian Oil Corporation Limited

CIN-L23201MH1959GOI011388

Regd. Office : 'IndianOil Bhavan',
G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051.

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IndianOil
A Maharatna
Company

Secretarial Department

No. Secl/AGM/20-21

27th July 2021

National Stock Exchange of India Ltd. Exchange Plaza, 5 th Floor, Bandra – Kurla Complex, Bandra (E), Mumbai – 400051	BSE Ltd. 1 st Floor, New Trading Ring, P J Tower, Dalal Street, Mumbai – 400001
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Ref: Symbol: IOC; Security Code: 530965; ISIN: INE242A01010

Dear Sir,

Sub : 62nd Annual General Meeting of the Company for the year 2020-21

This is to inform that the 62nd Annual General Meeting (AGM) of the Company for the year 2020-21 will be held on **Friday, August 27, 2021 at 10:30 am (IST) through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM")**, in accordance with the relevant circulars issued by the Ministry of Corporate Affairs and Securities and Exchange Board of India. Further details about the manner of attending the AGM and casting of votes by members is set out in the Notice of the AGM.

The Company is providing remote e-voting facility to all its members to cast their votes on all resolutions as set out in the Notice of AGM. **Remote e-voting period would commence on 9:00 am (IST) on Monday, August 23, 2021 and shall end at 5 pm (IST) on Thursday, August 26, 2021.** During this period only those members of the Company, holding shares either in physical form or in dematerialized form, as on the **cut-off date i.e. Friday, August 20, 2021**, shall be entitled to avail the facility of remote e-voting.


In compliance with the relevant circulars, the Integrated Annual Report for the year 2020-21 comprising the Notice of the AGM, Financial Statements along with Director's Report, Auditor's Report and other documents required to be attached thereto, will be sent to the members of the Company whose email address is registered with the Company / Depository Participants(s).

The Company has fixed **Friday, August 6, 2021 as the "Record Date"** for the purpose of determining the Members eligible to receive final dividend of Rs. 1.50 per share (i.e. @ 15% on the paid up equity share capital) for the year 2020-21. The dividend, if declared at the AGM, will be paid within the stipulated period of 30 days of declaration.

This is for information and record please.

Thanking you,

Yours faithfully,
For Indian Oil Corporation Limited


(Kamal Kumar Gwalani) 27/07/2021
Company Secretary