

RAIL:SEC:2019

September 07, 2019

BSE Limited Phiroze Jeejeebhoy Towers Dalal Street Mumbai - 400001 Scrip Code - 520008	National Stock Exchange of India Limited Exchange Plaza, 5 th Floor, Plot No.C/1, G Block Bandra-Kurla Complex Bandra (E) Mumbai - 400 051 Scrip Code - RICOAUTO
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Dear Sir/Madam,

Please find enclosed herewith copy of Notice of AGM, Book Closure and E-voting as published in the following Newspapers:

- i) Business Standard (English Newspaper), New Delhi - 07/09/2019
- ii) Veer Arjun (Hindi Newspaper), New Delhi - 07/09/2019

Thanking you,

Yours faithfully,
for **Rico Auto Industries Limited**


B.M. Jhamb
Company Secretary
FCS : 2446

Encl : As above

RICO AUTO INDUSTRIES LIMITED

Regd. & Corp. Office: 38 KM Stone, Delhi-Jaipur Highway, Gurugram - 122 001, Haryana
Tel: 0124 2824000, Fax: 0124 2824200, Email: cs@ricoauto.in
Website: www.ricoauto.in, CIN: L34300HR1983PLC023187

NOTICE OF AGM, BOOK CLOSURE AND E-VOTING

Notice is hereby given that the 36th Annual General Meeting (AGM) of the Company will be held on Monday, 30th September, 2019 at 12.00 Noon at the Registered Office of the Company at 38 KM Stone, Delhi-Jaipur Highway, Gurugram - 122 001, Haryana to transact the business as set out in the AGM Notice. The electronic copies of the 36th AGM Notice alongwith Attendance Slip and Proxy Form and Annual Report for the financial year 2018-19, have been sent to all the Members whose e-mail IDs are registered with the Company/Registrar & Share Transfer Agent/Depository and the physical copies of the same have been sent to all the Members at their registered address through permitted mode.

Book Closure and Dividend

Notice is also hereby given that the Register of Members and the Share Transfer Books of the Company will remain closed from **Tuesday, 24th September, 2019 to Monday, 30th September, 2019 (both days inclusive)** for the purpose of AGM and to ascertain the entitlement of Members for the payment of Final Dividend (40%) for the financial year ended 31st March, 2019. The dividend, if declared, will be paid within 30 days from the date of declaration to those Members, whose names appear as:

- i) Beneficial Owners as at the end of business hours on 23rd September, 2019 in the lists to be furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) in respect of the shares held in electronic form; and
- ii) Members in the Register of Members of the Company as on 23rd September, 2019, after giving effect to all valid share transfers in physical form lodged with the Company on or before 23rd September, 2019.

Advise for Change of Address, Bank Details, NECS Details, Dividend Mandates, if any, in case of Physical Shares should be lodged with the Registrar and Share Transfer Agent namely M/s. MCS Share Transfer Agent Limited, F-65, Okhla Industrial Area, Phase I, New Delhi - 110 020, Phone: (011) 41406149, e-mail: admin@mcsregistrars.com.

Remote E-Voting Facility

The Company is providing its Members a facility to cast their votes electronically through the remote e-voting services provided by NSDL in respect of items of business as detailed in the AGM Notice.

Members of the Company, holding shares either in physical form or in dematerialized form, as on cut-off date i.e. **Monday, 23rd September, 2019** may cast their vote electronically or at the AGM. Members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to vote at the AGM. Members who have acquired shares after the dispatch of the Notice of AGM and holding shares as on cut-off date i.e. **Monday, 23rd September, 2019**, may obtain the user ID and Password by sending a request at evoting@nsdl.co.in. The remote e-voting period will commence on **Friday, 27th September, 2019 (9.00 a.m. IST)** and will end on **Sunday, 29th September, 2019 (5.00 p.m. IST)**, thereafter the remote e-voting module shall be disabled by NSDL. The detailed procedure/instructions for e-voting are contained in the Notice of the AGM which is also available on the Company's website <https://www.ricoauto.in/investor-relation.html> and at the website of NSDL at www.evoting.nsdl.com.

In case of any queries relating to e-voting service, Members may refer the Frequently Asked Questions (FAQs) available at the "Help/FAQ's" section at www.evoting.nsdl.com or write to Ms. Pallavi Mhatre, Assistant Manager, NSDL, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai - 400013 at designated e-mail ids: evoting@nsdl.co.in or pallavid@nsdl.co.in or at Telephone No.: 022-24994545 or at Toll Free No.: 1800-222-990.

for Rico Auto Industries Limited
Sd/-

Place : Gurugram
Dated : 6th September, 2019

B.M. Jhamb
Company Secretary, FCS No.2446

5 वीर अर्जुन, नई दिल्ली, 7 सितम्बर, 2019

RIKO AUTO INDUSTRIES LIMITED

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for Rico Auto Industries Limited
Sd:-

Place : Gurugram
Dated : 6th September, 2019

B.M. Jhamb
Company Secretary, FCS No.2448