



Ind-Swift LABORATORIES LIMITED

(A Recognised Export House)

Regd. Office : S.C.O. 850, Shivalik Enclave, NAC, Manimajra, Chandigarh - 160 101
Phones : ++ 91 - 172-2730503, 2730920, Fax ++ 91 - 172 - 2730504, 2736294
E-mail : info@indswiflabs.com Website : www.indswiflabs.com
CIN No. L24232CH1995PLC015553



Ref: ISLL:CH:2023

Date: 31st August, 2023

**The President
Corporate Relationship Department
BSE Limited
Phiroze Jeejeebhoy Towers,
25th Floor, Dalal Street,
Mumbai 400 001**

**The Vice President,
Listing Compliance Department,
National Stock Exchange of India Limited,
Exchange Plaza, 5th Floor
Plot No. C/2, G-Block,
Bandra Kurla Complex, Bandra (E),
Mumbai 400 051**

**ISIN: INE915B01019, INE915B07024
BSE Scrip Code: 532305, 957989**

NSE Symbol: INDSWFTLAB

Subject: - Intimation of Annual General Meeting, E-Voting and Book Closure for the Financial Year 2022-23.

1. Annual General Meeting (“AGM”) of the Members of the Company-

This is to inform you that the 28th Annual General Meeting (“AGM”) of Ind Swift Laboratories Limited will be held through Video Conferencing/Other Audio Visual Means (“VC/OAVM”) on Saturday, 30th September, 2023, at 11:00 A.M. to transact the Business, as set out in the Notice of the Annual General Meeting in compliance with the applicable provisions of the Companies Act, 2013 and Rules made thereunder read with relevant Circulars issued by the Ministry of Corporate Affairs (MCA) and Securities and Exchange Board of India (SEBI).

In compliance with the above laws and applicable circulars, only electronic copies of the Notice convening the 28th AGM along with the Annual Report for FY 2022-23, will be sent within prescribed timelines by e-mail to all the Members whose e-mail addresses are registered with the Company and/or the Depository Participant. The said Annual Report will also be available on the website of the Company i.e. www.indswiflabs.com and on the website of the stock exchanges.

In accordance with Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company has fixed Saturday, 23rd September, 2023, as the Cut-Off Date to determine the entitlement of the members to cast their votes for the businesses to be transacted at the ensuing AGM of the Company. Other important information including a detailed procedure for remote e-voting before and during the AGM will be provided in the notes to the AGM Notice.

2. Book Closure Date-

Pursuant to Section 91 of the Companies Act, 2013 and the Rules framed thereunder and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from



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Monday, 25th September, 2023 to Saturday, 30th September, 2023 (both days inclusive) for the purpose of the 28th Annual General Meeting (AGM) to be held on Saturday, 30th September, 2023.

You are requested to kindly take the same on record.

Thanking You

For **IND-SWIFT LABORATORIES LTD.**

PARDEEP VERMA
VP-CORPORATE AFFAIRS &
COMPANY SECRETARY

CC:

National Securities Depository Limited
Trade World, 4th Floor, Kamala Mills
Compound, Senapati Bapat Marg, Lower
Parel, Mumbai – 400013

Central Depository Services (India)
Limited
Marathon Futurex, A – Wing, 25th Floor, N.
M. Joshi Marg, Lower Parel – East,
Mumbai – 400013