Regd. Office: No.72/4, 1st Floor, Cunningham Road, Bangalore – 560 052

To The General Manager- Listing BSE Limited 24th Floor, P J Towers, Dalal Street, Fort **Mumbai-400001**

Dear Sir,

Sub: Notice of Postal ballot

Ref: BSE Scrip code 507836 ISIN: INE435D01014

We wish to inform you that pursuant to regulation 47 of SEBI (Listing obligations and Disclosure Requirements) Regulations 2015, the company has published the notice of postal ballot launching on 19th February,2022 English Newspaper and Kannada Newspaper.

Copy of newspaper clippings are enclosed.

The same is also available on the website of the Company at www.maccharlesindia.com

Request you to take the same on record.

Thanking you,

Yours faithfully For **Mac Charles (India) Limited**

Chandana Naidu Khare Company Secretary and Compliance Officer

18th February, 2022



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MAC CHARLES (INDIA) LIMITED

Registered Office: No.72/4, 1st Floor, Cunningham Road, Bangalore - 560052 CIN L55101KA1979PLC003620

Telephone : (080) 4903 0000 ; Extn: 3490

Email: investor.relations@maccharlesindia.com Website: www.maccharlesindia.com

DISPATCH OF NOTICE OF POSTAL BALLOT AND REGISTRATION OF EMAIL ADDRESS

Notice is hereby given that pursuant to the provisions of Section 110 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014, the Company is seeking approval of the Members by Postal Ballot (only e-voting) for the Special Business contained in the Postal Ballot Notice ("Notice") dated October 01, 2021. In view of the current extraordinary circumstances due to COVID-19 pandemic requiring social distancing, the Ministry of Corporate Affairs ("MCA") vide its Circulars (1) No 11/2020 dated March 24, 2020, (2) No 14/2020 dated April 8, 2020, (3) No 17/2020 dated April13, 2020, (4) No 22/2020 dated June 15, 2020, (5) No. 33/2020 dated September 28, 2020, (6) No.39/2020 dated 31st December, 2020, (7) No.10/2021 dated 23rd June, 2021 and (8) No.20/2021 dated 08th December, 2021 has granted relaxations and has permitted Companies for sending the notices only by electronical means. Accordingly, the Company on Thursday, February 17, 2022 has completed the dispatch of the Notice by email to the members appearing on the cut off date January 31, 2022 who had provided email address and has not sent the postal ballot forms and the prepaid business envelope to the members. Members, who have not so far registered their email address with the depository participants or Company, are requested to intimate their email address by sending an email to investor.relations@maccharlesindia.com or vp rta@bfsl.co.in on or before March 13, 2022 so as to send the Notice by email. The Notice can also be accessed on the https://www.evotingindia.com and the website of the Company www.maccharlesindia.com.

The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") for the purpose of providing remote e-voting facility to its Members. The Board of Directors of the Company has appointed Mr. Umesh P Maskeri, Practicing Company Secretary, (C.O.P. No-12704) as the Scrutinizer for conducting the e-voting process in a fair and transparent manner.

Members are requested to note that voting through remote e-voting i.e. electronic means shall commence at 10 A.M. on Saturday, February 19, 2022 and shall end at 5:00 P.M. on Sunday, March 20, 2022 and the e-voting platform will be disabled thereafter. Members who have not received the Notice can contact the Company's Registrar and Share Transfer Agent - BGSE Financial Limited, Stock Exchange Towers, No 51, 1st Cross, J. C. Road, Bangalore-560027 by e-mail to <u>vp_rta@bfsl.co.in</u> or to the company by email to <u>investor.relations@machcharlesindia.com</u>. In case of any query or grievance relating to e-voting, members may contact the undersigned at the Registered Office of the Company at telephone mentioned above.

By Order of the Board of Directors For Mac Charles (India) Limited Chandana Naidu

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