

<p>कोल इण्डिया लिमिटेड कंपनी सचिवालय 3 तल्ला, कोर-2, प्रेमिसेस-04-एमआर, प्लॉट-ए एफ-III, एक्शन एरिया-1A, न्यूटाउन, रजरहट, कोलकाता-700156, फोन 033-23246526, ईमेल: comsec2.cil@coalindia.in वेबसाइट: www.coalindia.in सी आई एन - L23109WB1973GOI028844</p>	 <p>एक महारत्न कंपनी A Maharatna Company</p>	<p>Coal India Limited Company Secretariat Regd. Office: 3rd floor, Core-2 Premises no-04-MAR, Plot no-AF-III, Action Area-1A, Newtown, Rajarhat, Kolkata- 700156 PHONE: 033-2324-6526, E-MAIL: comsec2.cil@coalindia.in WEBSITE: www.coalindia.in CIN- L23109WB1973GOI028844</p>
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Ref.No.CIL:XI(D):4157/4156:2023

Dated: 12.01.2023

To,
Listing Department,
Bombay Stock Exchange Limited,
14th Floor, P.J.Towers, Dalal Street,
Mumbai – 400001
Scrip Code 533278

To,
Listing Department,
National Stock Exchange of India Limited,
Exchange Plaza, Bandra Kurla Complex,
Bandra (E), Mumbai – 400051.
Ref: ISIN – INE522F01014

Sub: Newspaper publication of notice of EGM through Postal Ballot

Dear Sir,

We are enclosing hard copies of Press release issued on 12.01.2023 in one English newspaper namely “MINT” and Bengali newspaper i.e. “AAJKAL” publishing notice EGM through Postal Ballot.

This is for your information and records please.

Yours faithfully,

BIJAY PRAKASH DUBEY
Digitally signed by
BIJAY PRAKASH DUBEY
Date: 2023.01.12
14:15:25 +05'30'

(B. P Dubey/ बी पी दुबे)

Company Secretary/कंपनी सचिव
& Compliance Officer/कम्प्लायंस ऑफिसर

Encl: As above



COAL INDIA LIMITED

A Maharatna Company

CIN: L23109WB1973GOI028844

Registered office-Coal Bhawan, Premises No.-04 MAR,

Plot No.-AF-III, Action Area-IA, New Town,

Rajarat, Kolkata-700150. Tel.No.-033-23245555

Email-compliance@coalindia.in, Website: www.coalindia.in

Notice of Postal Ballot

Members of the Coal India Limited (the "Company") are hereby informed that pursuant to the provisions of Section 108 and 110 of the Companies Act, 2013 read with rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, (including any statutory modification(s), amendment(s) or re-enactment(s) thereof, for the time being in force) read with the General Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020 read with other relevant circulars, including General Circular No. 11/2022 dated December 28, 2022 issued by Ministry of Corporate Affairs, Government of India (the "MCA Circulars"), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and other applicable laws and regulations, if any, the Company is seeking the approval of the members for the following business as set out in the Postal Ballot. Notice of EGM dated January 4, 2023 by passing the Ordinary Resolution:-

"Appointment of Shri Mukesh Choudhary [DIN: 07532479] as a Whole Time Director to function as a Director (Marketing)."

Pursuant to MCA circulars, the Company has sent the electronic copies of the Postal Ballot Notice along with the explanatory statement on Monday, 9th January, 2023 by e-mail to all those members whose names appear in the Register of Members/list of beneficial owners as on the cut-off date **Friday, 6th January 2023** and who have registered their e-mail address with the Company/RTA (in respect of shares held in physical form) and/or with their Depository Participants (in respect of shares held in dematerialized form) and made available to the Company by their respective Depositories. In terms of MCA Circulars, the communications of the assent or dissent of the members would take place only through the remote e-voting system. The Company is providing facility to its members to cast their votes remotely, using the electronic voting system (remote e-voting) through National Securities Depositories Limited ("NSDL").

Process for those shareholders whose email ids are not registered with the depositories for e-voting in respect of the resolutions set out in this notice are as under:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAAR (self attested scanned copy of Aadhaar Card) by email to rtat@alankit.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAAR (self attested scanned copy of Aadhaar Card) to rtat@alankit.com.

Members are requested to permanently register their e-mail address, in respect of electronic holding with the depository through concerned Depository Participants and in respect of physical holding with M/s. Alankit Assignment Ltd. Registrar & Share Transfer Agent of the Company.

A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the Depositories, as on the cut-off date i.e. Friday, 6th January, 2023, shall only be entitled to cast their vote by remote e-voting on the resolution mentioned in the Postal Ballot Notice and the voting rights shall be reckoned on the paid up value of the Equity Shares registered in the name of the shareholders as on that date. A person who is not a member on the cut-off date shall treat this notice for information purposes only.

Members can vote during the remote e-voting period commencing from 9:00 A.M. (IST) on **Saturday, 14th January, 2023** and ends at 5:00 P.M. (IST) on **Sunday, 12th February, 2023** (both days inclusive). The remote e-voting module shall be disabled at 5:00 p.m. (IST) on 12th February, 2023 and remote e-voting shall not be allowed thereafter. Once the vote on a resolution is cast by a Member, the Member shall not be allowed to change it subsequently.

CS. Rakhi Dasgupta, M/s. Rakhi Dasgupta & Associates, Practicing Company Secretary (C.P. No. 20354), has been appointed as the Scrutinizer to scrutinize the Postal Ballot voting through remote e-voting process in a fair and transparent manner. The Postal Ballot Notice is available on the Company's website at www.coalindia.in and on the website of NSDL at www.evoting.nsdl.com and also on the website of stock exchanges of BSE Limited (BSE) www.bseindia.com and National Stock Exchange of India Limited (NSE) www.nseindia.com.

The Scrutinizer will submit her report to Chairman of the Company or any person as authorised by Chairman upon completion of the scrutiny of the votes cast through remote e-voting. The results of the Postal Ballot will be announced on or before **Tuesday, 14th February, 2023** and intimated to BSE and NSE, the equity shares of the Company are listed and would be available on their website. Additionally, the results will also be uploaded on the Company's website www.coalindia.in and on the website of NSDL (Agency appointed for providing e-voting platform) www.evoting.nsdl.com.

In case of any queries/grievance, you may refer to the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no. 1800 1020 990 and 1800 22 44 30 or send a request to Ms. Pallavi Mhatre, Senior Manager, NSDL, email: evoting@nsdl.co.in; pallavi@nsdl.co.in; Postal Address : NSDL, Trade World, A wing, 4th Floor, Kamla Mills Compound, Lower Parel, Mumbai - 400013.

By order of the Board

For Coal India Ltd.

Sd/-

B.P.Dubey

Place: Kolkata

Date: 10.01.2023

Company Secretary & Compliance Officer

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