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PAN No.: AAACR6149L  
CIN : L27100MH1973PLC 016617  
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info@seml.co.in



7<sup>th</sup> July 2023

BSE Ltd  
The Department of Corporate Services  
Phiroze Jeejeebhoy Towers  
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.  
Exchange Plaza, Bandra Kurla Complex  
Bandra (E), Mumbai – 400051  
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. :**504614**

Symbol: **SARDAEN**

Series: **EQ**

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	C02903	Chaudhary Babubhai Parthibhai	30156	1207751	1207800	50
2.	V02276	Velshibhai P Kanzaria	158961	2412405	2412409	5
			158961	2413831	2413871	41
			158961	2416903	2416906	4
TOTAL						<b>100</b>

You are requested to take the information on record.

Copy of intimation as received from shareholder/claimant is enclosed.

Thanking you,

Yours faithfully,  
For Sarda Energy & Minerals Ltd.

Company Secretary

Encl: As above

DEPT + B13

DATE : 08/06/2023

To,

BIGSHARE SERVICES PVT LTD

MUMBAI – 400059

Folio No.: V02276

Sub : Transmission of Shares and issuing duplicate share certificate

635452

Company Name : SARDA ENERGY & MINERALS LTD

Dear Sir/Mam,

My Husband is a share holder of your company Sarda Energy & Minerals Ltd with the above folio number : V02276 with holder's name : VELSHIBHAI P KANZARIA .

Unfortunately My husband was expired as on 13/01/2019 . So, we are request you to kindly check all the attached documents of the procedure for transfer of these entire share certificate or Folio as well as issuing us new duplicate share certificate with my name and send the new share certificates with my name at our registered address.

Here we have attached below documents, kindly update with your record :

1. Zerox Copy of PAN Card of the Claimants
2. Zerox Copy of AADHAR Card of the Claimants
3. Original Cancel Cheque with Signature
4. Original Death Certificate
5. Zerox copy of Dividend Order



Thanks in advance.

Regards,

1. KANZARIYA GAURIBEN VELSHIBHAI

गावरीया

CHAUDHARY BABUBHAI PARTHIBHAI,  
Athamani Sheri, Jagana,  
Banaskantha - 385001,  
Gujarat, India  
Email : BABUBHAICHAUDHARY36511@GMAIL.COM  
PHONE NUMBER : 9925636511  
DATE : 23/06/2023

635447

The Company Secretary  
Sarda Energy and Mineral Ltd  
Office No S6-2, 6th floor Pinnacle Business Park,  
Next to Ahura Centre, Mahakali Caves Road, Andheri (East)  
Mumbai - 400093, India.



Subject: Request for Duplicate Share Certificate and KYC Update

Dear Sir/Madam,

I am writing to request the issuance of a duplicate share certificate and the update of KYC information for the shareholder named Chaudhary Babubhai Parthibhai, with folio number C02903.

We kindly request the duplicate share certificate to replace the original share certificate, which has been lost/misplaced. Additionally, we would like to update the shareholder's KYC information to reflect the new address provided below:

Shareholder Name: Chaudhary Babubhai Parthibhai  
Folio Number: C02903

Old Address:  
AT & PO Jagana,  
Ta Palanpur,  
Banaskantha - 385011,  
Gujarat, India

New Address:  
Athamani Sheri, Jagana,  
Banaskantha - 385001,  
Gujarat, India

We understand that the Company's Registrar and Transfer Agent is Bigshare Services Pvt Ltd, located at Office No S6-2, 6th floor Pinnacle Business Park, Next to Ahura Centre, Mahakali Caves Road, Andheri (East) Mumbai - 400093, India. We kindly request that you process this request at your earliest convenience.

We would appreciate your guidance on the required documentation and any additional procedures to complete the issuance of the duplicate share certificate and update the KYC information. If there are any fees or charges associated with these requests, kindly provide the necessary information for payment.

We kindly request that the duplicate share certificate and updated KYC information be sent to the following address:

CHAUDHARY BABUBHAI PARTHIBHAI,  
Athamani Sheri, Jagana,  
Banaskantha - 385001,  
Gujarat, India

Thank you for your prompt attention to this matter. We appreciate your cooperation and look forward to a swift resolution.

Yours sincerely,  
CHAUDHARY BABUBHAI PARTHIBHAI

*B. P. Chaudhary*

SHARE HOLDER SIGNATURE...