

Industrial Growth Center, Siltara  
Raipur (CG) 493111, India  
Tel: +91 771 2216100  
Fax : +91 771 2216198/99  
PAN No.: AAACR6149L  
CIN : L27100MH1973PLC 016617  
www.seml.co.in  
info@seml.co.in

An ISO 9001, ISO 14001 & OHSAS 18001  
Certified Company



9<sup>th</sup> April, 2019

BSE Ltd  
The Department of Corporate Services  
Phiroze Jeejeebhoy Towers  
Dalal Street - Mumbai 400 001

National Stock Exchange of India Ltd.  
Exchange Plaza, Bandra Kurla Complex  
Bandra (E), Mumbai - 400051  
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. : 504614

Symbol: SARDAEN

Series : EQ

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	R05369	Rakhee Maheshlal	130133	5702121	5702170	50
			130284	5709671	5709720	50
<b>TOTAL SHARES</b>						<b>100</b>

You are requested to take the information on record.

A copy of the request letter as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,  
For Sarda Energy & Minerals Ltd.

  
(Manish Sethi)  
Company Secretary

Encl: As above

Deep / Bm

01 April 2019  
Coimbatore

From, *new address*

Mrs. Rakhee Maheshlal  
316 Nesawalar Colony  
Alagesan Road  
Coimbatore - 641 011

*old address*  
RAKHEE MAHESH LAL  
PLOT NO 9  
LAKE VIEW GARDEN  
K.K. NAGAR  
MADURAI 20

To,

Bigshare Services Pvt. Ltd,  
1st Floor, Bharat Tin Works Building,  
Opp. Vasant Oasis, Makwana Road, Marol,  
Andheri (East), Mumbai 400059

318442

**Unit:** Raipur Alloys & Steel Limited or SARDA ENERGY & MINERALS LTD  
**Folio:** R05369

Sir/Madam,

**Reg:** Change of address; Process to apply duplicate share certificate; Procedure for dematerialization

I had invested in Raipur Alloys & Steel Limited few years before, but, I do not have share certificates.

**Query**

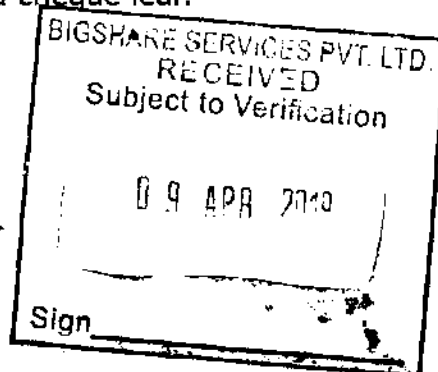
1. Please update my address and bank details in your repository. Kindly use Aadhaar as address proof and cancelled cheque leaf to update bank details.
2. Please let me know the process to apply for duplicate share certificates.
3. Please let me know the process of dematerialization.

**Enclosed documents with this letter**

1. PAN photocopy of Rakhee Maheshlal - Self Attested.
2. Aadhaar Photocopy of Rakhee Maheshlal - Self Attested.
3. Personalized cancelled cheque leaf.

Thanking you,

*Signature*  
*10/4/19*



Yours Sincerely,

*Rakhee Maheshlal*  
Rakhee Maheshlal