



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: **isc/Lost/Exch/48**

12th July, 2023

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 1485 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 10th July, 2023 and 11th July, 2023.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO ISC/LOST/EXCH/48
LETTER DATE 12/07/2023
REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
09/09955	SMT POLA INDRAVATHI	000021237	0000036010311	0000036010610	0000000000300
09/09955	SMT POLA INDRAVATHI	000087447	0002521434186	0002521434335	0000000000150
09/09955	SMT POLA INDRAVATHI	000167912	0003862653063	0003862653512	0000000000450
09/09955	SMT POLA INDRAVATHI	000242364	0008077413278	0008077413727	0000000000450
19/57336	BHAGYASHREE SHRIRANG SHENDE	000052864	0000088438001	0000088438030	0000000000030
19/57336	BHAGYASHREE SHRIRANG SHENDE	000119083	0002547650006	0002547650020	0000000000015
19/57336	BHAGYASHREE SHRIRANG SHENDE	000188821	0003912409698	0003912409742	0000000000045
19/57336	BHAGYASHREE SHRIRANG SHENDE	000258871	0008106518099	0008106518143	0000000000045



To
Registered
ITCLTD
37 J. L NEHRU road Kolkata
-700071 India

Date: 11-07-2023

Subject: **ITC LTD NAME DELETE REQUEST AND DUPLICATE SHARE CERTIFICATE REQUEST**
Folio no; 09/09955

Dear Sir / Madam

I / We **POLA INDRAVATHI W/O POLA ASWATHA NARAYANA** I have **ITC LTD**
Folio no: **09/09955** Find the below details:

certificate No	Number of shares	Distinctive No From	Distinctive No To
21237	300	36010311	36010610
87447	150	2521434186	2521434335
167912	450	3862653063	3862653512
242364	450	8077413278	8077413727

This above all physical share certificate is misplaced and **1st joint holder : POLA ASWATHA NARAYANA (Late)** is no more so kindly delete the name in the joint name attached the death certificate of **POLA ASWATHA NARAYANA (Late)** and also this original share certificate is misplaced I am requesting to you kindly Issue the duplicate certificate and I am sending all the required documents affidavit and indemnity bonds and advisement copy and Death holder name declaration affidavit copy, kyc documents I am already send to your address on date 16/05/2023 and please update the kyc and issue the duplicate certificate do the needful

Thank you

You're faithfully

P. Indravathi

POLA INDRAVATHI
(1st Share Holder)

11 JUL 2023

197208

MRS BHAGYASHREE SHRIRANG SHENDE
MR SHRIRANG VASUDEO SHENDE
101, GIRISH, MAHANT RD. EXT.,
VILEPARLE EAST, MUMBAI-400057.
DATE: 03/07/2023

TO
Investor Service Centre
ITC limited, 37 Jawaharlal Nehru road,
Kolkata - 700071.

Sub : LETTER FOR LOSS OF SHARES.

Dear Madam/ Sir

This has reference to my mail and scan letter for loss of share and your reply dt. 30/06/2023.

As per procedure suggested we have completed ISR_2 formalities. We have not a single share certificate in physical form under folio number 19/57336. Since we have lost 135 shares of physical format, we request you to guide us for further process once ISR_2 updated in your records.

Please inform us the procedure for issuing new share certificate.

Regards.

BSShinde

For MRS BHAGYASHREE SHRIRANG SHENDE

SShinde

MR. SHRIRANG VASUDEO SHENDE

OUR MAIL ID: SHENDESV@YAHOO.COM

OUR CONTACT NUMBERS: 9820285987/8779396288

ENCL: ISR-2

