

SBEC SYSTEMS (INDIA) LIMITED

Sugar Bio-Energy & Control Systems

17.08.2020

To
The Manager
The BSE Ltd.
Phiroze Jeejeebhoy Towers Dalai Street
Mumbai — 400001

Sub: Notice to Shareholders for Updating Email Address and Mobile Number

Dear Sir

As per the latest Circular issued by Securities Exchange Board of India vide circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020; SEBI has exempted the sending of Physical Copy of Annual Report to the shareholders for the financial year 2019-20. Hence, In order to receive Annual Report for the financial year 2019-20 through E-Mail mode, we hereby request to all the shareholders whose e-mail id is not registered, kindly register/update the e-mail id and other details in Company/RTA Records as per the attached form (Annexure-1).

The physical copy of the updation form is already dispatched to all the shareholders whose e-mail id is not registered with the Company/RTA and the same is also available on the website of company www.sbecosystems.com.

We hereby request our valued shareholders to register their E-mail id for all communication electronically in future.

This is for the information of shareholders.

Thanking you

Yours Faithfully,

For SBEC Systems (India) Limited



Priyanka Negi

Company Secretary & Compliance Officer

Encl: As Above

SBEC SYSTEMS (INDIA) LIMITED

CIN : L74210DL1987PLC029979

REGD.OFFICE: 1400, MODI TOWER, 98, NEHRU PLACE, NEW DELHI-110019

Tel.: +91-11-42504842/78, E-Mail : sbecsystems@rediffmail.comWebsite : www.sbecsystems.com**PUBLIC NOTICE****UPDATING EMAIL ADDRESSES, MOBILE NUMBER, PAN NUMBER AND BANK ACCOUNT DETAILS OF SHAREHOLDERS**

Dear Shareholder,

The Company requests you to register your email addresses and mobile number as per the laid down procedure. This will facilitate the Company for sending Annual Report, Notice of General Meeting and any other important communications through electronically in compliance to General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020 and General Circular No. 20/2020 dated May 5, 2020 issued by the Ministry of Corporate Affairs, Govt. of India and SEBI vide Circular No. SEBI/HO/CFD/CMD1/CI R/P/ 2020/79 dated May 12, 2020 in view of COVID-19.

Registration Procedure:

- (a) Shareholders holding shares in physical form are requested to send following details to the Company's Registrar and Share Transfer Agent Beetal Financial & Computer Services Pvt. Ltd. having office at Beetal House, 3rd Floor, 99, Madangir, Behind LSC, New Delhi - 110062 at this email address at investor@beetalfinancial.com

S. No.	Particulars	Information required
1.	Full Name	
2.	Address	
3.	Email address	
4.	Mobile No.	
5.	No. of Shares held	
6.	Folio No.	
7.	Certificate No.	
8.	Distinctive No	
9.	Original scan copy of PAN and Aadhaar Card	

- (b) Shareholders holding shares of the Company in dematerialized form but who have not registered their email address are requested to approach their respective Depository through Depository Participant. No action is required from shareholders whose email addresses, Mobile numbers and Bank Mandate are already updated in Company/ Depository record.

Further, pursuant to SEBI circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April 2018, wherein the listed company is required to obtain the copy of Pan Card and Bank account details from all shareholders holding shares of the company in physical form. Accordingly, you are requested to kindly furnish the following documents ;

- (i) Self-attested copy of your pan card of shareholder including joint holders. In case residents of Sikkim the requirement of Pan Card be substituted with a valid identity proof issued by Government.
- (ii) Original cancel cheque bearing the name of the security holder or copy of bank passbook/statement attested by the Bank.
- (c) For any clarification, please contact Beetal Financial & Computer Services Pvt Ltd. email investor@beetalfinancial.com, Phone: 011-29961281.

We seek your co-operation in this regard.

Date:04.08.2020

Place: New Delhi

For SBEC Systems (India) Limited

(Priyanka Negi)
(Company Secretary)