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| <b>To,<br/>BSE Limited<br/>Phiroze Jeejeebhoy Tower<br/>Dalal Street<br/>Mumbai (M.H.) 400 001<br/>BSE Scrip Code: 539986<br/>BSE Scrip ID: COMSYN</b> | <b>To,<br/>National Stock Exchange of India Limited<br/>Exchange Plaza, C-1, Block G<br/>Bandra-Kurla Complex, Bandra (E)<br/>Mumbai – 400051<br/>NSE Symbol : COMSYN</b> |
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**Subject: Notice for Closure of Trading Window in the shares of the Company.**

Dear Sir/Madam,

Pursuant to the Company's Code of Conduct for Prevention of Insider Trading framed in accordance with SEBI (Prohibition of Insider Trading) Regulations, 2015 read with BSE circular No. LIST/COMP/01/2019-20 dated 2<sup>nd</sup> April, 2019, we would like to inform that the trading window of the Company shall remain closed for all Designated Persons of the Company from 1<sup>st</sup> July, 2024 till the completion of 48 hours from the announcement to the Stock Exchanges of the Un-Audited Standalone and Consolidated Financial Results of the Company for the first quarter ended as on 30<sup>th</sup> June, 2024.

Pursuant to SEBI circular No. SEBI/HO/ISD/ISD-PoD-2/P/CIR/2023/124 dated 19<sup>th</sup> July, 2023, company is required to give prior intimation to designated depository appointed by the company i.e., CDSL atleast 2 trading days prior to commencement of the trading window through online mechanism.

All the Promoter and Promoter group, Directors, KMP's, Designated Persons/Employees, Connected Persons of the Company, fiduciary and their immediate relatives are advised not to deal in the shares of the Company either directly or indirectly during the aforesaid period and the PAN will be frozen by the CDSL specifically for companies share.

The date of the meeting of the Board of Directors to approve the Un-Audited standalone and consolidated Financial Results for the first quarter ended as on 30<sup>th</sup> June, 2024 will be informed in due course.

We would update the details of trading window closure in the system of designated depository in terms of framework for restricting trading by Designated Persons ("DP's") by freezing PAN at security level.

The company shall file the same in XBRL mode within the stipulated time and the same shall be hosted on the website of the Company.

You are requested to please take on record above said information for your reference.

**Thanking you,**

**Yours faithfully,**

**For, COMMERCIAL SYN BAGS LIMITED**

**POOJA CHOUKSE  
COMPANY SECRETARY & COMPLIANCE OFFICER  
Encl a/a**

**Commercial Syn Bags Ltd.**

CIN : L25202MP1984PLC002669

Registered Office : Commercial House, 3-4, Jaora Compound, M.Y.H. Road, Indore – 452001, M.P. INDIA

Ph. +91-731—2704007, 4279525 Fax : +91-731-2704130 E –mail : [mails@comsyn.com](mailto:mails@comsyn.com), Visit at: [www.comsyn.comp](http://www.comsyn.comp)

## CIRCULAR

Date: 26<sup>th</sup> June, 2024

To,  
**All the Promoter and Promoter Group, Directors, KMP's and Designated Employees and Connected Persons, Fiduciaries and their immediate relatives of Commercial Syn Bags Limited**

**Subject: Notice for Closure of Trading Window**

Pursuant to SEBI (Prohibition of Insider Trading) Regulations, 2015 read with BSE circular No. LIST/COMP/01/2019-20 dated 2<sup>nd</sup> April, 2019 and Company's Internal Code of procedure and Conduct; All the Promoter and Promoter Group, Directors, Designated Persons and their immediate relatives may deal in the shares of the Company on any working day during the trading hours as prescribed by the Stock Exchange (this shall be called "Trading window") except during the closure of Trading Window.

*The window for trading in the shares of the Company shall remain close from 1<sup>st</sup> July, 2024 till completion of 48 hours from the announcement to the Stock Exchanges of the Un-Audited standalone and consolidated Financial Results for the first quarter ended as on 30<sup>th</sup> June, 2024.*

Pursuant to SEBI circular No. SEBI/HO/ISD/ISD-PoD-2/P/CIR/2023/124 dated 19<sup>th</sup> July, 2023 and company is required to give prior intimation to designated depository appointed by the company i.e. CDSL at least 2 trading days prior to commencement of the trading window through online mechanism.

All the Promoter and Promoter group, Directors, KMP's, Designated Persons/Employees, Connected Persons of the Company and their immediate relatives are advised not to deal in the shares of the Company either directly or indirectly during the aforesaid period and the PAN will be frozen by the CDSL specifically for companies share.

The date of Board Meeting for declaration of Quarterly Un-Audited Standalone and Consolidated Financial Results for the first quarter ended as on 30<sup>th</sup> June, 2024 will be intimated in due course.

**For, COMMERCIAL SYN BAGS LIMITED**

**CS POOJA CHOUKSE  
COMPANY SECRETARY &  
COMPLIANCE OFFICER**

**Note:**

1. Designated Employees includes Board of the Directors and the Employees holding designations in the Company e.g. Director, KMPs, General Manager & Manager of all the departments and all employees of Accounts/Finance Department, Secretarial Department and their immediate relatives.

**Commercial Syn Bags Ltd.**

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Registered Office : Commercial House, 3-4, Jaora Compound, M.Y.H. Road, Indore – 452001, M.P. INDIA

Ph. +91-731—2704007, 4279525 Fax : +91-731-2704130 E –mail : [mails@comsyn.com](mailto:mails@comsyn.com), Visit at : [www.comsyn.com](http://www.comsyn.com)

2. All the connected persons, including the Statutory, Internal and Secretarial Auditors, designated employee of the Banks, and Share Transfer Agent, etc. and their immediate relatives.
3. Dealing in the equity shares, means an act of buying, selling or agreeing to buy, sell, or deal in any shares of the Company by any Designated Employees and/or connected persons and relatives thereto either as principal or agent.
4. Caution- When trading window is open, aforesaid persons need to take pre-clearance from Compliance officer to deal in the equity shares of the Company.