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Raipur (CG) 493111, India  
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Fax : +91 771 2216198/99  
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CIN : L27100MH1973PLC 016617  
www.seml.co.in  
info@seml.co.in

An ISO 9001, ISO 14001 & OHSAS 18001  
Certified Company



12<sup>th</sup> June, 2019

BSE Ltd  
The Department of Corporate Services  
Phiroze Jeejeebhoy Towers  
Dalal Street - Mumbai 400 001

National Stock Exchange of India Ltd.  
Exchange Plaza, Bandra Kurla Complex  
Bandra (E), Mumbai - 400051  
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. : 504614

Symbol: **SARDAEN**

Series : **EQ**

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/ misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	S00259	S.D.RAO & SHRI T.D.RAO	4272	409001	409050	50
<b>TOTAL SHARES</b>						<b>50</b>

You are requested to take the information on record.

A copy of the request letter as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,  
For Sarda Energy & Minerals Ltd.

  
Company Secretary

Encl: As above

DUP (cm) B11

To By Regd Post

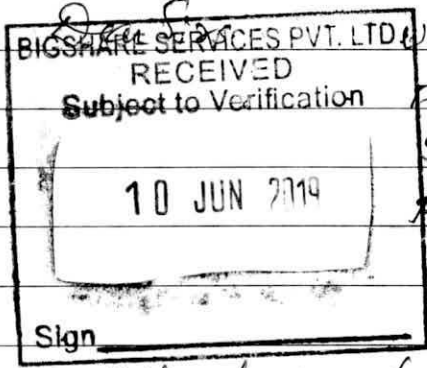
From

M/S BIGSHARE SERVICES PVT. LTD.  
1<sup>st</sup> Floor, Bharat Tin Works Building,  
Opp. Vasant Oasis,  
Makwana Road, Marol  
Andheri (E), Mumbai - 400059

Tavanandi Durgadas Rao  
Y103 Om Easwari Society  
Mahant Road Extn.  
Vile Parle (East)  
Mumbai - 400057

331795

2<sup>nd</sup> June, 2019



UNIT: SARDA ENERGY & MINERALS Ltd

Folio No. S-00259 & T-0022

Sub: Request for issue of Duplicate Shares.

Ref: your letter BSS/SDE/181667/168556 dt. 29.4.2019

My letters dt. 23<sup>rd</sup> Mg, 2019 & 24<sup>th</sup> Mg, 2019.

- I hereby confirm I have not sold or signed any papers for sale of shares. Further, I have searched again my papers, records and I do not find the share certificate with me.
  - I presume, you have deleted the name of Mrs Suresha Durgadas Rao (S.D. Rao) from your records and the share certificate of Folio S-0259, ~~and~~ and hence you have addressed you above letter <sup>in</sup> my name (Joint holder), which I request you to confirm. Thanks.
  - I have to send all documents for issue of duplicate share certificate, making them in my name for which I need your confirmation please. Folio S-0259 and you will issue duplicate share certificate in my name (deleting S.D. RAO's name).
  - I do not seem to have received your clear reply ~~about~~ as to whether I can send <sup>sets</sup> one document <sup>each</sup> for all 100 shares of T-0022 & S-0259 (instead of 2 separate sets of documents).
  - On receipt of your reply, I will proceed further.
- Thanking you  
Yours faithfully  
D. D. A.
- Encl. My letter of 2<sup>nd</sup> June 2019