

PONDY OXIDES AND CHEMICALS LIMITED POCL

CIN: L24294TN1995PLC030586

Regd Office: KRM Centre, 4th Floor, #2, Harrington Road, Chetpet, Chennai - 600 031

PH : +91-44-4296 5454, Fax : +91-44-4296 5455

E-mail :kk@pocl.co.in; Website: www.pocl.co.in

**NOTICE OF THE ANNUAL GENERAL MEETING,
E-VOTING INFORMATION AND BOOK CLOSURE**

Notice is hereby given that the 24th Annual General Meeting (AGM) of the Company is scheduled to be held on Wednesday, September 18, 2019 at 11.30 a.m. at Kasturi Srinivasan Hall (Mini Hall), MusicAcademy, 306, TTK Road, Chennai – 600 014.

In Compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and pursuant to the provisions of Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing facility to its members for casting their votes on the resolution proposed to be passed at the said AGM. The Members may cast their votes using an electronic voting system from a place other than the venue of the meeting ("Remote e-Voting"). The Company has engaged the services of Central Depository Services (India) Limited (CDSL) as the agency to provide e-voting facility.

A person, whose name appears in the Register of Members/Beneficial Owners as on the Cut-Off date i.e., September 11, 2019 only shall be entitled to avail the facility of remote e-voting or voting by ballot at the meeting.

The remote e-voting facility shall commence on Sunday, September 15, 2019 at 9.00 a.m. (IST) and shall end on Tuesday, September 17, 2019 at 5.00 p.m. (IST). The remote e-voting shall not be allowed beyond the said date and time.

Any person who acquires the shares of the Company after the dispatch of the Notice and holding shares as on cut-off date can follow the process for generating the login ID and Password as provided in the Notice.

The Members who have cast their vote by remote e-voting may attend the meeting but shall not be entitled to cast their vote again. The facility of voting by Ballot will also be made available at the AGM and members, who could not cast their vote by remote e-voting, may cast their vote at the AGM through ballot paper.

As per Regulation 42 (2) to (4) of LODR, the Transfer Books of the Company shall remain closed from Thursday, September 12, 2019 to Wednesday, September 18, 2019 (both days inclusive).

The AGM Notice is displayed on the Company's website www.pocl.co.in and on CDSL website www.evotingindia.com.

In case of any queries/grievances relating to voting by electronic means, members may contact Mr. K. Kumaravel, GM Finance and Company Secretary, at the above mentioned contact details.

Place: Chennai
Date : August 22, 2019For PONDY OXIDES AND CHEMICALS LIMITED
K.KUMARAVEL
GM FINANCE AND COMPANY SECRETARY

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