

Regd. Office: 54-D, Kandivli Indl. Estate, Kandivli (West), Mumbai - 400 067. CIN: L24230MH1984PLC033389, website: www.makerslabs.com, e-mail: makers@makerslabs.com

## THRU ONLINE FILING

July 21, 2021

The Secretary BSE Ltd. Phiroze Jeejeebhoy Towers 27<sup>th</sup> Floor, Dalal Street Mumbai 400 023

## Sub: 36th Annual General Meeting and Book Closure (Scrip Code – 506919)

Dear Sir.

We wish to inform you that the 36<sup>th</sup> Annual General Meeting (AGM) of the Company will be held on **Wednesday**, **18<sup>th</sup> August**, **2021 at 3.30 p.m.** through Video Conferencing / Other Audio Visual Means (VC/OAVM) to transact the business as set out in the notice convening the said Annual General Meeting which is e-mailed to the shareholders of the Company.

The Notice of the 36<sup>th</sup> AGM and the Annual Report for the financial year 2020-21 has been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s). The requirements of sending physical copy of the Notice of the AGM and Annual Report to the Members have been dispensed with vide MCA Circular/s and SEBI Circular. The Notice of the 36<sup>th</sup> AGM which is a part of the Company's Annual Report 2020-21 is also uploaded on the website of the Company at www.makerslabs.com.

The Annual Report for the financial year 2020-21 of which the notice of the 36<sup>th</sup> AGM is a part is also available on the Company's website <a href="www.makerslabs.com">www.makerslabs.com</a>. Members who have not received the Annual Report may download it from the Company's website or may request for an electronic copy of the same by writing to the Company at investors@makerslabs.com.

We further wish to inform you that pursuant to the provisions of Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from Friday, 13<sup>th</sup> August, 2021 to Wednesday, 18<sup>th</sup> August, 2021, both days inclusive for the purpose of AGM.

We also wish to inform you that pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members with the facility to exercise their right to vote on the agenda items as stated in the notice of the Annual General Meeting by electronic means and the business may be transacted through the e-voting services provided by National Securities Depository Limited (NSDL).



## MAKERS Makers Laboratories Ltd.

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The details pursuant to the provisions of Section 108 of the Companies Act, 2013 and the relevant Rules prescribed thereunder are as follows:

- 1. The business may be transacted through voting by electronic means.
- 2. Date and time of commencement of remote e-voting: Sunday. 15<sup>th</sup> August, 2021 (9.00 a.m.).
- 3. Date and time of end of remote e-voting: Tuesday, 17<sup>th</sup> August, 2021 (5.00 p.m.).
- Cut-off Date: Thursday, 12<sup>th</sup> August, 2021.
- 5. Any person, who acquire shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 12<sup>th</sup> August, 2021 may obtain the login ID and password by sending an e-mail to <a href="evoting@nsdl.co.in">evoting@nsdl.co.in</a> by mentioning his Folio No./DP ID and Client ID No. However, if any shareholder is already registered with NSDL for remote e-voting, then he can use his existing User ID and password for casting his vote. If any shareholder forgets his password, he can reset his password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a> or contact NSDL at the following Toll Free No: 1800 222 990.
- 6. E-voting by electronic mode shall not be allowed beyond 5.00 p.m. on 17<sup>th</sup> August, 2021.
- 7. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM thru VC/OAVM but shall not be entitled to cast their vote again.
- 8. Members of the Company holding shares either in physical form or in dematerialized form as on the cut-off date of 12<sup>th</sup> August, 2021 only shall be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting. The voting rights of the members shall be in proportion to their shares of the paid-up equity share capital of the Company.
- 9. The Company is also providing remote e-voting facility to its members in respect of the business to be transacted during the 36<sup>th</sup> AGM. Members may follow the same procedure for e-Voting during the 36<sup>th</sup> AGM as mentioned above for remote e-Voting. Only those Members, who will be present in the 36<sup>th</sup> AGM through VC/OAVM Facility and have not cast their vote on the Resolutions through remote e-Voting shall be eligible to vote through e-Voting system in the 36<sup>th</sup> AGM.



Tel No.: 022 - 28688544, Fax No.: 022 - 28688544

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- 10. The Annual Report for the financial year 2020-21 of which the Notice of the 36<sup>th</sup> AGM is a part is also available on the Company's website <a href="www.makerslabs.com">www.makerslabs.com</a> and on the website of National Securities Depository Ltd. (NSDL) <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a>.
- 11. The shareholders may contact the undersigned for any grievances connected with electronic voting:

Ms. Khyati Danani Company Secretary Makers Laboratories Limited 54D, Kandivli Industrial Estate Kandivli (W), Mumbai 400 067 E-mail: investors@makerslabs.com Tel: (022) 2868 8544.

Kindly take this information on record.

Thanking you

Yours faithfully For Makers Laboratories Ltd.

Khyati Danani Company Secretary

ACS 21844

Encl: Format for the intimation of Book Closure

MUMBA

Cc: 1) National Securities Depository Ltd.
Trade World, Kamal Mills Compound
Senapati Bapat Marg, Lower Parel
Mumbai 400 013.

3) Link Intime India Pvt. Ltd. C-101,247 Park, LBS Marg Vikhroli (West), Mumbai-400 083  Central Depository Service (I) Ltd. Marathon Futurex, 25<sup>th</sup> Floor, NM Joshi Marg, Lower Parel (East), Mumbai