

राइट्स लिमिटेड (भारत संरकार का प्रतिष्ठान) RITES LIMITED (Schedule 'A' Enterprise of Govt. of India)

No. RITES/SECY/NSE Date: September 04, 2021

To:	To:
Listing Department, National Stock Exchange of India Limited, 'Exchange Plaza', C-1, Block G, Bandra - Kurla Complex, Bandra (E), Mumbai - 400 051	
Scrip Code- RITES	Scrip Code- 541556

## Sub: Intimation of Annual General Meeting, Book Closure, E-voting and Fixation of Record Date for Final Dividend

Dear Sir/Ma'am,

In Compliance with the provisions of SEBI (LODR) Regulations, 2015 we would like to inform you that:

- The 47<sup>th</sup> Annual General Meeting of the Company will be held on Wednesday, 29<sup>th</sup> September 2021 at 11:00 A.M. through Video Conferencing ("VC")/ Other Audio-Visual Means ("OAVM") in compliance with General circular(s) issued by the Ministry of Corporate Affairs and Securities and Exchange Board of India.
- Members of the Company holding shares either in physical form or in dematerialized form, as on Friday, 27<sup>th</sup> August 2021 (cut-off date), shall be entitled for receiving the AGM Notice and Annual Report for the F.Y. 2020-21, through their registered email id.
- The Register of Members and Share Transfer Books of the Company will remain closed from Wednesday, 22.09.2021 to Wednesday, 29.09.2021 (both days inclusive) for the purpose of Annual General Meeting and for payment of Final Dividend 2020-21, subject to approval by the Shareholders.
- 4. The remote e-voting period commences on 26<sup>th</sup> September 2021 at 9:00 A.M. and ends on 28<sup>th</sup> September 2021 at 5:00 P.M. During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on 21<sup>st</sup> September 2021 (cut-off date for remote e-voting), may cast their vote through remote e-voting.

Final Dividend, if approved at the Annual General Meeting, will be paid to those shareholders whose name appear in the Register of Members of the Company and to those shareholders whose name appears in the Statements of beneficial ownership furnished by NSDL and CDSL at the end of business hours on 21<sup>st</sup> September 2021.

Kindly take this information on record and acknowledge the same. Thanking You,

Yours faithfully, For RITES Limited

(Joshit Renjan Sikidar) Company Secretary & Compliance Officer Membership No.: A32442

कॉर्पोरेंट कार्यालयः राइट्रा मवन नं0, 1, सेक्टर-29, गुड़गॉव-122 001 (मारत) **Corporate Office:** RITES Bhawan, No. 1, Sector-29, Gurgaon-122 001 (INDIA) पंजीकृत कार्यालयः स्कोप गीनार, लक्ष्मी नगर, दिल्ली-110 092. (मारत) **Registered Office:** SCOPE Minar, Laxmi Nagar, Delhi-110 092, (INDIA) दूश्मार्थः (Tel.): (0124) 2571666, फैक्स (Fax): (0124) 2571660, ई-मेल (E-mail) info@rites.com वेक्साइट (Website): www.rites.com CIN : L74899DL1974GO1007227