

Prithvi Exchange (India) Ltd.

(Formerly known as Prithvi Softech Limited)



05/01/2019

To

The Bombay Stock Exchange Limited
Corporate Relations Department
P.J.Towers
Dalal Street
Mumbai - 400 001.

Dear Sir,

Scrip Code: 531688

Sub : Intimation of appointment of Company Secretary and compliance Officer -
Intimation under Reg 30.

We would like to inform that the Company has appointed Mr. Prince Thomas as a Company Secretary & Key Managerial Personnel and further as a Compliance officer of the Company w.e.f. 05th January 2019 at the Board meeting held on 05th Day of January 2019.

The particulars of the Compliance Officer as under

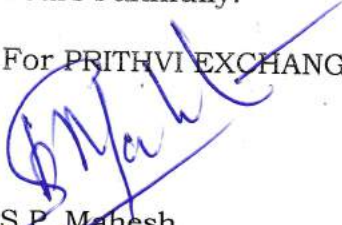
1. Name : Mr. Prince Thomas
2. Membership No: A47283
3. Designation : Company Secretary and Compliance officer
4. Date of appointment : 05th January 2019.
5. Email id: secy@prithvifx.com
6. Contact No: 9500006186

We further submit a copy of the Board resolution dated 05th January 2019, stating his appointment as a Company Secretary and Compliance officer, you are requested to please take on record the above said intimation for your reference.

Kindly take the same on record

Thanking you
Yours Faithfully.

For PRITHVI EXCHANGE (INDIA) LIMITED


S.P. Mahesh
Chief Financial Officer.

Profile

Mr. Prince Thomas is an associate member of the Institute of Company Secretaries of India and a graduate in commerce. He has around three years' experience in the fields of legal, secretarial and finance etc.,. Prior to joining M/s. Prithvi Exchange (India) Limited, he was working with M/s. ASM Enterprise Solutions Private Limited as Company Secretary.

Brief profile is as under:

PROFESSIONAL MEMBERSHIP AND QUALIFICATIONS

Associate Member of Company Secretary from the Institute of Company Secretaries of India, New Delhi (ICSI), Since June, 2016. (M.No.A47283)

Bachelor of commerce from Mahatma Gandhi University received from S.B College, Changanassery.

PROFESSIONAL PROFILE

M/s. ASM Enterprise Solutions Private Limited (Chennai) – Company Secretary - (July 2017 – to 04th Jan 2018).

M/s. ASM Enterprise Solutions Private Limited is an IT Company (part of Alten Group – France) having branches in Bangalore, Chennai and Pune having authorized and paid up capital of 30 Crore .

M/s Vengad Resorts and Retreats Limited, Malappuram, Kerala– Assistant Company Secretary - (January 2015 – to June 2017).

M/s Vengad Resorts and Retreats Limited is a public limited company and a leading amusement park in South India having authorized share capital of Rs. 25 Crore and paid up capital of 22.50 Crore .

Maruthi Tourist Home (Partnership Firm) – Accountant- (January 2013- November 2014).

SVJS and Associates, Practicing Company Secretaries, Kochi - Secretarial Trainee - (June 2011 – December 2012)

PROFESSIONAL EXPERIENCE AND WORK PROFILE

Secretarial Related Experience:

Preparation of Notice, Board's Report and other Reports forming part of Annual Report of the Company.

Drafting of Agenda, Notices, Minutes for Board/General meetings for various Companies, maintained various Statutory Registers.

Handling Registrar of Companies/ Company Law Compliances of various Companies including e-filings with Registrar of Companies and other Authorities.

XBRL Financial filings of various companies.

Organized and conducted Annual General Meetings of the Company.

Organized and conducted Meeting of Board of Directors (including video conference mode) and other Committee of the Board including Audit Committee/ Nomination & Remuneration Committee/Stakeholders Relationship Committee.

Coordination with Practicing company secretary, statutory auditors, internal auditors etc.

Handling RBI/FEMA compliances.

Preparation of contracts/ agreements.

Good experience in secretarial functions both for Indian and foreign subsidiaries.

Organized one Extra Ordinary General Meeting (EGM) for the regularization of Whole Time Director and the Appointment of Independent Directors for the Company.

Assisting in preparation and finalisation of various policies of the Company as required under Companies Act, 2013.

Finance Related Experience:

Maintained books of accounts, Stock Registers and other financial records of the Company/firm.

Assisted Internal/External Auditors in financial related matters.

SYSTEM SKILLS

MS Office, XBRL Financial filings using Tagging tools, Accounting tools like Tally/Hotsoft etc.

PERSONAL DETAILS

Inter Personal Skills

Proactive under stress, Ability to grasp and adapt quickly, Flexible in learning, Excellent in team work / exchange of ideas, Good Communication Skills, Ability to resolve matters / diplomacy, Cheerful.

Other Details

Address:

PRINCE THOMAS
New No.18, Old No. 12
4th Lane, Nungambakkam High Road
Chennai - 600034, Tamilnadu
Mob :(91)-9961898736
Mail id: csprincethomas@gmail.com

Date of Birth	:	22nd March, 1989
Gender	:	Male
Father's Name	:	Thomas C A
Marital Status	:	Single
Nationality	:	Indian
Languages Known	:	English, Malayalam, Tamil