Reliable Tech Park Thane-Belapur Road, Airoli Navi Mumbai 400 708 Maharashtra, India Phone +91 (22) 7125 1000 CIN NO. L24110MH1956PLC010806



February 29, 2020

То,	То,
The Bombay Stock Exchange Limited	The National Stock Exchange of India Limited
Corporate Relationship Department, 1 st Floor,	Listing Department, Exchange Plaza, 5 th floor, Plot
New Trading Ring, Rotunda Building, P. J.	No. C/1, G Block, Bandra-Kurla Complex, Bandra
Towers, Dalal Street, Mumbai - 400 001	(E), Mumbai - 400 051
Scrip: 506390	Scrip: CLNINDIA
E-mail: corp.relations@bseindia.com	E-mail: <u>cmlist@nse.co.in</u>

Sub.: Postal Ballot Notice - Re-appointment of Mr. Adnan Ahmad

Dear Sir / Madam,

We enclose herewith Notice of Postal Ballot dated February 25, 2020 issued to all the shareholders of the Company for seeking their approval for Re-appointment of Mr. Adnan Ahmad as Vice-Chairman & Managing Director of the Company for a period of 3 years from April 3, 2020 to April 2, 2023. The Company has completed the dispatch of Postal Ballot Notice to all shareholders of the Company on February 29, 2020.

Kindly take the Postal Ballot Notice on record and acknowledge the receipt.

Thanking you, For **Clariant Chemicals (India) Limited**

Amee Joshi Company Secretary

Encl.: As above

CLARIANT CHEMICALS (INDIA) LIMITED



CIN:L24110MH1956PLC010806

Registered Office: Reliable Tech Park, Gut No. 31, Village Elthan, Off Thane-Belapur Road, Airoli, Navi Mumbai - 400 708 Tel.: 022 7125 1000; Fax: 022 7125 1201; Website:<u>www.clariant.com</u>; E-mail:<u>investor.relations_India@clariant.com</u>

NOTICE OF POSTAL BALLOT TO THE EQUITY SHAREHOLDERS

Dear Member(s),

NOTICE is hereby given pursuant to Section 110 of the Companies Act, 2013, as amended (the "**Companies Act**"), read with the Companies (Management and Administration) Rules, 2014, as amended (the "**Rules**") containing the procedure to be followed for conducting business through Postal Ballot, for the consent of the Members of Clariant Chemicals (India) Limited (hereinafter referred to as the "**Company**" or "**CCIL**") for the proposed **Special Resolution** set out below, which is sought to be obtained by means of Postal Ballot. The Explanatory Statement stating all material facts and the reasons for the proposal is also appended hereto for your consideration.

The Board of Directors at their meeting held on February 14, 2020 have, subject to the approval of the members of the Company by way of Special Resolution and subject to such necessary approval of such authorities as may be required, approved the re-appointment of Mr. Adnan Ahmad as the Vice-Chairman and Managing Director of the Company for a period of 3 years from April 3, 2020 to April 2, 2023. Therefore, pursuant to the provisions of Section 110 of the Companies Act read with the Rules and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the consent of the members for the aforesaid proposal is sought to be obtained by Postal Ballot / E-Voting ("Postal Ballot"). An explanatory statement pursuant to Section 102 of the Companies Act pertaining to the resolution setting out all material facts and the reasons thereof, along with the postal ballot form, is enclosed for your consideration.

The members are requested to consider and, if thought fit, pass the following resolution:

Special Resolution:

Re-appointment of Mr. Adnan Ahmad as the Vice-Chairman and Managing Director of the Company.

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 196, 197 & 203 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013, The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modifications or re-enactment(s) thereof for the time being in force) and Articles of Association of the Company, approval of members be and is hereby accorded for the re-appointment of Mr. Adnan Ahmad as Vice-Chairman and Managing Director of the Company for a period of three years from April 3, 2020 to April 2, 2023 on such remuneration and terms & conditions as mentioned in the Explanatory statement annexed to the Postal Ballot Notice;

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to increase, alter, modify or change the terms and remuneration including benefits and perquisites payable to Mr. Adnan Ahmad within the overall limit of ₹ 8 Crores per year;

RESOLVED FURTHER THAT the Board of Directors and the Company Secretary be and are hereby authorized severally to do all such acts, deeds, things and matter as may be required and necessary for giving effect to aforesaid resolution and to do all such other incidental acts and things in this regard."

By order of the Board For Clariant Chemicals (India) Limited

Date: February 25, 2020 Place: Navi Mumbai Amee Joshi Company Secretary ACS 22502

Notes:

- 1. Explanatory statement pursuant to applicable provisions of Section 102 of the Companies Act read with Section 110 of the Companies Act and Rule 22 of the Companies (Management and Administration) Rules, 2014, setting out the material facts pertaining to the resolution are annexed hereto along with a postal ballot form for your consideration.
- 2. The dispatch of the postal ballot notice and the explanatory statement shall be announced through advertisement in at least one English newspaper and at least one Marathi newspaper, each with wide circulation in Mumbai where the registered office of the Company is situated, and would be published on the website of the Company.
- 3. The postal ballot notice is being sent to all the members whose names would appear in the Register of Members as received from National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) on February 21, 2020. A person who is not a member on such date should treat this notice, for information purpose only.
- 4. The postal ballot form and self-addressed, pre-paid postage envelopes, are enclosed for use of the equity shareholders and it bears the address to which the duly completed Postal Ballot Form is to be sent.
- 5. The equity shareholders are requested to read carefully the instructions printed on the reverse of the postal ballot form and return the duly completed and signed postal ballot form (original) in the attached self-addressed, pre-paid postage envelopes so as to reach the Scrutinizer (as defined below) on or before the close of the working hours at 05:00 p.m. on March 30, 2020. to be eligible for being considered, failing which, it shall be treated as if no reply has been received from the Member.

- 6. The Board of Directors of the Company has appointed Mr. Bhadresh Shah, Proprietor of Bhadresh Shah & Associates, Company Secretaries (COP 15957, FCS 23847), as the scrutinizer for conducting postal ballot process in a fair and transparent manner ("Scrutinizer"). After completion of his scrutiny of postal ballot forms, he will submit his report to the Chairman of the Company. The results of the postal ballot will be announced in accordance with the provisions of Section 110 of the Companies Act read with the Companies (Management and Administration) Rules, 2014 on March 31, 2020. Members who wish to be present at the venue at the time of declaration of the results are welcome to do so. The results will be displayed at the registered office of the Company and communicated to BSE and NSE where the equity shares of the Company are listed. The results of the postal ballot will also be displayed on the Company's website: www.clariant.com
- 7. The Company is pleased to offer E-Voting facility as an alternate for its equity shareholders to enable them to cast their votes electronically instead of dispatching postal ballot forms. The equity shareholders are requested to follow the procedure as stated in the notes and instructions for casting of votes by e-voting. The equity shareholders have two options of voting i.e. by e-voting or through postal ballot form. Kindly note that while exercising their vote, the equity shareholders can opt for only one of the two modes of voting i.e. either through postal ballot form or e-voting. If you are opting for e-voting, then do not vote through postal ballot form and vice versa.
- 8. The voting rights of members shall be in proportion to their shares in the total paid up equity share capital of the Company as on February 21, 2020.
- 9. The special resolutions passed by members through postal ballot are deemed to have been passed as if they have been passed at a general meeting of the members.
- 10. Copies of all the documents referred to in the accompanying explanatory statement are open for inspection at the registered office of the Company on all working days, except Saturdays, Sundays and holidays, between 10.00 am to 5.00 pm up to the date of declaration of the results of the postal ballot.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 1

The tenure of Mr. Adnan Ahmad as Vice-Chairman and Managing Director of the Company will expire on April 2, 2020. Considering the immense contribution and pivotal role played by Mr. Adnan Ahmad in total achievements of the Company during his tenure, the Nomination and Remuneration Committee and the Board of Directors of the Company at their respective meetings held on February 14, 2020, have approved the re-appointment of Mr. Adnan Ahmad, subject to the approval of shareholders as the Vice-Chairman and Managing Director for a further period of 3 years from April 3, 2020 to April 2, 2023.

The Terms and conditions for re-appointment of Mr. Adnan Ahmad is given below:

A. Salary Remuneration, perquisites and benefits:

- (i) **Basic Salary**: ₹ 11,00,000/- (Rupees Eleven Lakh only) per month.
- (ii) **Company Leased Accommodation**: Provision of a Company Leased Accommodation for (approx) ₹ 5,25,000/- (Rupees Five Lakh Twenty Five Thousand only) per month will be provided to Mr. Adnan Ahmad.

In case the Company is not able to provide a Leased Accommodation to Mr. Adnan Ahmad, ₹ 5,25,000/- (Rupees Five Lakh Twenty Five Thousand only) per month will be paid to him as part of Basic Salary.

- (iii) Contribution to Provident Fund: Employer's Contribution to Provident Fund at the rate specified in the Provident Fund Act and Rules thereunder calculated on basic salary payable per month. The employee's contribution at the rate specified in the Provident Fund Act will be deducted from the monthly basic salary.
- (iv) Commission/Bonus: Target Bonus of ₹ 1,24,80,000/- (Rupees One Crore Twenty Four Lakh Eighty Thousand only) payable annually as per the Company Scheme.
- (v) Group LTIP (Long Term Incentive Plan) Matching Shares: Mr. Adnan Ahmad will be eligible for Long Term Incentive Plan of ₹ 97,50,000/-(Rupees Ninety Seven Lakhs Fifty Thousand only) per annum as per the Company scheme.
- (vi) Gratuity: As per Payment of Gratuity Act.
- (vii) Special Allowance: ₹ 88,253/- (Rupees Eighty Eight Thousand Two Hundred Fifty Three only) per month till April 11, 2020.
- (viii) Sitting Fees: Mr. Adnan Ahmad shall not be paid sitting fees for attending the meeting of the Board or Committee of Directors of the Company.
- (ix) Restricted Share Units (RSUs): Mr. Adnan Ahmad will be eligible for RSUs which will vest in April 2020 and converted into shares of Clariant AG. The actual cost of RSUs will be borne by Parent Group entity; However, the Company has identified the arrangement of granting RSUs by Parent Group entity to Mr. Adnan Ahmad and created provisions accordingly as per the provisions of Ind AS 102.

(x) Perquisites and Benefits:

a. Annual Leave:

Mr. Adnan Ahmad will be eligible for Leaves & Leave encashment as per Company policy applicable from time to time.

b. Club Fees:

Reimbursement of fees of any two clubs in India, including admission or entrance fees and monthly or annual subscriptions.

c. Personal Accident Insurance:

The Company shall purchase personal accident insurance policy equivalent to eighty months Basic Salary as per Company policy.

d. Group Medical Insurance:

Group Medical Insurance with coverage of ₹ 500,000/- (Rupees Five Lakh only) for self & spouse & two Dependent children up to the age of 25 years as per the Company Policy.

e. Company maintained Car, Driver & Telephone:

Provision for Company maintained car with driver as per Company's policy. Reimbursement of Fuel expenses by Company at actuals. A mobile phone facility will be provided, the cost of which will be borne by the Company.

f. Entertainment Expenses:

Reimbursement of entertainment expenses actually and properly incurred in the course of the business of the Company subject to such annual limits may be fixed by the Board of Directors of the Company.

B. Other terms and conditions:

(i) Inadequacy of Profits:

In the event of inadequacy of profits under section 197 of the Companies Act, 2013, the remuneration comprising salary, allowances, commission/ bonus, perquisites and benefits, as detailed above shall be construed as minimum remuneration to Mr. Adnan Ahmad during the term of his appointment. In the event the remuneration payable exceeds the limits prescribed under Schedule V read with relevant provisions of the Companies Act, 2013, the special resolution is proposed for the approval of shareholders for the payment of abovementioned remuneration to Mr. Adnan Ahmad as minimum remuneration.

(ii) Not to engage in other employment:

Mr. Adnan Ahmad will not engage in any employment or business enterprise that would in any way conflict with the services and interest of Company and shall comply with all applicable laws of the Country and refrain from political activities.

(iii) Business Conduct:

Mr. Adnan Ahmad shall comply with Company's policies with regard to business ethics and shall maintain integrity in line with the Company's Code of Conduct and governance policies.

(iv) Termination:

The appointment may be terminated by either party by giving to the other party three months' written notice of such termination.

(v) Vacation of Office:

If Mr. Adnan Ahmad ceases to be in the whole time employment of the Company, for any reason whatsoever, he shall also cease to be the Managing Director of the Company and also cease to be a Director on the Board of Directors of the Company.

(vi) Governing laws, jurisdiction and entire understanding:

The agreement between the Company and Mr. Adnan Ahmad shall be governed by the laws of India including taxation laws as are applicable in India with exclusive jurisdiction of the Indian courts.

The Statement containing information as required under Schedule V of the Companies Act, 2013 is given below.

I. General Information

(1) Nature of Industry:

The Company is engaged in the business of manufacture and marketing of Pigments and Colours and Dyes and Specialty Chemicals.

- (2) Date or expected date of commencement of commercial production: December 1956
- (3) In case of new Companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus: Not Applicable
- (4) Financial Performance based on given indicators:

(₹ In Lakhs)

FY 2018-19	FY 2017-18
101,247.22	101,671.68
3,014.48	3,341.40
-	-
3,014.48	3,341.40
1,158.48	1,181.33
1,856.00	2,160.07
	101,247.22 3,014.48 - 3,014.48 1,158.48

(5) Foreign Investments or collaborations, if any: Not Applicable

II. Information about the appointee:

(1) Background details:

Mr. Adnan Ahmad holds a Master degree in Chemical Engineering from Queen's University. Mr. Adnan Ahmad joined Clariant from BP as Regional Supply Chain Director Lubricants, Europe and Africa. He started his career with ICI India Ltd as Plant Manager Emulsions Explosives in 1985. He was appointed as General Manager, Supply Chain & IT, within ICI India Ltd in 2000 prior to joining Castrol India Ltd as Supply Chain Director in February 2000. In January 2008, Mr. Adnan Ahmad joined BP as Regional Supply Chain Director Asia Pacific, Lubricants, prior to moving into his current role in April 2010. Mr. Adnan Ahmad is associated with Clariant as Regional Head – India, from 2017.

(2) Past Remuneration:

During the Financial year ended March 31, 2019, a sum of ₹ 522.83 Lakh was paid as remuneration to Mr. Adnan Ahmad.

(3) Recognition and awards:

Mr. Adnan Ahmad was awarded the Helios Award for Human Energy by Lord Brown, the erstwhile Chairman of BP plc, for leading transformational change in Road Safety for Castrol India. He was also recognized by the global COO-BP Lubricants for turning around the performance of Supply Chain Operations across Europe and Africa. His track record for change included the design and commissioning of the first Batch Slurry Explosives Plant at a mine site for ICI India, and two Paint Plants in Thane and Mohali, in India.

He also led a successful but complex SAP implementation for ICI India. He received a National Energy Conservation award from the former Indian Prime Minister Dr. Manmohan Singh in 2004.

(4) Job profile and his suitability:

Mr. Adnan Ahmad is a Chemical Engineer with 38 years of industry experience in leading Companies such as BP and ICI. He will continue to be responsible for entire management of the Company and Business Development.

(5) Remuneration Proposed:

As provided in Explanatory statement for Postal Ballot of the Notice.

(6) Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin):

Considering the size of the Company, the profile, knowledge, skills and responsibility shouldered by Mr. Adnan Ahmad, the remuneration paid is commensurate with the remuneration packages paid to their similar counterparts in other Companies.

(7) Pecuniary relationship directly or indirectly with the Company, or relationship with the Managerial Personnel, if any: None

III. Other Information:

(1) Reason for Loss:

The Company reported a Profit Before Tax of ₹ 3,014 Lakh for the Financial year ended March 31, 2019.

(2) Steps taken or proposed to be taken for improvement:

Steps were taken to focus on Clariant's drive for sustainable growth in all markets through focused strategic approach, optimal cost management & introducing innovative products.

(3) Expected increase in productivity and profits in measurable terms:

Even though it is challenging to quantify exact number, focused strategic approach, optimal cost management & innovative products & better assets utilisation are likely to yield better results for the Company in the future.

Notice, as required, under Section 160 of the Companies Act, 2013, have been received from one of the members proposing the candidature of Mr. Adnan Ahmad as Vice-Chairman and Managing Director of the Company.

A copy of the draft agreement to be executed between the Company and Mr. Adnan Ahmad setting out the terms and conditions of his re-appointment will be available for inspection by Members at the Registered Office of the Company on any working day (Monday to Friday) during working hours.

The Board of Directors recommend passing of special resolution as set out in the accompanying notice. None of the Directors, Key Managerial Personnel and / or their relatives, except Mr. Adnan Ahmad and / or his relatives, are interested and / or concerned in passing of the resolution.

Particulars of Director to be Re-appointed pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Name of Director	Mr. Adnan Ahmad
Туре	Vice-Chairman and Managing Director
Date of Birth	May 31, 1961
Qualification	Master's degree in Chemical Engineering from Queen's University
No. of Equity Shares held	NIL
Expertise in Specific Functional area	Specialization in Supply Chain management, restructuring existing asset bases, entering into JVs and transforming capital projects.
Directorship held in other Listed Companies	NIL
Particulars of Committee Chairmanship / Membership held in other Listed Companies	NIL
Relationship with other Directors inter-se	None



CLARIANT CHEMICALS (INDIA) LIMITED

CIN:L24110MH1956PLC010806

Registered Office: Reliable Tech Park, Gut No. 31, Village Elthan, Off Thane-Belapur Road, Airoli, Navi Mumbai - 400 708 Tel.: 022 7125 1000; Fax: 022 7125 1201; Website: www.clariant.com; E-mail: investor.relations_India@clariant.com

POSTAL BALLOT FORM

(Please read the instructions printed overleaf carefully before completing this form)

Sr. No. 1. Name and Registered Address of the Sole/First Named Shareholder (in block letters) 2. Name(s) of the Joint holder (s) :

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- Name(s) of the Joint holder (s), If any (in block letters)
- Registered Folio No./DP ID No./ Client ID No.* (*Applicable to investors holding shares in dematerialized form)
- 4. Number of equity shares held
- 5. I/We hereby exercise my/our vote in respect of the Special Resolution to be passed through postal ballot for business as stated in the Notice of the Company dated February 25, 2020 by conveying my/our assent or dissent to the said resolution by placing the tick (√) mark in the appropriate box below:

Resolution No.	Description	No. of Equity shares held	I / We assent to the Resolution (FOR)	I / We dissent to the Resolution (AGAINST)
1.	Special resolution pursuant to the provisions of Sections 196, 197 & 203 read with Schedule V and other applicable provisions ,if any, of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 for re-appointment of Mr. Adnan Ahmad, (DIN 00046742), as Vice-Chairman and Managing Director of the Company for a period of three years with effect from April 3, 2020 to April 2, 2023.			

Place:

Date:

(Signature of the Equity Shareholder)

Notes:

- 1. Last Date for Receipt of Postal Ballot Form by the Scrutinizer: Close of working hours at 5.00 p.m. on March 30, 2020.
- 2. For e-voting, please refer the instructions appended herewith.

Following Particulars to be used only in case Member opts for e-voting ELECTRONIC VOTING PARTICULARS

EVSN (Electronic Voting Sequence Number)	USER ID	PAN / SEQUENCE NO.
200225003		

Note: Please read carefully the instructions printed overleaf before exercising your vote.

INSTRUCTIONS FOR POSTAL BALLOT FORM

- A member desiring to exercise vote by postal ballot may complete this Postal Ballot Form in all respects and send it to the scrutinizer in the enclosed self- addressed postage prepaid envelope / business reply envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Forms, if deposited in person or sent by courier or registered post at the expense of the registered members will also be accepted.
- This form should be completed and signed by the member. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company) by the first named member and in his absence, by the next named member. The signature of the member on this Postal Ballot Form should be as per the specimen signature registered with the Company in respect of shares held in the physical form or furnished by National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) to the Company, in respect of shares held in the dematerialized form. Unsigned Postal Ballot Form will be rejected.
- In case shares are held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the board resolution / authority together with attested specimen signature(s) of the duly authorized signatory(ies). Postal Ballot Form signed by the holder of power of attorney for and on behalf of a shareholder of the company must be accompanied by the 3. copy of power of attorney duly certified by Magistrate, Notary Public or Special Executive Magistrate or a similar authority holding a Public Office and authorized to use the Seal of his office. If the same is already registered with the Company, please quote the Registration No. beneath the signature.
- Members are requested not to send any other paper / document along with the Postal Ballot Form. They are also requested not to write anything on the Postal Ballot Form except giving their assent or Λ dissent and putting their signature.
- A tick (🗸) mark should be placed in the relevant box signifying assent / dissent for the resolution, as the case may be, before mailing the Postal Ballot Form.
- There will be only one Postal Ballot Form for every folio interspective of the number of joint member(s). Duly completed Postal Ballot Form (no other form or photocopy of the Postal Ballot Form is permitted) should reach the scrutinizer not later than the close of working hours at 05:00 p.m. on March 30, 200 p.m. on March 30, 20 7 22020. The self addressed envelope bears the address of the scrutinizer appointed by the Board of Directors of the Company. The Postal Ballot Forms received after the due date will be treated as if the reply from the member has not been received. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected. The Scrutinizer's decisions on the validity of the Postal Ballot Form shall be final nd binding. 8
 - Votes will be considered invalid on the following grounds: if the member's signature does not tally.
 - if the member has marked all his shares both in favour and also against the respective resolution.
 - if the Postal Ballot Form is unsigned.
 - if the Postal Ballot Form is received torn or defaced or mutilated to an extent that it is difficult for the scrutinizer to identify either the member or the number of votes or as to whether the votes are in favour or against or if the signature could not be checked or on one or more of the above grounds.
 - if the information filled in the form is incomplete.
- Duplicate copy of the Postal Ballot Form can be obtained on written request from Link Intime India Private Limited, the Registrar and Share Transfer Agents from their office at C101, 247 Park, LBS 9. Marg, Vikhroli (W), Mumbai – 400 083. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified under instruction above. Members can download the postal ballot form from the link http://www.clariant.com
- 10. The scrutinizer will submit his report to the Chairman or in his absence to the Managing Director of the Company after completion of the scrutiny of Postal Ballot Forms and the results of the postal ballot will be announced by the Chairman.
- 11. The Company is pleased to offer e-voting facility as an alternate to all the members of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional.

THE INSTRUCTIONS FOR SHAREHOLDERS VOTING ELECTRONICALLY ARE AS UNDER:

- The voting period begins at 9:00 AM on February 29, 2020 and ends at 5:00 PM on March 30, 2020. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of February 21, 2020 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. 1.
- The shareholders should log on to the e-voting website www.evotingindia.com 2.
- 3 Click on Shareholders.
- 4. Now Enter your User ID

 - For CDSL: 16 digits beneficiary ID, For NSDL: 8 Character DP ID followed by 8 Digits Client ID, b.
 - Members holding shares in Physical Form should enter Folio Number registered with the Company.
- Next enter the Image Verification as displayed and Click on Login. 5.
- If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used. 6
- If you are a first time user follow the steps given below: 7.

For Members holding shares in Demat Form and Physical Form

PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)
	Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot indicated in the PAN
	field.
Dividend	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.
Bank Details	• If both the details are not recorded with the depository or Company, please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (4).
OR Date of	
Birth (DOB)	

8. After entering these details appropriately, click on "SUBMIT" tab

- Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein They are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential
- 10. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- 11. Click on the EVSN for "Clariant Chemicals (India) Limited" on which you choose to yote.
- On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to 12. the Resolution and option NO implies that you dissent to the Resolution
- Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details. 13
- After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote. 14.
- 15. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page
- 17. If a demat account holder has forgotten the changed login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- 18 Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store, Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on vour mobile.
- 19 Note for Non Individual Shareholders and Custodians
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <u>www.evotingindia.com</u> and register themselves as Corporates. A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u> a
 - b)
 - c) After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote d)
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote. A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the e) scrutinizer to verify the same.
- In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or 20. write an email to helpdesk.evoting@cdslindia.com