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Website: www.octaviusplantations.com E-mail: csdelhi@octavius.in

Date: 04.09.2023

To, The Manager Listing Department Bombay Stock Exchange Limited 25" Floor, PJ Towers, Dalal Street, Mumbai-400001

Ref: Scrip Code: 542938

Sub: Cut-off Date the entitlement of the shareholders to cast their vote electronically at the 39th Annual General Meeting to be held on 28th September 2023.

Dear Sir/Madam,

With reference to above mentioned Subject, we hereby inform you that in terms of section 108 of the companies Act, 2013 and Rule 20(3) (vii) of the companies (Management and Administration) Rules 2014 the Electronic Voting period shall be commenced maximum 3 days prior to the date of AGM.

Accordingly, the voting period shall commence at 9:00 A.M. on Monday 25.09.2023 and will end at 5:00 P.M. on Wednesday 27.09.2023. The E-voting module shall be disabled by CDSL at 5:00 pm on the same day. The members whose name appears in the register of members/ list of beneficial owner as on 20.09.2023, would record entitlement of the shareholder who do not cast their vote electronically, to cast their vote at the 39^{th} AGM on 28.09.2023.

Kindly take the above information on record and acknowledge receipt of the same.

Thanking you, Yours faithfully,

For Octavius Plantations Limited

For Octavius Plantations Limited
Ray Kumar Para

Raj Kumar Jain Authorised Signatory

Raj Kumar Jair Director

DIN: 03505168