

D.S. Momaya & Co.

Company Secretaries

Office No.11, Shree Durga Apartment, Plot No.186,

Sector -10, Sanpada, Navi Mumbai- 400705

Tele ☎: 022-27756137, Mobile: 09619745928

✉Email: divya.dsmco@gmail.com,

Website: www.dsmco.co.in

To,
The Board of Directors
HINDUSTAN ORGANIC CHEMICALS LIMITED
401, 402, 403, 4th Floor, V-TIMES SQUARE
Plot No. 3, Sector 15, CBD Belapur
Navi Mumbai Thane MH 400614 IN

Dear Sir/Madam,

We have examined the relevant books, registers, forms, documents and papers produced before us by **HINDUSTAN ORGANIC CHEMICALS LIMITED** ('the Company') (CIN: **L99999MH1960GOI011895**), in respect of Secretarial Audit as per Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018. To the best of our knowledge and according to the information and explanations given to us and as shown by the records examined by us, we certify the following:

RECONCILIATION OF SHARE CAPITAL AUDIT

1.	For Quarter Ended:	31st March, 2020
2.	ISIN:	INE048A01011
3.	Face Value:	Rs. 10/-
4.	Name of the Company:	HINDUSTAN ORGANIC CHEMICALS LIMITED
5.	Registered Office Address:	401, 402, 403, 4th Floor, V-TIMES SQUARE Plot No. 3, Sector 15, CBD Belapur Navi Mumbai Thane MH 400614 IN
6.	Correspondence Address:	401, 402, 403, 4th Floor, V-TIMES SQUARE Plot No. 3, Sector 15, CBD Belapur Navi Mumbai Thane MH 400614 IN
7.	Telephone No:	022 -27575272/69
8.	Email Address:	cs@hoclindia.com/ corporate.cs@hoclindia.com
9.	Names of the Stock Exchanges where the Company's securities are listed:	Bombay Stock Exchange Limited (BSE)

D.S. Momaya & Co., Company Secretaries
HINDUSTAN ORGANIC CHEMICALS LIMITED

		Number of Shares	% of Total Issued Capital
10.	Issued Capital	6,73,66,100	100%
11.	Listed Capital (Exchange-wise) (as per Company records)	6,71,73,100	99.71%
12.	Held in dematerialized form in CDSL	4,99,31,209	74.12%
13.	Held in dematerialized form in NSDL	1,52,49,757	22.64%
14.	Physical	19,92,134	2.95%
15.	Total No. of shares (12+13+14)	6,71,73,100	100%
16.	Reasons for difference if any, between (10&11), (10&15), (11&15)	We have been informed that vide Board Resolution dated 27 th January, 2010, the Company has forfeited 1,93,000 Equity shares of the Company.	

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below:

Particulars	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In prin. Appr. Pending for SE (Specify Names)
Not Applicable						

18.	Register of Members is updated (Yes/No)	Yes
	If not, updated upto which date	Not Applicable
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	Nil
20.	Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why?	Not Applicable

21 Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Not Applicable			

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HINDUSTAN ORGANIC CHEMICALS LIMITED

22.	Name, Telephone & Fax No. of the Compliance Officer of the Company	Mrs. Susheela S. Kulkarni Company Secretary FCS : 5145 Tel : (022) 27575272/69 Fax : (022) 27575272;
23.	Name, Address, Tel. & Fax No., Regn. No. of the CA/P CS	Divya Sameer Momaya, Proprietor D. S. MOMAYA & CO Company Secretaries Office No. 11, Shree Durga Apartment, Plot No. 186, Sector 10, Sanpada, Navi Mumbai- 400705 Tel: 022-27756137 Email:divya.momaya@gmail.com, FCS No. 7195, C. P. No. 7885
24.	Appointment of common agency for share registry work (if yes, name and address)	Yes Bigshare Services Private Limited SEBI Registration No. INR000001385 1 st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai – 400 059 www.bigshareonline.com Tel:022-62638200 Email: info@bigshareonline.com
25.	Any other detail that the CA/ CS may like to provide (e.g. BIFR Company, delisting from SE, company changed its name, etc.)	No

Date: 27th April, 2020

Place: Navi Mumbai

UDIN: F007195B000182381

For D.S. Momaya & Co.

CS Divya Momaya

Proprietor

FCS No.7195, CP No.7885