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An ISO 9001, ISO 14001 & OHSAS 18001
Certified Company



2nd January, 2021

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street - Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. : 504614

Symbol: SARDAEN Series : EQ

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

| Sr. No. | Folio No. | Name of the Shareholder | Certificate No. | Distinctive Nos. | | No. of Shares |
|--------------|-----------|-------------------------|-----------------|------------------|---------|---------------|
| | | | | From | To | |
| 1. | G02108 | Gattu Nagabushan Rao | 34089 | 1404401 | 1404450 | 50 |
| TOTAL SHARES | | | | | | 50 |

You are requested to take the information on record.

A copy of the request letter as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.


Authorised Signatory

Encl: As above

3012202015

dnp

29-Dec-2020

To,

Bigshare Services Pvt. Ltd.;

1st floor, Bharat Tin Works Bldg, Opp:Vasant Oasis, Makwana Road,

Marol, Andheri east, Mumbai 400059

Sub: Request for duplicate bonds cum name deletion – Sarda Energy & Minerals Ltd

Ref: Folio No: G02108 (G. Nagabushan Rao and G.Vishalakshi)

Sir,

I regret to inform you that my husband G.Nagabushan Rao expired on 13-May-2020. Our original share certificates of Sarda Energy & Minerals Ltd are mis-placed. Request you to let me know the process for name deletion and to re-issue the certificates. I would like to get the shares in d-mat format.

I haven't received the dividends for past few years. Need your assistance in claiming this amount.

I am here with enclosing death certificate of my husband for your reference.

Yours sincerely

G.Vishalakshi

(G.Vishalakshi)

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Jagir, Near Glendale Academy,
Hyderabad 500086

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523791

