

Date: 17.06.2020

To,  
Department of Corporate Services,  
The BSE Limited  
Mumbai - 400001

Scrip Code - 540730  
Security Id: Mehai

Ref: Mehai Technology limited

Dear Sirs,

**Sub.: Intimation of Postal Ballot Process initiated by the Company for obtaining approval of the shareholders**

**Ref.: Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "Listing Regulations").**

With reference to our outcome of Board meeting dated 12<sup>th</sup> June, 2020 we had intimated you about the decision of the Board of Directors of the Company to conduct Postal Ballot. This is to further inform that the Company has initiated the process of postal ballot ("Postal Ballot") by way of remote e-voting, for seeking approval of the shareholders by way of ordinary resolutions (as indicated) for matters indicated in the Postal Ballot Notice dated 12<sup>th</sup> June, 2020:

Sr. No.	Agenda Items of the Postal Ballot Notice	Resolution required
1.	To regularise the appointment of Statutory Auditor of the Company	Ordinary Resolution

The Ministry of Corporate Affairs, Government of India (the "MCA") vide its General Circular No.14/2020 dated 8th April 2020 and General Circular No.17/2020 dated 13th April 2020 (the "MCA Circulars"), relating to the current extraordinary circumstances due to COVID-19 pandemic requiring social distancing, companies are advised to take all decisions requiring members' approval, other than items of ordinary business or business where any person has a right to be heard, through the mechanism of postal ballot / e-voting in accordance with the provisions of the Companies Act and rules made thereunder, without holding a general meeting that requires physical presence of members at a common venue.

In terms of the MCA Circulars, the Company has, on 17th April 2020, completed the dispatch of the Postal Ballot Notice by email to all its shareholders who have registered their email addresses with the Company or depository participants and the communication of assent / dissent of the members will only take place through the remote e-voting system. The e-voting facility will be available from 10.00 a.m. (IST) of Thursday, 18th June 2020 till 5.00 p.m. of Friday, 17th July, 2020 (both days inclusive). The hard copy of Postal Ballot Notice along with Postal Ballot Forms and pre-paid business envelope has not been sent to the shareholders for the Postal Ballot in terms of the MCA Circulars.

**Procedure for registering of the email addresses by the shareholders, in case they have not yet registered the same.**

- a) In light of the MCA Circulars, shareholders who have not registered their email address and in consequence could not receive the e-voting notice may temporarily get their email registered with the Company's Registrar and Share Transfer Agent, M/s. BigShare Servixes Pvt. Ltd by clicking the link mentioned link, the shareholder will be directed to <https://www.bigshareonline.com//InvestorRegistration.aspx>, where in he/she shall be required to enter his/her details and email ids. Once the e-mail address is registered with the RTA, the shareholder will be able to receive the Notice of this Postal Ballot in soft copy and also sending future corporate communications like notices and other corporate events electronically.
- b) It is clarified that for permanent registration of email address, the shareholders are however requested to register their email address, in respect of electronic holdings with the Depository through the concerned Depository Participants and in respect of physical holdings with the Company's Registrar and Share Transfer Agent, M/s. Big Share Services Private Limited, 1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai, Maharashtra-400059 by following due procedure.

This is for your information as also for the information of your members and the public at large.

Thanking you,

**FOR, MEHAI TECHNOLOGY LIMITED**

**SUDHIR OSTWAL**  
**MANAGING DIRECTOR**  
**DIN: 06745493**