



3M India Limited

WeWork Prestige Central
3rd Floor, 36 Infantry Road
Bengaluru 560001, India
Tel: +91 80 22231414
www.3M.com/in

July 30, 2022

The Corporate Relationship Department
Bombay Stock Exchange Limited,
1st Floor, New Trading Ring, Rotunda Building
P.J. Towers, Dalal Street, Fort
Mumbai - 400 001

Scrip Code - 523395

The Secretary
National Stock Exchange of India Limited
Exchange Plaza, Bandra – Kurla Complex
Bandra (E), Mumbai – 400 051

Scrip Code – 3MINDIA

Sub: Newspaper Advertisement.

Please find attached copies of the newspaper advertisement titled “**NOTICE OF THE 35TH ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE**” published in Business Line, English (All edition) and in Prajavani, Kannada (Bangalore edition) on July 29, 2022 for your reference/records.

Kindly bring this to the notice of the members of the Stock Exchange.

Thanking you,
For 3M India Limited,

Ramesh Ramadurai
Managing Director
(DIN: 07109252)

Encl: as above

Regd Office: Plot No 48-51
Electronics City, Bangalore 560100
CIN No: L31300KA1987PLC013543
Email: investorhelpdesk.in@mmm.com
PAN: AAACB5724H
GSTIN: 29AAACB5724H1ZQ

The cumulative production of tea production during January

3M India Limited

CIN: L31300KA1987PLC013543

Registered Office: Plot Nos. 48-51, Electronic City, Hosur Road, Bangalore - 560100
Corporate Office: WeWork Prestige Central, 3rd floor, 36 Infantry Road, Tasker Town, Bengaluru 560001. Ph: 080-22231414, Fax: 080-2223 1450,
 Email id: investorhelpdesk.in@mmm.com, Website: www.3m.com/in

NOTICE OF 35th ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE.

Notice is hereby given that **Thirty Fifth (35th) Annual General Meeting ("AGM/eAGM") of 3M India Limited ("the Company") will be held at 10.30 A.M. IST on Thursday, the August 25, 2022 through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM")**, without physical presence of the Members in compliance with General Circular number 02/2022 read along with the General Circular numbers 14/2020, 17/2020, 20/2020, 02/2021 and 19/2021 and all other applicable laws and circulars issued by the Ministry of Corporate Affairs, and Circular dated May 13, 2022 read with circulars dated January 15, 2021 and May 12, 2020 issued by the Securities and Exchange Board of India (hereinafter collectively referred to as 'Circulars'), to transact the business as set out in the Notice of the AGM. The proceedings of the AGM will be deemed to be conducted at the Registered Office of the Company which shall be the deemed venue of the AGM.

In compliance with the above circulars, only electronic copies of the Notice of the AGM and Annual Report 2021-22 has been sent through electronic mode to those Members whose email addresses are registered with the Company/Depositories. The dispatch of electronic copies of the Annual Report 2021-22 have been completed on Thursday, July 28, 2022. The Notice of the AGM and Annual Report 2021-22 will also be made available on the website of the Company at https://www.3mindia.in/3M/en_IN/company-in/about-3m/financial-facts-local/, websites of the Stock Exchanges i.e. BSE Limited at www.bseindia.com and National Stock Exchange of India Limited at www.nseindia.com and on the website of e-voting agency National Securities Depository Limited (NSDL) at <https://www.evoting.nsdl.com>.

Pursuant to provisions of Section 108 of the Companies Act, 2013 and rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Members holding shares in physical or dematerialised form, as on the cut-off date, i.e. **Thursday, August 18, 2022** may cast their vote electronically on the business set forth in the Notice of the AGM through e-voting platform of NSDL by login in to <https://www.evoting.nsdl.com>. The detailed procedure/instructions for e-voting are contained in the Notice of the Meeting.

In this regard, the Members are hereby further notified that:

1. The Company has appointed NSDL to provide the Video Conferencing facility for the AGM and the attendant enablers for conducting of the AGM;
2. The Ordinary and Special Business, as set out in the Notice of the AGM, will be transacted through voting by electronic means;
3. Remote e-voting shall commence at **9.00 A.M. IST on Monday, August 22, 2022 and shall end at 5.00 P.M. IST on Wednesday, August 24, 2022;**
4. Date of Book Closure/ Cutoff date for eligibility for e-voting is **Thursday, August 18, 2022;**
5. The Register of Members and the Share Transfer Books of the Company will remain closed from **Friday, August 19, 2022 to Thursday, August 25, 2022 (both days inclusive);**
6. Persons who have acquired shares and become Member of the Company after the dispatch of Notice and who are eligible shareholder as on the cut-off date i.e. **Thursday, August 18, 2022** may obtain the login ID and password by sending a request at evoting@nsdl.co.in. However, if a person is already registered with NSDL for remote e-voting then existing user ID and password can be used for casting vote;
7. Members may note that: a) the remote e-Voting module shall be disabled by NSDL after the aforesaid date and time for voting and once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently; b) Members who have cast their vote by remote e-Voting prior to the AGM may participate in the AGM through VC/OAVM Facility but shall not be entitled to cast their vote again through the e-Voting system during the AGM; c) Members participating in the AGM and who had not cast their vote by remote e-Voting, shall be entitled to cast their vote through e-Voting system during the AGM; and d) a person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-Voting, participating in the AGM through VC/OAVM Facility and e-Voting during the AGM;
8. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-1020-990 or 1800-22-44-30 or send a request at evoting@nsdl.co.in, or contact Ms. Pallavi Mhatre, Senior Manager, email ID: pallavid@nsdl.co.in, correspondence address: National Securities Depository Ltd., Trade World, F Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai - 400 013, who will also address the grievances connected with the voting by electronic means. Members may also write to Company's email address investorhelpdesk.in@mmm.com;
9. Those Members holding shares in physical form, whose email addresses are not registered with the Company, may register their e-mail address with the Company's Registrar and Transfer Agent KFin Technologies Limited, at einward.ris@kfinetech.com. Members holding shares in demat form can update their email address with their Depository Participant; and,
10. The Company has appointed **Mr. Vijayakrishna K. T, Practising Company Secretary**, who in the opinion of the Board is a duly qualified person, as a Scrutinizer who will collate the electronic voting process in a fair and transparent manner.

Place: Bengaluru
Date: July 28, 2022

For 3M India Limited
Ramesh Ramadurai
Managing Director

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