

# इंडियन ऑयल कॉर्पोरेशन लिमिटेड

रजिस्टर्ड ऑफिस : 'इंडियन ऑयल भवन',  
जी - ९, अली यावर जंग मार्ग, बांद्रा (पूर्व), मुंबई - ४०० ०५९.

## Indian Oil Corporation Limited

CIN-L23201MH1959GOI011388

Regd. Office : 'IndianOil Bhavan',

G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051.

Tel. : 022-26447616 • Fax : 022-26447961

Email id : investors@indianoil.in • website : www.iocl.com



**IndianOil**

A Maharatna  
Company

Secretarial Department

No. Secl/AGM/20-21

4<sup>th</sup> August 2021

National Stock Exchange of India Ltd. Exchange Plaza, 5 <sup>th</sup> Floor, Bandra – Kurla Complex, Bandra (E), Mumbai – 400051	BSE Ltd. 1 <sup>st</sup> Floor, New Trading Ring, P J Tower, Dalal Street, Mumbai – 400001
--	--

Ref: Symbol: IOC; Security Code: 530965; ISIN: INE242A01010

Dear Sir,

Sub : Newspaper Clippings - "Notice of 62<sup>nd</sup> Annual General Meeting"

We enclosed herewith copies of Public Notice of 62<sup>nd</sup> Annual General Meeting of the Company published on 4<sup>th</sup> August 2021 in the following Newspapers:

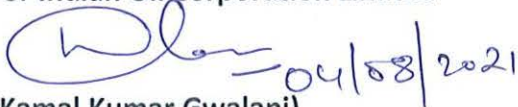
"The Times of India" and "The Economic times" (all India Editions) in English language,  
"Maharashtra Times" (all India Editions) in Marathi language.

The abovementioned newspaper clippings are also available on the Company's website at [www.iocl.com](http://www.iocl.com)

This is for information and record please.

Thanking you,

Yours faithfully,  
For Indian Oil Corporation Limited

  
04/08/2021

(Kamal Kumar Gwalani)  
Company Secretary





IndianOil

## INDIAN OIL CORPORATION LIMITED

[CIN-L23201MH1959GOI011388]

Regd. Office: 'IndianOil Bhavan', G-9, Ali Yavar Jung Marg, Bandra (E), Mumbai - 400051  
Tel: 022-26447327 Email Id: investors@indianoil.in Website: www.iocl.com

### NOTICE OF 62<sup>nd</sup> ANNUAL GENERAL MEETING

#### Annual General Meeting:

**NOTICE** is hereby given that the 62<sup>nd</sup> Annual General Meeting ("AGM") of the members of Indian Oil Corporation Limited ("Company") will be held on **Friday, 27<sup>th</sup> August 2021 at 10:30 AM (IST)** through Video Conference / Other Audio Visual Means ("VC/OAVM") to transact the business as set out in the notice of the AGM.

#### Notice of AGM and Annual Report:

In compliance with the MCA & SEBI Circular(s), the Notice setting out the business to be transacted at the AGM together with the Integrated Annual Report of the Company for the year 2020-21 has been sent on **August 2, 2021** through electronic mode to the members whose email address is registered with the Company / Depository Participant(s). The Notice and the Integrated Annual Report are also available on the Company's website at [www.iocl.com](http://www.iocl.com) and on the website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively, and on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

#### Payment of Dividend and Deduction of Tax at Source (TDS):

The Board of Directors of the Company has recommended a final dividend of Rs. 1.50 per share. The final dividend, if approved, by the members in the ensuing AGM, will be paid to the eligible shareholders within the stipulated period of 30 days of declaration. Members may note that the Income Tax Act, 1961, as amended by the Finance Act, 2020, mandates that dividend paid or distributed by a Company is taxable in the hands of members. The Company shall therefore be required to **deduct tax at source ("TDS")** at the time of making the payment of dividend. In order to enable Company to determine the applicable TDS rate, members are requested to submit the relevant documents on or before **August 13, 2021**. The detailed communication regarding TDS on dividend is provided on the link <https://iocl.com/pages/notices-overview>.

#### Remote e-voting and e-voting during AGM:

The Company is providing to the members, the facility to cast their vote(s) on the business as set out in the Notice of the AGM through remote e-voting facility (**remote e-voting**) as well as during the AGM to those members who could not cast their vote(s) through remote e-voting. Members are requested to note the following:

- the company has fixed **August 20, 2021 as the 'Cut Off date'** to ascertain the eligibility of members to vote through remote e-voting or by e-voting at the AGM.
- a person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. **August 20, 2021** only, shall be entitled to avail the facility of remote e-voting or for participation and voting at the AGM.
- the remote e-voting period shall be available as under:

**Commencement of remote e-voting : from 09:00 am (IST) on Monday, August 23, 2021**

**End of remote e-voting : till 05:00 pm (IST) on Thursday, August 26, 2021**

- any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the Notice and holds shares as on the cut-off date, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). However, if the member is already registered with NSDL for remote e-voting then he/she can use their existing User ID and password for casting the vote.
- the members who have cast their vote through remote e-voting prior to the AGM can also attend / participate in the AGM through VC / OAVM but shall not be entitled to cast their vote again at the AGM.
- the remote e-voting module shall be disabled by NSDL after **5.00 PM (IST) on August 26, 2021**. The votes once cast by the member, cannot be changed subsequently.
- those members, who intend to participate in the AGM through VC / OAVM facility and could not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting during the AGM.
- the manner of voting for members holding shares in dematerialized mode, physical mode and for members who have not registered their email address has been provided in the Notice of the AGM.

Members are requested to carefully read all the Notes set out in the Notice of the AGM with respect to instructions for joining the AGM, manner of casting vote etc.

#### Contact details:

In case of any queries related to e-voting, the members may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-1020-990/1800 224 430 or contact Mr. Amit Vishal, Senior Manager, or Ms. Pallavi Mhatre, Manager, NSDL, at the designated email IDs: [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) to get your grievances on e-voting addressed.

For Indian Oil Corporation Limited  
Sd/-

(Kamal Kumar Gwalani)  
Company Secretary  
M. No. A13737

Place: Mumbai  
Date : August 2, 2021





IndianOil

## INDIAN OIL CORPORATION LIMITED

[CIN-L23201MH1959GOI011388]

Regd. Office: 'IndianOil Bhavan', G-9, Ali Yavar Jung Marg, Bandra (E), Mumbai - 400051  
Tel: 022-26447327 Email Id: investors@indianoil.in Website: www.iocl.com

### NOTICE OF 62<sup>nd</sup> ANNUAL GENERAL MEETING

#### Annual General Meeting:

NOTICE is hereby given that the 62<sup>nd</sup> Annual General Meeting ("AGM") of the members of Indian Oil Corporation Limited ("Company") will be held on **Friday, 27<sup>th</sup> August 2021 at 10:30 AM (IST)** through Video Conference / Other Audio Visual Means ("VC/OAVM") to transact the business as set out in the notice of the AGM.

#### Notice of AGM and Annual Report:

In compliance with the MCA & SEBI Circular(s), the Notice setting out the business to be transacted at the AGM together with the Integrated Annual Report of the Company for the year 2020-21 has been sent on **August 2, 2021** through electronic mode to the members whose email address is registered with the Company / Depository Participant(s). The Notice and the Integrated Annual Report are also available on the Company's website at [www.iocl.com](http://www.iocl.com) and on the website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively, and on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

#### Payment of Dividend and Deduction of Tax at Source (TDS):

The Board of Directors of the Company has recommended a final dividend of Rs. 1.50 per share. The final dividend, if approved, by the members in the ensuing AGM, will be paid to the eligible shareholders within the stipulated period of 30 days of declaration. Members may note that the Income Tax Act, 1961, as amended by the Finance Act, 2020, mandates that dividend paid or distributed by a Company is taxable in the hands of members. The Company shall therefore be required to deduct tax at source ("TDS") at the time of making the payment of dividend. In order to enable Company to determine the applicable TDS rate, members are requested to submit the relevant documents on or before **August 13, 2021**. The detailed communication regarding TDS on dividend is provided on the link <https://iocl.com/pages/notices-overview>.

#### Remote e-voting and e-voting during AGM:

The Company is providing to the members, the facility to cast their vote(s) on the business as set out in the Notice of the AGM through remote e-voting facility (**remote e-voting**) as well as during the AGM to those members who could not cast their vote(s) through remote e-voting. Members are requested to note the following:

- the company has fixed **August 20, 2021** as the 'Cut Off date' to ascertain the eligibility of members to vote through remote e-voting or by e-voting at the AGM.
  - a person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. **August 20, 2021** only, shall be entitled to avail the facility of remote e-voting or for participation and voting at the AGM.
  - the remote e-voting period shall be available as under:  
Commencement of remote e-voting : from 09:00 am (IST) on **Monday, August 23, 2021**  
End of remote e-voting : till 05:00 pm (IST) on **Thursday, August 26, 2021**
  - any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the Notice and holds shares as on the cut-off date, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). However, if the member is already registered with NSDL for remote e-voting then he/she can use their existing User ID and password for casting the vote.
  - the members who have cast their vote through remote e-voting prior to the AGM can also attend / participate in the AGM through VC / OAVM but shall not be entitled to cast their vote again at the AGM.
  - the remote e-voting module shall be disabled by NSDL after **5.00 PM (IST) on August 26, 2021**. The votes once cast by the member, cannot be changed subsequently.
  - those members, who intend to participate in the AGM through VC / OAVM facility and could not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting during the AGM.
  - the manner of voting for members holding shares in dematerialized mode, physical mode and for members who have not registered their email address has been provided in the Notice of the AGM.
- Members are requested to carefully read all the Notes set out in the Notice of the AGM with respect to instructions for joining the AGM, manner of casting vote etc.

#### Contact details:

In case of any queries related to e-voting, the members may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-1020-990/1800 224 430 or contact Mr. Amit Vishal, Senior Manager, or Ms. Pallavi Mhatre, Manager, NSDL, at the designated email IDs: [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) to get your grievances on e-voting addressed.

For Indian Oil Corporation Limited  
Sd/-

(Kamal Kumar Gwalani)  
Company Secretary  
M. No. A13737

Place: Mumbai  
Date : August 2, 2021





IndianOil

## इंडियन ऑईल कॉर्पोरेशन लिमिटेड

[CIN-L23201MH1959GO1011388]

नोंदणीकृत कार्यालय: 'इंडियन ऑईल भवन', जी-९, अली यावर जंग मार्ग, बोद्रा (पूर्व), मुंबई ४०००५१,  
दूरध्वनी क्र ०२२-२६४४७३२७, ईमेल: investors@indianoil.in, वेबसाईट: www.ioil.com

६२ व्या वार्षिक सर्वसाधारण सभेची सूचना

## वार्षिक सर्वसाधारण सभा

येथे सूचना देण्यात येत आहे की इंडियन ऑईल कॉर्पोरेशन लिमिटेडच्या ('कंपनी') सभासदांची ६२ वी वार्षिक सर्वसाधारण सभा ('एजीएम') व्हिडीओ कॉन्फरन्स/अदर ऑडीओ विजवल् मिनस ('व्हिडीओ/ओएव्हीएम') यांद्वारे शुक्रवार दिनांक २७/०८/२०२१ रोजी सकाळी १०.३० (IST) वाजता एजीएम सूचनेत नमूद केलेल्या कामकाजासाठी आयोजित करण्यात आली आहे.

## एजीएमची सूचना व वार्षिक अहवाल

एमसीए व सेबी परिपत्रक(नरिपत्रके) यांच्या अनुपालने, एजीएममध्ये पार पाडण्याचे कामकाज नमूद असलेली सूचना व आर्थिक वर्ष २०२०-२१ चा वार्षिक अहवाल दिनांक ०३ ऑगस्ट, २०२१ रोजी इलेक्ट्रॉनिक माध्यमातून अशा सभासदांना पाठविण्यात आले आहे ज्यांचे इमेल पत्ते कंपनीकडे/डिजिटल पॉलीसिपट(स)कडे नोंदविलेले आहेत. सूचना व वार्षिक अहवाल यांच्या प्रत्यक्ष प्रती कोणत्याही सभासदाला पाठविण्यात येणार नाहीत. एजीएम सूचना व वार्षिक अहवाल कंपनीची वेबसाईट [www.ioil.com](http://www.ioil.com) वर आणि बीएसई आणि नॅशनल स्टॉक एक्सचेंज ऑफ इंडिया लिमिटेड यांच्या अनुक्रमे [www.bseindia.com](http://www.bseindia.com) आणि [www.nseindia.com](http://www.nseindia.com) यांसारख्या स्टॉक एक्सचेंज वेबसाईटवर तसेच एनएसडीएल यांच्या [www.evoting.nsdl.com](http://www.evoting.nsdl.com) या वेबसाईटवर देखील उपलब्ध आहेत.

## लॉग्स प्रदान करणे व उद्गम कर कपात (टीडीएस)

कंपनीच्या संचालक मंडळाने प्रति सभेसाठी रु. १.५० अंतिम लॉग्सची शिफारस केली आहे. अंतिम लॉग्स, आगामी एजीएममध्ये सभासदांनी मंजुरी दिल्यास, घोषित झाल्यापासून ३० दिवसांच्या निघात वेळेत पात्र भागधारकांना प्रदान करण्यात येईल.

सभासदांनी नोंद घ्यावी की प्राप्तीकर कायदा, १९६१, वित्त अधिनियम, २०२० अन्वये सुधारित, आदेशानुसार कंपनीद्वारे प्रदान किंवा वितरीत केलेला लॉग्स सभासदांसाठी कसपात्र असेल. म्हणूनच, लॉग्स प्रदान करलेले उद्गम कर ('टीडीएस') कपात करणे कंपनीसाठी बंधनकारक आहे. कंपनीला लॉग्स टीडीएस द्यावी निश्चिती करता यावी याकरीता सभासदांनी कृपया आपले संबंधित दस्तावेज दिनांक १३ ऑगस्ट, २०२१ रोजी किंवा त्यापूर्वी सादर करावेत. लॉग्सवरील टीडीएसविषयी विस्तृत संज्ञापन <https://ioil.com/bes/notices-04691646> या लिंकवर उपलब्ध आहे.

## दूरस्थ इ-मतदान व एजीएमदरम्यान इ-मतदान:

कंपनी आपल्या सभासदांना सूचनेत नमूद केलेल्या कामकाजावर, दूरस्थ इ-मतदान सुविधेद्वारे ('दूरस्थ इ-मतदान') तसेच ज्या सभासदांना दूरस्थ इ-मतदानाद्वारे आपले मत (मते) देणे शक्य झाले नसल्यास त्यांच्यासाठी एजीएमदरम्यान, त्यांचे मत(मते) देण्याची सुविधा उपलब्ध करून देत आहे. सभासदांनी कृपया पुढील गोष्टीची नोंद घ्यावी:

- कंपनीने दूरस्थ इ-मतदानाद्वारे किंवा एजीएमदरम्यान इ-मतदानाद्वारे मत देण्यासाठी सभासदांनी पात्रता ठरविण्यासाठी २० ऑगस्ट, २०२१ ही तारीख 'निर्णायक तारीख' म्हणून निश्चित केली आहे.
- ज्या व्यक्तीचे नाव निर्णायक तारखेस म्हणजेच दिनांक २० ऑगस्ट, २०२१ या दिवशी सभासद नोंदवही किंवा डिजिटल रिकॉर्ड असेल अशा सभासदांना लॉग्स मालक नोंदवहीमध्ये नोंदविलेले असेल तेव्हा तीच व्यक्ती दूरस्थ इ-मतदान सुविधेचा लाभ घेण्यास किंवा एजीएममध्ये सहभागी होण्यास व मतदान करण्यास पात्र असेल.
- दूरस्थ इ-मतदानासाठी उपलब्ध कालावधी खालीलप्रमाणे असेल:  
दूरस्थ इ-मतदानाची सुरुवात: सोमवार, दिनांक २३ ऑगस्ट, २०२१ सकाळी १०.०० (IST) वाजल्यापासून  
दूरस्थ इ-मतदान समाप्ती: शुक्रवार, दिनांक २६ ऑगस्ट, २०२१ सायंकाळी ५.०० (IST) पर्यंत
- जी कोणतीही व्यक्ती सूचना पाठविल्यानंतर कंपनीचे सभासद प्राप्त करेल आणि कंपनीची सभासद होईल तसेच निर्णायक तारखेस सभासदांना पात्र करेल, ती व्यक्ती [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) येथे तिन्ही पाठवून आपला लॉगिन आयडी व पासवर्ड मिळवू शकते. तथापि, जर सभासद एनएसडीएल यांच्याकडे दूरस्थ इ-मतदानासाठी आधीच नोंदणीकृत असल्यास तो/ती मत देण्यासाठी त्यांचा विद्यमान युजर आयडी व पासवर्डचा वापर करू शकते.
- ज्या सभासदांनी दूरस्थ इ-मतदानाद्वारे एजीएमपूर्वी आपले मत दिले असेल तेदेखील किंसी/ओएव्हीएम द्वारे एजीएममध्ये उपस्थित राहू शकतात/सहभागी होऊ शकतात परंतु एजीएममध्ये पुन्हा मत देण्यासाठी पात्र असणार नाहीत.
- दूरस्थ इ-मतदान यंत्रणा एनएसडीएल यांच्याकडून सुरुवार, दिनांक २६ ऑगस्ट, २०२१ सायंकाळी ५.०० (IST) नंतर बंद करण्यात येईल. सभासदांचे एकदा मत दिल्यानंतर नंतर त्यात बदल करता येणार नाही.
- जे सभासद, व्हिडीओ/ओएव्हीएम सुविधेद्वारे एजीएममध्ये उपस्थित राहू इच्छितात आणि ठरावीक आपले मत दूरस्थ इ-मतदानाद्वारे दिले नसल्यास आणि तसे करण्यास अन्य कोणत्याही कारणांचे प्रतिबंधित नसल्यास, एजीएमदरम्यान इ-मतदानाद्वारे मत देण्यास पात्र असतील.
- डिमटेरीअलाइड्ड स्वरूपात, प्रत्यक्ष स्वरूपात भागधारण करणाऱ्या सभासदांसाठी आणि ज्यांनी आपले इमेल पत्ते नोंदविलेले नाहीत अशा सभासदांसाठी मतदानाची पद्धती एजीएम सूचनेत नमूद करण्यात आली आहे.

सभासदांना विनिवृत्ती आहे की त्यांनी एजीएममध्ये सहभागी होण्याच्या सूचना, मतदानाची पद्धती इत्यादि बर्बातबंधित एजीएम सूचनेतील सर्व नोंदी लक्षपूर्वक पाहिल्यात.

## संपर्क तपशील:

इ-मतदानाविषयी काही शंका असल्यास, सभासदांनी नेहमी विचारले जाणारे प्रश्न (एफएअयूज) यांचा आणि [www.evoting.nsdl.com](http://www.evoting.nsdl.com) येथील डकनलॉड विभागात सभासदांसाठी उपलब्ध असणाऱ्या इ-मतदान युजर मॅन्युअलचा संदर्भ घेऊ शकतात किंवा १८००-१०२०-१९०/१८०० २२४ ४३० या टोलमुक्त क्रमांकवर संपर्क साधू शकतात किंवा श्री. अमित विशाल, वरिष्ठ व्यवस्थापक किंवा श्रीमती पल्लवी म्हात्रे, व्यवस्थापक, एनएसडीएल यांच्या [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) या नियुक्त इमेल आयडीवर आपल्या इ-मतदानावरील तक्रारी कळविण्यासाठी संपर्क साधू शकतात.

इंडियन ऑईल कॉर्पोरेशन लिमिटेड करिता

स्वाक्षरी

(कमल कुमार गालानी)

कंपनी सचिव

एम. एन. अ१३७३७

स्थळ: मुंबई

दिनांक: २ ऑगस्ट, २०२१