

Date: 17.12.2022

To,  
**DEPARTMENT OF CORPORATE SERVICES,**  
The Bombay Stock Exchange Ltd.  
Phiroze Jeejeebhoy Tower,  
Dalal Street,  
Mumbai – 400 001

**SUB.: Outcome of board meeting regarding appointment of Company Secretary /  
Compliance Officer**

**REF: SCRIP CODE: - 513337**

Dear Sir,

Kindly acknowledge that the board meeting was held today at the registered office of the company at 01:00 PM. The following is the outcome of the said meeting:

1. To appoint Ms. Ritu Bharatbhai Nayak as a company Secretary / Compliance Officer of the Company w.e.f. 17.12.2022 as per regulation 6 (1) of SEBI (LODR).

The Brief profile is attached with this letter.

Kindly acknowledge the same & take on your records.

Thanking You.

Yours faithfully

**FOR, GUJARAT TOOLROOM LIMITED**

**KALPESH ANILBHAI MALVI  
MANAGING DIRECTOR  
DIN: 06880789**

## BRIEF PROFILE OF APPOINTING COMPANY SECRETARY

| Particulars  | Details   |
|--|---|
| Name of Company secretary                          | RITU BHARATBHAI NAYAK   |
| Membership No.                                     | ACS 37100   |
| Father's Name                                      | BHARATBHAI NAYAK  |
| Date of Birth                                      | 05/04/1988  |
| Present Residential Address                        | 32, HASMUKH COLONY, NARANPURA, AHMEDABAD -380013  |
| Qualification                                      | B.com, Company Secretary  |
| Experience/ Expertise in specific functional areas | Ms. Ritu Nayak holds a Professional Degree of Company secretary. She is an associate member of institute of Company Secretary of India and having deep insight in areas of Corporate Laws, Corporate Governance and SEBI related Matters.   |
| Shareholding in company                            | NIL   |
| Reason of Appointment                              | To fulfill the requirements of section 203 of Companies Act, 2013, read with Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and Regulation 6 (1) of the Securities Exchange Board of India Listing Obligation and Disclosure Requirements) Regulation, 2015 |
| Date of Appointment                                | 17.12.2022  |