



COMMITTED TO THE EARTH

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RPL/CS/BSE/NSE/2021-22/

28th September 2021

To

The General Manager,
Department of Corporate Service,
BSE Limited,
P. J. Tower, Dalal Street, Fort,
Mumbai-400 023
Scrip Code: **532785**

National Stock Exchange of India Limited,
Exchange Plaza, Plot No. C/1
G. Block , Bandra Kurla Complex,
Bandra (E),
Mumbai 400051
Trading Symbol: **RUCHIRA EQ**

SUB: SUBMISSION OF PROCEEDINGS OF 41ST ANNUAL GENERAL MEETING OF THE COMPANY HELD ON TUESDAY, 28TH SEPTEMBER 2021 AT 12:00 PM.

Dear Sir/Madam,

In compliance with the requirement of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 we hereby submit proceedings of the 41st Annual General Meeting of the Company held on Tuesday, 28th September 2021 at 12:00 PM through Video Conferencing (VC) / Other Audio Visual Means (OAVM). The meeting concluded at 12.45 PM.

You are requested to kindly take the same on your records.

**Thanking You,
For Ruchira Papers Limited**

**Vishav Sethi
Company Secretary
FCS-9300
Encl: As Above.**



RUCHIRA PAPERS LIMITED

REGD. OFFICE & WORKS

ADMIN. OFFICE

DELHI OFFICE

CIN-L21012HP1980PLC004336

Trilokpur Road, Kala Amb
Sirmaur
Himachal Pradesh - 173030

21-22, New Professors Colony
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**SUMMARY OF THE PROCEEDINGS OF THE 41st ANNUAL GENERAL MEETING OF
MEMBERS OF RUCHIRA PAPERS LIMITED ("THE COMPANY")**

The 41st Annual General Meeting (AGM) of the Company was held on 28th September 2021 at 12:00 PM (IST) through Video Conferencing ("VC")/Other Audio-Visual Means ("OVAM"). The Company, while conducting the meeting, adhered to the Ministry of Corporate Affairs (MCA) Circulars dated 13 January 2021 and 5th May 2020 read with General Circulars dated 8 April, 2020 and 13th April, 2020, Securities and Exchange Board of India (SEBI) Circular dated 15 January 2021 and 12 May 2020, and other social distancing norms in view of the outbreak of COVID-19 pandemic.

Mr. Vishav Sethi, Company Secretary & Compliance Officer welcomed the members to the meeting and explained the procedural/ technical points relating to the participation at the meeting through VC. Thereafter the Company Secretary introduced all the Directors presented along with the Statutory Auditors and Secretarial Auditors.

Mr. Jatinder Singh, Chairman of the Company chaired the meeting. The requisite quorum being present, the Chairman called the meeting to order.

It was informed that the Registers as required under the Companies Act, 2013 will be made available for inspection upon request through e-copy/access. Since there was no physical attendance of members and in compliance with the Circulars issued by the MCA and SEBI, the requirement of appointing proxies was not applicable, except for the authorized representatives of corporate shareholders. All the Directors except Sh. Subhash Chander Garg and Shri Avtar Singh had attended the Meeting through VC.

Mr. Dalbir Singh, Chairman of the Audit Committee and Nomination & Remuneration Committee; Mr. Swatantar Kumar Dewan, Chairman of Stakeholders Relationship Committee Meeting; Mr. Surinder Kumar Gupta Chairman of Corporate Social Responsibility Committee; Mrs. Suhasini Yadav, Independent Director were also present at the Meeting. Shri Avtar Singh, Independent Director was unable to attend the meeting due to personal reasons.

Representatives of M/s. Subhash Sajal & Associates, Statutory Auditors and M/s. M. Kumar & Associates, Secretarial Auditors were also present at the Meeting through VC.

With the consent of the members, the notice convening the 41st AGM was taken as read. As the Statutory Auditors Report and Secretarial Audit Report had no qualifications, the same was not read by the Company Secretary and has been taken as read.

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The Chairman made his opening remarks including on the business operations, financial performance of the Company and impact of COVID 19 pandemic on the business operations of the Company.

The Company Secretary informed the Members that the Company had in compliance with the MCA Circulars, provisions of the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, provided to the Members, the facility to exercise their vote by electronic means through remote e-voting facility.

The Company Secretary further informed that e-voting facility was also made available during the AGM for the Members who were present during the meeting and had not exercised their votes earlier, under remote e-voting facility.

The Company Secretary further informed that the Board had appointed Mr. Sanjay Kumar Garg, Cost Accountant in whole-time practice as Scrutinizer to scrutinize the remote e-voting process as well as e-voting at the AGM in a fair and transparent manner.

The following Resolutions set out in the Notice convening the AGM were placed for members' consideration and approval.

Ordinary Business:

1. To receive, consider and adopt the audited Financial Statements of the Company for the financial year ended 31st March 2021 together with the Reports of the Board of Directors and the Auditors thereon.
2. To declare a dividend on equity shares for the financial year ended 31st March 2021.
3. To appoint a Director in place of Mr. Umesh Chander Garg (DIN: 01593400), who retires by rotation and, being eligible, offers himself for re-appointment.

SPECIAL BUSINESS:

4. To approve the re-appointment and remuneration of Mr. Vipin Gupta as Whole Time Director designated as CFO & Executive Director.
5. To ratify the remuneration of Cost Auditors for the financial year ending 31st March 2022.
6. To approve the Related Party Transaction(s).

The Chairman thanked the Members for attending and participating in the AGM by video conference and stated that the e-voting facility would be kept open for the 15 minutes from the conclusion of the proceedings to cast their vote. The Chairman authorized, Mr. Vishav Sethi, Company Secretary to carry out the voting process and to declare the consolidated voting results.



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The Chairman informed the Members that the voting results would be submitted to the Stock Exchanges and made available on the websites of the Company and Linkintime within 2 working days of the conclusion of the Meeting.

Upon completion of the e-voting process, the meeting stands closed.

A handwritten signature in blue ink, appearing to be "A. S.", is located to the right of the meeting closure text.

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