

GAUTAM GEMS LIMITED

Address: 3rd Floor, Office – 301, Sumukh Super Compound,
Vasta Devadi Road, Surat, GJ 395004 IN

CIN: L36911GJ2014PLC078802 **Web Address:** www.gautamgems.com

E-Mail : complianceggl@gmail.com **Contact No.:** +91-2612538046

To,
The Manager,
Corporate Relations Department,
BSE Ltd,
Phiroze Jeejeebhoy Tower,
Dalal Street, Mumbai 400 001

Date: 02.09.2019

Scrip Code: 540936; Security ID: GAUTAMGEMS

Dear Sir,

Sub: Notice of 6th Annual General Meeting of the Company and Book Closure.

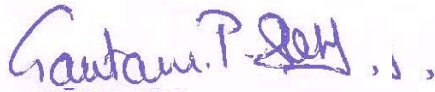
With reference to the captioned subject, it is to inform you that the Board of Directors at their meeting held on 02nd September, 2019 at the registered office of the Company have approved the notice of Annual General Meeting of the Company. The Annual General Meeting of the Company will be held on Monday, the 30th day of September, 2019 at 03:00 P.M at the registered office of the Company at **3rd Floor, Office-301, Sumukh Super Compound, Vasta Devadi Road, Surat-395004, Gujarat, India.**

Further kindly note that for the purpose of Annual General Meeting the Register of Members and Share Transfer Book of the Company will remain close **from 23rd September, 2019 to 30th September, 2019** (both days inclusive)

You are therefore requested to take this into your official records and oblige.

Thanking You

For, GAUTAM GEMS LIMITED



GAUTAM PRAVINCHANDRA SHETH
MANAGING DIRECTOR
DIN: 06748854



Copy to

| National Securities Depository Ltd. | Central Depository Services (India) Ltd. | Karvy Fintech Private Limited |
|---|---|---|
| Trade World, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai - 400 013 | Marathon Futurex, A Wing, 25th Floor, Mafatlal Mills Compound, N. M. Joshi Marg, Lower Parel (East) Mumbai - 400013 | Karvy Selenium, Tower B Plot 31 - 32, Gacchibowli Financial District, Nanakramguda Hyderabad - 500 032 Telangana, India |

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NOTICE is hereby given that the 6th **ANNUAL GENERAL MEETING** of the members of **GAUTAM GEMS LIMITED** (“the Company”) will be held as scheduled below:

Date : 30th day of September, 2019

Day : Monday

Time : 3:00 P.M.

Place : At registered office of the Company situated at
**3rd Floor, Office – 301, Sumukh Super Compound,
Vasta Devadi Road, Surat – 395004, Gujarat**

To transact the following business:

ORDINARY BUSINESS:

1. To Receive, Consider and Adopt Audited Financial Statement of the Company for the financial year ended on March 31st, 2019 together with Report of Board of Directors and Auditors’ Report thereon.
2. To Appoint a Director in place of **Mr. Gautam Pravinchandra Sheth (DIN: 06748854)**, who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and, being eligible, offers himself for re-appointment.

SPECIAL BUSINESS:

3. **Appointment of Mr. Harshit Hasmukhbhai Vadecha (DIN: 08463595) as an Independent Director of the Company.**

“RESOLVED THAT Mr. Harshit Hasmukhbhai Vadecha (DIN: 08463595) who was appointed by the Board of Directors as an Additional Independent Director of the Company effective **May 30, 2019** and who holds office up to the date of this Annual General Meeting of the Company in terms of Section 161 of the Companies Act, 2013 (“Act”) and who is eligible for appointment and has consented to act as an Independent Director of the Company and in respect of whom the Company has received a notice in writing from a Member under Section 160 of the Act proposing his candidature for the office of Independent Director of the Company, be and is hereby appointed a Independent Director of the Company.

RESOLVED FURTHER THAT pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Act and the Rules framed there under read with Schedule IV to the Act as amended from time to time, Mr. Harshit Hasmukhbhai Vadecha (DIN: 08463595), who meets the criteria for independence as provided in Section 149(6) of the Act and who has submitted a declaration to that effect, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a term commencing May 30, 2019 to May 29, 2024.”

Place: Ahmedabad

Date: 02nd September, 2019

**BY ORDER OF THE BOARD OF DIRECTORS OF
GAUTAM GEMS LIMITED**

Registered Office:

**3rd Floor, Office – 301, Sumukh Super Compound,
Vasta Devadi Road, Surat – 395004, Gujarat**

**Sd/-
Gautam P. Sheth
Managing Director**

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NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT PROXY OR PROXIES TO ATTEND AND, TO VOTE INSTEAD OF HIMSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING 50 (FIFTY) AND HOLDING IN THE AGGREGATE NOT MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER SHAREHOLDER.

The instrument of Proxy in order to be effective, must be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting. A Proxy form is sent herewith. Proxy form submitted on behalf of the Companies, Societies, etc. must be supported by an appropriate resolution / authority, as applicable.

2. Corporate members intending to send their authorised representatives to attend the Meeting are requested to send to the Company, a certified copy of Board Resolution/ Authorisation document authorising their representative to attend and vote on their behalf at the AGM.
3. Members / Proxies / Authorised Representatives are requested to bring their Attendance Slip; which is enclosed herewith. Members, who hold shares in electronic form, are requested to write their DP ID and Client ID number/s and those who hold shares in physical form, are requested to write their Folio Number/s in the Attendance Slip for attending the AGM to facilitate identification of Membership at the AGM.
4. The Register of Members and Share Transfer Books shall remain closed **from 23rd September, 2019 to 30th September, 2019** (both days inclusive) for the purpose of Annual General Meeting (AGM).
5. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their DPs with whom they are maintaining their demat accounts and members holding shares in physical form to the Company / RTA.
6. Members seeking any information with regard to accounts are requested to write to the Company at least 10 days before the meeting so as to enable the management to keep the information ready.
7. The Shareholders holding Shares in Physical form are advised to seek their shareholding changed to dematerialized form since in terms of SEBI and Stock Exchange guidelines no physical shares can be traded in the Stock Exchanges.
8. **This is to bring to the notice of the Shareholders that the request for effecting transfer of securities held in Physical form (except in case of transmission or transposition) would not be entertained and shall not be processed by the Company/ RTA of the Company w.e.f. 5th December, 2018 pursuant to SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 dated 8th June, 2018. Hence Shareholders are advised to get their physical shares transferred / dematerialized.**
9. Pursuant to Section 72 of the Companies Act, 2013, members holding shares in physical form may file nomination in the prescribed Form SH-13 and for cancellation / variation in nomination in the prescribed

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Form SH-14 with the Company's RTA. In respect of shares held in electronic / demat form, the nomination form may be filed with the respective Depository Participant.

10. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
11. The members are requested to intimate to the Company, queries, if any, at least 10 days before the date of the meeting to enable the management to keep the required information available at the meeting.
12. Members are requested to notify immediately any change in their addresses and/or the Bank Mandate details to the Company's Registrars and Share Transfer Agents, KARVY FINTECH PRIVATE LIMITED for shares held in physical form and to their respective Depository Participants (DP) for shares held in electronic form.
13. The Ministry of Corporate Affairs (vide circular nos. 17/2011 and 18/2011 dated April 21, 2011 and April 29, 2011 respectively) has undertaken a "Green Initiative in Corporate Governance" and allowed companies to share documents with its shareholders through an electronic mode. A Stock Exchanges permits companies to send soft copies of the Annual Report to all those shareholders who have registered their email address for the said purpose. Members are requested to support this Green Initiative by registering / updating their email address for receiving electronic communication. **The Annual Report of the company will also be available on the Company's website www.gautamgems.com**
14. All the Documents referred to in the notice are open for inspection at the registered office of the Company between 11 A.M. to 5.00 P.M on any working day prior to the day of meeting and will also be available at the meeting venue on the date of meeting.
15. **The Company being listed on SME Exchange and in view of provisions of Rule 20 of the Companies (Management and Administration) Rules 2014 is not mandatory to provide remote e-voting facility to its member.**
16. **BRIEF PROFILE OF THE DIRECTOR/S SEEKING APPOINTMENT / REAPPOINTMENT AT ANNUAL GENERAL MEETING**
Details under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard 2 issued by The Institute of Company Secretaries of India in respect of Directors seeking re-appointment/appointment/ confirmation at the ensuing Annual General Meeting item no. 2 follows.

| Particular | Mr. Gautam Pravinchandra Sheth |
|---|--------------------------------|
| Date of Birth | 19/05/1982 |
| Date of Appointment | 18/02/2014 |
| Qualification | Graduation |
| Relationships between directors inter se | Promoter Director |
| Directorship held in other companies | 1 |
| Membership/Chairmanships of Committee in other Public Companies | Nil |

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EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

ITEM NO - 3:

Mr. Harshit Hasmukhbhai Vadecha (DIN: 08463595) was appointed as an additional director under the category of Independent Director of the Company w.e.f. 30.05.2019. Under section 161 of the Companies Act, 2013, Mr. Harshit Hasmukhbhai Vadecha holds office up to the date of ensuing Annual General Meeting. Due notice under section 160 of the Act has been received to propose his as a candidate for the office of Director of the Company.

The Board is also of the opinion that based on the declarations submitted by Mr. Harshit Hasmukhbhai Vadecha, he fulfills the criteria relating to his independence as specified in Section 149(6) of the Companies Act, 2013 and Regulation 16 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015. Mr. Harshit Hasmukhbhai Vadecha does not hold any equity share of the Company. The period of office of Mr. Harshit Hasmukhbhai Vadecha shall not be liable to determination by retirement of Directors by rotation, in terms of Section 149 (13) of the Companies Act, 2013 and the relevant rules made there under.

Brief profile of Mr. Harshit Hasmukhbhai Vadecha in terms of Regulation 36(3) of the Listing Regulations is forming part of this notice. Mr. Harshit Hasmukhbhai Vadecha is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013. The Board recommends passing of the resolution as set out in Item No. 3 of this Notice.

None of the Director or key managerial personals of the Company except Mr. Harshit Hasmukhbhai Vadecha, being appointee, is concerned or interested in this resolution.

Place: Ahmedabad
Date: 02nd September, 2019

**BY ORDER OF THE BOARD OF DIRECTORS OF
GAUTAM GEMS LIMITED**

Registered Office:
3rd Floor, Office – 301, Sumukh Super Compound,
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Sd/-
Gautam P. Sheth
Managing Director

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6th Annual General Meeting – Monday, 30th September, 2019

ATTENDANCE SLIP

| | |
|--------------------------------|--|
| Folio No. /Client Id: | |
| Name of Shareholder: | |
| Address of Shareholder: | |

I, hereby record my presence at the Annual General Meeting of the Company to be held on Monday, 30th September, 2019 at 3.00 PM at **3rd Floor, Office – 301, Sumukh Super Compound, Vasta Devadi Road, Surat – 395004, Gujarat**

Signature of the Member

Notes:

- A. Only Member/Proxy can attend the meeting. No minors would be allowed at the meeting.
- B. Member/Proxy who wishes to attend the meeting must bring this attendance slip to the meeting and hand over at the entrance duly filled in and signed.

Member/Proxy should bring his/her copy of the Notice of Extraordinary General Meeting for reference at the meeting.

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Form MGT-11 PROXY FORM

[Pursuant to section 105(6) of Companies Act, 2013 and rule 19(3) of Companies (Management and Administration) Rules, 2014]

6th Annual General Meeting – Monday, 30th September, 2019

Name of the shareholder(s): _____

Registered Address: _____

E-mail ID: _____ Folio No ./Client Id : _____ DP ID : _____

I/We, being member(S) of **Gautam Gems Limited**, holding _____ share of the company, hereby appoint

A: Name _____

Address: _____

E-mail ID: _____ Signature: _____

Or failing him/her

B: Name _____

Address: _____

E-mail ID: _____ Signature: _____

Or failing him/her

C: Name _____

Address: _____

E-mail ID: _____ Signature: _____

Or failing him/her

As my/our proxy to attend and vote (on poll) for me/us, on my/our behalf at the 6th Annual General Meeting of the Company to be held on – Monday, 30th September, 2019 at 3.00 PM at **3rd Floor, Office – 301, Sumukh Super Compound, Vasta Devadi Road, Surat – 395004, Gujarat.** And/or at any adjournment thereof in respect of such resolutions as are indicated below:

| Resol ution No. | Resolution | VOTING | |
|-----------------------|--|--------|---------|
| | | FOR | AGAINST |
| 1. | To receive, consider and adopt Audited Financial Statement of the Company for the financial year ended on March 31 st , 2019 together with Report of Board of Directors and Auditors' Report thereon. | | |
| 2. | To appoint a Director in place of Mrs. Gautam Pravinchandra Sheth (DIN: 06748854) , who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and, being eligible, offers himself for re-appointment. | | |

Signed this..... day of..... 20....

Signature of shareholder

Signature of Proxy holder(s)

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Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

ROUTE MAP TO THE VENUE OF THE ANNUAL GENERAL MEETING

Registered Office: 3rd Floor, Office – 301, Sumukh Super Compound,
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