

**ALKEM LABORATORIES LTD.****Regd. Office :** ALKEM HOUSE, Senapati Bapat Marg,

Lower Parel (West), Mumbai - 400 013, Maharashtra, India.

• Phone: +91-22-3982 9999 • Fax: 022-2495 2955

• Email: contact@alkem.com • Website: www.alkemlabs.com

• CIN: L00305MH1973PLC174201

01st February, 2024

To,

The Corporate Relationship Department BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001. <i>Scrip Code: 539523</i>	National Stock Exchange of India Limited Exchange Plaza, Bandra Kurla Complex, Bandra East, Mumbai 400 051. <i>Scrip Symbol: ALKEM</i>
---	--

Dear Sirs,

Sub: Notice of Meeting of Board of Directors of Alkem Laboratories Limited (“the Company”)

Notice is hereby given to the Stock Exchanges under Regulation 29 read with Regulation 33 and Regulation 42 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (“Listing Regulations”) that a meeting of the Board of Directors of the Company is scheduled to be held on Friday, 09th February, 2024, inter alia:

- (i) to consider and approve the Standalone and Consolidated Unaudited Financial Results of the Company for the quarter and nine months ended 31st December, 2023; and
- (ii) to consider and approve Interim Dividend for financial year 2023-2024.

The record date for the purpose of payment of Interim Dividend for financial year 2023-2024, would be Saturday, 17th February, 2024, subject to declaration of the said Interim Dividend by the Board of Directors in its meeting to be held on 09th February, 2024.

Kindly take note of the same.

Sincerely,
For **Alkem Laboratories Limited**

Manish Narang
President – Legal, Company Secretary & Compliance Officer