



GLITTEK GRANITES LTD

"Krishna", 7th Floor, 224, A.J.C. Bose Road, Kolkata - 700 017, India
Phone : 2287-7892, 2290-7902, Fax : (91)(33) 2287-8577

CIN : L14102KA1890PLC023497

05/12/ 2020

The Manager
The Stock Exchange, Mumbai
The Corporate Relation Department,
25th Floor, New Trading Ring,
Rotunda Building, P.J.Towers
Dalal Street, Mumbai-400 001
Fax 022 22722037/39/41/61
Security Code: 513528

Sub: Notice of 30th Annual General Meeting, Annual Report for Financial Year 2019-20 & Book Closure Intimation

Dear Sir/ Madam,

In pursuant to Regulation 34 and other applicable regulations of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 "Listing Regulation", please find enclosed herewith a copy of the Notice of the 30th AGM along with Annual Report for Financial Year 2019-20. The Company is commencing sending Annual report to the shareholders whose email id is registered with RTA/Depository Participant today itself.

The 30th Annual General Meeting ("AGM") of the Members of Glittek Granites Limited ("the Company") is scheduled to be held on Tuesday, 29th December, 2020 at 12:00 Noon, Indian Standard Time ('IST') through Video Conferencing ('VC') / Other Audio- Visual Means ('OAVM'), to transact the businesses as set forth in the Notice of the 30th AGM. The 30thAGM has been convened considering the present situation due to Covid-19 pandemic and circulars issued by the Ministry of Corporate Affairs viz circular dated May 5, 2020 read together with circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as "MCA Circulars") and other applicable circulars issued by the Securities and Exchange Board of India (SEBI), permitting convening the Annual General Meeting (AGM) by the companies through VC or OAVM, without the physical presence of the members at the deemed venue. The Notice of 30th AGM along with Annual Report for Financial Year 2019-20 is also available on the Company's website at "<https://www.glittek.com>".



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In terms of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the Company is providing facility to its Members to attend the 30th AGM through VC/ OVAM and to exercise their right to vote in respect of the business to be transacted at the 30th AGM by electronic means (remote e-voting / e-voting at the AGM). The details related to Book closure [Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015], Cut off for E-voting, commencement and end dates of E-voting are enclosed as:

| Events | Date | Time |
|---|---|------------------|
| Date of 30 th AGM | 29 th December, 2020 (Tuesday) | 12:00 Noon (IST) |
| Mode | Video conferencing (VC) or other audio visual means (OAVM) | Not Applicable |
| Website of CDSL for attending the 30 th AGM & exercising their right to vote | https://www.evotingindia.com | Not Applicable |
| Cut-off date for casting the votes through E-voting | 22 nd December, 2020 (Tuesday) | Not Applicable |
| Commencement of E-voting period | 26 th December, 2020 (Saturday) | 09:00 A.M. (IST) |
| End of E-voting period | 28 th December, 2020 (Monday) | 05:00 P.M. (IST) |
| Book Closure date for the purpose of AGM | From Wednesday, 23 rd December 2020 To Tuesday 29 th December 2020 (both days inclusive) | Not Applicable |

Kindly, take the note of the same.

Thanking You,

Yours faithfully,

For Glittek Granites Limited

LATA BAGRI
(Company Secretary)