

**Date: 04<sup>th</sup> December, 2020**  
To,

The Manager (Listing)  
BSE Limited,  
25<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai – 400001

Dohil Chambers, 46, Nehru Place,  
New Delhi -110 019 (INDIA)  
Ph : +91 11 46579476  
Email: [admin@everesttools.com](mailto:admin@everesttools.com)  
Website:- [www.everesttools.com](http://www.everesttools.com)

**SUBJECT: - INTIMATION OF 57<sup>TH</sup> ANNUAL GENERAL MEETING (“AGM”) OF THE COMPANY, BOOK CLOSURE & REMOTE E-VOTING**

Dear Sir/Ma’am,

This is to inform you that the **57<sup>th</sup> Annual General Meeting** of the Company will be held on **Wednesday, 30<sup>th</sup> December, 2020 at 10:30 A.M.** at “**PHD House**” opposite **Asian Games Village, Siri Fort Road, New Delhi - 110016**. Pursuant to the provisions of Section 91 of the Companies Act, 2013 and the rules made thereunder as amended from time to time and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015, the Register of Members and the Share Transfer Books of the Company will remain closed from **24<sup>th</sup> December, 2020 to 30<sup>th</sup> December, 2020 (Both days inclusive)** for the purpose of 57<sup>th</sup> Annual General Meeting of the Company.

Further, in terms of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management & Administration) Rules, 2014, the Company will provide e-voting facility to its Shareholders to exercise their vote for transacting the business at the ensuing Annual General Meeting (AGM) to be held on Wednesday, 30<sup>th</sup> December, 2020. The Company would be availing e-voting services of National Securities Depository Limited (NSDL). Further, the Company has fixed **23<sup>rd</sup> December, 2020** as the cut-off date to determine the Shareholders eligible to cast their vote electronically at the above-mentioned AGM.

The E-voting facility will be available during the following period mentioned below:

<b>COMMENCEMENT OF E-VOTING</b>	<b>END OF E-VOTING</b>
From 09:00 A.M. (Indian Standard Time) on Sunday, December 27 <sup>th</sup> , 2020	Up to 5:00 P.M (Indian Standard Time) on Tuesday, December 29 <sup>th</sup> , 2020

Kindly take the same in your records and oblige.

Thanking You,

Yours Faithfully,  
**For Hindustan Everest Tools Limited**

  
**Sonam Gupta**  
Company Secretary