

Date: 30-08-2022

BSE Limited  
Corporate Relationship Department,  
2nd Floor, New Trading Ring,  
PJ Towers, Dalal Street, Mumbai - 400 001

Dear Sir / Madam,

Scrip Code and ISIN: 540843 and INE819Y01015

Sub: Intimation of Book Closure date under Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015 the Board of Directors at their meeting held on 17<sup>th</sup> August, 2022 has fixed 24<sup>th</sup> September 2022 to 30<sup>th</sup> September, 2022 (both days inclusive) as the Book Closure Dates for the purpose of 12<sup>th</sup> Annual General Meeting of the Company for Shareholders holding fully paid up equity shares (ISIN: INE819Y01015).

Book Closure (both days inclusive)		Remote e-voting date	Cut-off date	Purpose
From	To	Tuesday, 27 <sup>th</sup> September, 2022 (9.00 A.M)	Friday, 23 <sup>rd</sup> September, 2022	12 <sup>th</sup> AGM
24 <sup>th</sup> September, 2022	30 <sup>th</sup> September, 2022	to Thursday, 29 <sup>th</sup> September, 2022 (5.00 P.M)		

Kindly take the above information on your record.

Thanking you.

Yours Truly,  
For Rithwik Facility Management Services Limited

  
**S. Jayapandi**  
Company Secretary & Compliance Officer  
ACS No.21909

