

## ORIENTAL HOTELS LIMITED

Corporate Office: No.47, Paramount Piaza, Mahatma Gandhi Road, Chennai - 600 034. India.

OHL:SEC:Reg30:2020/2021

July 7, 2020

The Manager – Listing
National Stock Exchange of India Ltd.
Exchange Plaza, 5th Floor, Plot No. C/1 G
Block, Bandra Kurla Complex
Bandra (E), Mumbai: 400051
Symbol: ORIENTHOT

The Manager – Listing Department Bombay Stock Exchange Ltd. II Floor, New Trading Ring Rountana Building P J Towers, Dalal Street, Mumbai: 400001 Scrip Code: 500314

Dear Sir,

Sub: Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015 (LODR) – Newspaper Advertisement

Pursuant to Regulation 30 read with paragraph A of Part A of Schedule II of the Listing Regulations, please find attached the copy of Newspaper advertisement published in Financial Express (English) and Dinamani (Tamil) dated July 7, 2020 with regard to the notice of the 50<sup>th</sup> Annual General Meeting of the Company scheduled to be held on Tuesday, July 28, 2020 at 11.00 a.m (IST) through Video Conference / Other Audio Visual Means including the remote E-voting details and information on Book Closure dates for the purpose of payment of dividend.

You are requested to kindly take the same on record.

Thanking you,

Yours faithfully,

For ORIENTAL HOTELS LIMITED

Tom Antony

COMPANY SECRETARY

Encl.: as above

#### IHCL ORIENTAL HOTELS LIMITED

CIN: L55101TN1970PLC005897

Regd. Office: "Taj Coromandel" No.37, Mahatma Gandhi Road, Chennai 600 Phone No.: 044 - 66002827. Fax No.: 044 - 28254447. email: ohlshares.mad@tajhotels.com Website: www.orientalhotels.co.in nai 600034

#### NOTICE OF ANNUAL GENERAL MEETING E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that the 50"Annual General Meeting (AGM) of the Company will be held on Tuesday, July 28, 2020 at 11:00 a.m. through Video Conference ("VC") / Other Audio Visual Means ("OAVM") to transact the business set out in the Notice of AGM. In compliance with the General Circu issued by the Ministry of Corporate Affairs (MCA) dated April 08, 2020. April 13, 2020, May 05, 2020 and SEBI Circular dated May 12, 2020 (collectively ferred to as 'Circulars') which allowed companies to hold AGM through VC OAVM without the physical presence of the Members at a common Company has sent the Notice of AGM along with Annual Report 2019-2020 on July 04, 2020 through electronic mode only to those members whose e-mail addresses are registered with the Company/Depositories. These documents are also available on the website of the Company and Stock Exchanges.

Members can join and participate in the AGM through VC/OAVM only. The

instructions for joining the AGM and the manner of participation in the electronic voting or casting vote through e-voting system during AGM by the shareholders holding shares in dematerialised form, physical form and by shareholders who have not registered their e-mail addresses are provided in the Notice of the AGM. Members participating through the VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. The Notice is available on the websites of the Company viz., www.orientalhotels.co.in and also on the website of stock exchanges viz., www.nseindia.com and www.bseindia.com and also on the website of National Securities Depository Ltd (NSDL) (service provider for VC/OAVM and remote e-voting facility) www.evoting.nsdl.com

#### Remote e-Voting

Pursuant to Section 108 of the Act. read with Rule 20 of the Companies (Management and Administration) Rules 2014 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the Listing Regulations') and the Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, the Company is providing the members with the facility to cast their vote through remote e-voting in respect of the businesses to be transacted at the meeting as detailed in the Notice of AGM. The members may note the following in this regard:-

The Remote e-voting facility will be available during the following period:

Commencement of remote e-voting Friday, July 24, 2020 @ 9:00 am (IST) End of remote e-voting Monday, July 27, 2020 @ 5.00 p.m (IST)

Members are requested to cast their vote through the web-link https://www.evoting.nsdl.com by using their User Id and Password during the above remote e-voting period. Members will not be able to avail remote e-voting facility beyond the end date and time mentioned above as the remote e-voting module shall be disabled for voting by NSDL.

The cut-off date for determining the eligibility to vote by remote e-voting or by e-voting system at the AGM shall be July 21, 2020. Any person who acquires shares of the Company and become a members post-dispatch of the Notice of the AGM and holds shares as on the cut-off date i.e. July 21, 2020, may obtain the login id and password by sending a request to e-voting@nsdl.co.in or ohlshares.mad@tajhotels.com. However, if a person is already registered with NSDL for e-voting then the existing user ID and password can be used for casting their vote

The facility of remote e-voting facility shall also be made available during the meeting and the Members attending the meeting, who have not already cast their vote by remote e-voting shall be able to exercise their right during the meeting. Members who have cast their vote by remote e-voting prior to the Meeting may also attend the meeting electronically but shall not be entitled to

#### Registration of e-mail addresses:

Members who have not yet registered their email addresses are requested to register their email addresses with their respective depository participant(s) and members holding shares in physical mode are requested to update their email addresses, by sending scanned copy of the following documents by mail to ohlshares.mad@tajhotels.com or srirams@integratedindia.in before the cut-off date i.e. July 21, 2020 to obtain soft copy of the Notice of the AGM, Annual Report and login details for joining the AGM through VC/OAVM including e-voting.

- (I) Signed request letter mentioning Folio No./Name/Address/email address to be Registered
- (ii) Copy of PAN Card & any one address proof (Aadhaar/Driving license, Passport) both self atteste

#### Updation of bank account details:

Members holding shares in physical form who have not updated their bank details for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means ("Bank Mandate) can register their Electronic Bank mandate to receive dividend directly into their bank account electronically, by sending the following details, documents in addition to the documents mentioned above by email to ohlshares.mad@tajhotels.com

- Name of the Bank with branch address and account no. / type
- (II) IFSC Code
- (III) Self attested copy of the blank cheque bearing the name of the member or first holder in the case of joint holding

### Book Closure and Dividend

Pursuant to Section 91 of the Companies Act, 2013 and the rules framed thereunder and Regulation 42 of the Listing Regulations, the Register of Members and Share Transfer Books will remain closed from **Wednesday**, July 22, 2020 to Tuesday, July 28, 2020 (both days inclusive) for the purpose of AGM and payment of dividend.

In case of any query / grievance in relation to e-voting, Members may refer to the Frequently Asked Questions for Shareholders and e-voting User Manual for Shareholders available under Downloads section of NSDL's e-voting website https://www.evoting.nsdl.com or contact Ms.Pallavi Mhatre, Manager, NSDL at pallavid@nsdl.co.in / evoting@nsdl.co.in or call on Tel. no. 022-24994545/Toll free no.; 1800-222-990.

Members may kindly note that the 50"AGM is being held through VC/OAVM and in accordance with the MCA circulars the physical attendance of Members has been dispensed with, hence the facility for appointment of proxies will not be available to the Members for attending the AGM.

For ORIENTAL HOTELS LIMITED

Tom Antony Company Secretary Place : Chennai Date : 06.07.2020

## HCL ஓரியண்டல் ஹோட்டல்ஸ் லிமிடெட்

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@Gusult stein:: 044-66002827 "Gusult stein:: www.orientath

# ஆண்டு பொதுக்கூட்டம், மின்னனு வ தகவல் மற்றும் புத்தக மூடல் அறிவி

ஒழுபத்தின் ஆணைப்படி ஓரியன்டல் ஹோட்டல்ஸ் விமிடேட்-காக

இடம் : Gedranea தேதி : 06.07.2020

டாம் ஆண்டனி கம்பெனி செயலானர்