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An ISO 9001, ISO 14001 & OHSAS 18001
Certified Company



22nd December, 2020

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street - Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. : 504614

Symbol: SARDAEN

Series : EQ

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	M02831	Markend Trimbak Rane	121730	5287401	5287450	50
2	D02843	Doradla Subbarao	76449	3050246	3050295	50
TOTAL SHARES						100

You are requested to take the information on record.

A copy of the request letter as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.


Authorised Signatory

Encl: As above

Date 15/12/2020

Dup / B13

From: SHOBHANA MARKEAD RANE

S/A, NAKMACAYAN SOCIETY
NR, PANDHARUY FLATS
GOTRI ROAD.

VADODRA- 390021

To,

The Company Secretary, BIGSHARE SERVICES PVT LTD.

Share Dept: UNIT: SARDAR ENERGY & MINERALS LTD)

SUB: Procedure for Duplicate shares.

MF No. M02831

523121

Dear Sir,

With reference to above mentioned subject. I am holding 50 share of your company. It has been misplaced / lost. Kindly send me procedure for getting duplicate shares. The details are as follows.

Name of Applicant : ~~SHOBHANA MARKEAD RANE~~ / SHOBHANA M RANE
No of Shares : 50
MF No. : M02831

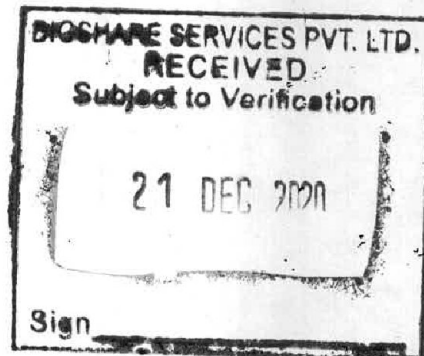
Kindly send me as early as possible on above-mentioned address.

Thnaking you,

Yours truly,

SHOBHANA M RANE

()



Dup/Bom

To,

Bigshare Services (P) Ltd,

Unit: Sarda Energy and Minerals Ltd,
Mumbai.

DT: 16/12/20.

Dear sir / Madam,

Sub: Request for Duplicate Share Certificate - Reg, and
Change in Address.

Ref: Folio No. D02843. **523130**

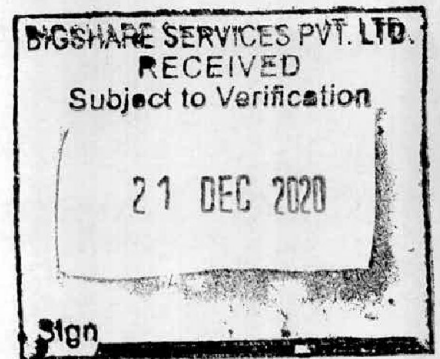
With reference to the above subject I would like to bring to your notice that, I am having 50 shares of " Sarda Energy - and Minerals Ltd, but recently I have misplaced my original certificate while travelling to my daughter's house.

Hence I am requesting you kindly look into the matter and arrange to send necessary documents at the earliest.

Kindly update the Change in Address in my records as given below.

New Address:-

Doradla. Subba Rao.
D.No. 5-4-9, 2/3,
Brodepet, Guntur- 522002
A.P.
cell: 9849691818.



Kindly do the needful.

Thanking you,

enc: Pan card / Aadhar card /
Bank chq.

Yours truly

21/12/20