



Balmer-Laurie & Co. Ltd. (A Government of India Enterprise)

Ref: BL/SE/BM/2022

Date: 5th August, 2022

The Secretary, National Stock Exchange of India Ltd. Exchange Plaza, C-1, Block-G Bandra Kurla Complex Bandra (E), Mumbai – 400 051

Company Code: BALMLAWRIE

21, नेताजी सुभाष रोड, कोलकाता-700 001 (भारत) फोन : (91)(033) 2222-5329/5314/5209 ई-मेल : bhavsar k@balmerlawrie.com 21, Netaji Subhas Road, Kolkata - 700 001 (India) Phone : (91)(033) 2222-5329/5314/5209 E-mail : bhavsar k@balmerlawrie.com CIN : L15492WB1924GO1004835

The Secretary, BSE Ltd. Phiroze Jeejeebhoy Towers Dalal Street Mumbai- 400001

Company Code: 523319

Dear Sir(s),

Subject: a) Outcome of the Board Meeting:

- 1. Fixation of date of 105th Annual General Meeting and approval of draft Notice of AGM
- 2. Cut-off dates for despatch of notice for 105th AGM and Annual Report to the Members
- 3. Schedule of e-voting and Cut-off date for e-voting
- 4. Board's Report along with annexures thereto
- 5. Appointment of scrutinizer
- 6. Closure of Register of Members and the Share Transfer Books for the purpose of dividend, if declared at the AGM
- b) <u>Dividend pay-out date and cut-off date for payment of dividend, if</u> <u>declared at the AGM</u>

Further to our intimation dated 28th July, 2022 and pursuant to the provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, this is to inform that the Board at its Meeting dated 5th August, 2022 has, inter-alia, approved the following:

- The Notice of the 105th Annual General Meeting (AGM) of the Company scheduled to be held on Tuesday, 27th September, 2022 at 12:00 noon, IST through Two way Video Conferencing ("VC") or Other Audio-Visual Means ("OAVM").
- 2) The cut-off date for determining the members to whom Notice of the 105th AGM and Annual Report for the Financial Year 2021-2022 comprising of Standalone and Consolidated Financial Statements for the Financial Year 2021-22 along with Board's Report, Auditors' Report and other documents required to be attached thereto has been fixed as Friday, 19th August, 2022 (end of day).



पंजीकृत कार्यालय : 21. नेताजी सुभाष रोड, कोलकाता-700 001 (भारत) Registered Office : 21, Netaji Subhas Road, Kolkata - 700 001 (INDIA) Website www.balmerlawrie.com

- 3) The remote e-voting period for the 105th AGM shall commence on Friday, 23rd September, 2022 (9:00 a.m.) and end on Monday, 26th September, 2022 (5:00 p.m.). During this period or at the AGM, the Members of the Company holding shares either in physical form or in dematerialized form as on the cut-off date of Tuesday, 20th September, 2022 (end of day), may cast their vote electronically. The details such as manner of registering / updating e-mail addresses and casting of vote through e-voting has been set out in the Notice of 105th AGM.
- 4) Board's Report along with annexures thereto.
- 5) Ms. Binita Pandey, (Membership No.- ACS 41594 and COP No. 19730), one of the Partners of M/s. T. Chatterjee & Associates, Practicing Company Secretaries, FRN No. P2007WB067100 has been appointed as scrutiniser for scrutinizing the entire evoting process (both remote e-voting as well as during the 105th AGM).
- 6) The Register of Members and the Share Transfer Books of the Company shall remain closed from Wednesday, 21st September, 2022 to Tuesday, 27th September, 2022 (both days inclusive) for the purpose of distribution of dividend for the Financial Year 2021-22.

Upon declaration by the members, dividend for the Financial Year 2021-22 shall be paid within 30 days of the 105th AGM to those shareholders, who are holding shares of the Company as on **Tuesday**, **20**th **September**, **2022** (end of day).

The meeting commenced at 12:00 noon and concluded at $\underline{06:00}$ p.m.

Thanking You,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

Kaustav Sen Compliance Officer