



Core #1, Scope Complex, 7, Institutional Area, Lodi Road, New Delhi -110003.

Phone No:24362200; 24361889 Fax No. 24360724

Email: [ganarayanan@mmtclimited.com](mailto:ganarayanan@mmtclimited.com) Website : [www.mmtclimited.com](http://www.mmtclimited.com)

CIN: L51909DL1963GOI004033

BS/SE.s/325/2016

Dated: 17/08/2018

The Listing Department, National Stock Exchange of India Limited, Exchange Plaza, Bandra Kurlal Complex, Mumbai 400051 Symbol & Series: MMTC/EQ	Department of Corporate Service, BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400001 Company Scrip Code: 513377	MSC Share Transfer Agent Ltd., F-65, Okhla Industrial Area, Phase 1, New Delhi 110020.
National Securities Depository Ltd., Trade World, A Wing, 4 <sup>th</sup> and 5 <sup>th</sup> , Kamala Mills Compound, Lower Parel, Mumbai 400013.		Central Depository (India) Ltd., 17 <sup>th</sup> Floor, PJ Towers, Dalal Street, Mumbai 400001.

**Sub:- Notice of Book Closure, Date of Payment of Dividend and cut-off date for e-voting**

Dear Sir/Madam,

Pursuant to the provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of the securities and Exchange Board of India (Listing Obligation and Disclosure requirements) Regulation 2015, the Registrar of Members and Share Transfer Books of MMTC Limited will remain closed from **15<sup>th</sup> September, 2018 to 28<sup>th</sup> September, 2018 (both days inclusive)**, for the purpose of taking on record the shareholders for payment of dividend for the financial year ended 31<sup>st</sup> March, 2018 and in connection with **Annual General Meeting (AGM) of the company scheduled to be held on 28<sup>th</sup> September, 2018.**

2. The dividend for the year 2017-18 as recommended by the Board of Directors, if declared at the above said Annual General Meeting, will be paid on or before 27<sup>th</sup> October, 2018.

3. Further, in compliance with provisions of Regulation 44 of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulation 2015 and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, the company is providing Remote E-voting facility to all shareholders of the company in respect of all the items to be transacted at the said AGM. The cut-off date for the purpose of determining the voting rights of shareholders of the company, holding shares either in physical form or in dematerialized form is **14<sup>th</sup> September, 2018.** The E-voting period shall commence on **24<sup>th</sup> September, 2018 at 9.00 a.m. and will end at 5.00 p.m. on 27<sup>th</sup> September, 2018.**

4. This is submitted for your information and record.

Thanking you.

Yours faithfully,  
For MMTC Limited

(G. Anandanarayanan)  
Company Secretary