

SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 201 Chiranjiv Complex Mahalaxmi Five Road, Paldi, Ahmedabad-380007

Contact No.: + 917976835065 Website: www.saptakchem.com

Email id: munakchem1980@gmail.com CIN: L24299GJ1980PLC101976

08th January, 2024

To,
BSE Limited
Ground Floor, P. J. Tower
Dalal Street,
Kala Ghoda,
Mumbai – 400001

Scrip Code: - 506906

Sub: Notice of Meeting of Board of Directors to be held on Friday, January 19, 2024.

Ref.: Intimation of Board Meeting pursuant to Regulation 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Pursuant to Regulation 29 read with other applicable Regulation of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, We hereby inform you that the Meeting of the Board of Directors of the Company is scheduled to be held on Friday, January 19, 2024 at the Registered Office of the Company *inter alia* to consider and approve the following: -

1. Unaudited Financial Result (**UFR**) for the quarter ended on December 31, 2023 along with the Auditor's Limited Review Report.
2. Proposal for Capital Reduction pursuant to Sections 66 and other applicable provisions of the Companies Act, 2013 ("**the Act**") and the rules made thereunder ("**the Rules**") (including any statutory modification(s) or re-enactment(s) thereof for the time being in force).
3. Any other business with the permission of Chairman.

Further, pursuant to the Code of Fair Disclosure (Including Determination of Legitimate Purpose), Internal Procedures and Conduct for Regulating, Monitoring and Reporting of Trading by Designated Person(s) ("the Code") of the Company and the SEBI (Prohibition of Insider Trading) Regulations, 2015 and in accordance with our earlier communication to you dated December 30, 2023, it was intimated that the Trading Window for dealing in Securities of the Company shall remain closed Monday, January 01, 2024 until forty eight hours after declaration of the Unaudited Financial Results of the Company for the quarter ended December 31, 2023.

You are requested to kindly take the same on record.

Thanking you,
Yours faithfully,

For Saptak Chem and Business Limited

Chirag Nanavati
Director
DIN: 08196966