

# Jai Corp Limited

**Corporate Office:** 11-B, Mittal Tower, B-Wing- 1<sup>st</sup> Floor, Free Press Journal Marg, Nariman Point, Mumbai- 400 021. **Tel:** 91-22-6115 5300; **E-mail:**cs@jaicorpindia.com  
**E-mail for investors:**cs2@jaicorpindia.com  
**CIN:** L17120MH1985PLC036500 website: [www.jaicorpindia.com](http://www.jaicorpindia.com)

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May 26, 2023

**The Manager Listing Compliances,  
BSE Ltd.**

**The Manager, Listing Department,  
National Stock Exchange of India Ltd.**

Re: **Regulation #30 of SEBI (LO&DR) Regulations 2015.**

Dear Sir/ Madam,

Please find enclosed copy of letter being sent shareholders holding shares in physical form pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023.

Kindly acknowledge receipt.

Thanking you,  
Yours faithfully  
For **Jai Corp Limited**

**Company Secretary**

Enclo. : as above

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**Regd. Office:**A-3, M.I.D.C. Indl. Area, Nanded-431 603, Maharashtra



**Jai Corp Limited**

CIN: L17120MH1985PLC036500

Regd. Office: A-3, M.I.D.C. Industrial Area, Nanded – 431 603, Maharashtra  
Tel:91-22-6115 5300; E-mail: cs2@jaicorpindia.com, website: <http://www.jaicorpindia.com>

**JCL/KYC Updation/2023 :**

Folio No \_\_\_\_\_ :

Dear Shareholder,

**Sub.: Furnishing of PAN, KYC details and Nomination by holders of physical securities**

**Ref.: SEBI Circular dated March 16, 2023**

Season's greetings from **Jai Corp Limited** and we hope this communication finds you and your family in safe and good health.

You are aware that in supersession of earlier circulars, SEBI vide the captioned circular dated March 16,2023,mandated:

- furnishing of PAN, email address, mobile number, bank account details and nomination by holders of physical securities.
- any service request and complaint shall be entertained only upon registration of the PAN, Bank details and the nomination.
- to ensure that your PAN is linked to Aadhaar by June 30, 2023 or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of your folio.

We observe from the records that you have not furnished some of the mandatory documents/details against your folio. We request you to furnish the documents/details, as per the table below, to the Registrar & Transfer Agents KFin Technologies Limited immediately on receipt of this letter.

S No	Particulars	Please furnish details in
1	PAN	Form: ISR-1
2	Address	
3	Email address	
4	Mobile Number	
5	Demat account details	
6	Bank account details	
7	Specimen Signature	Form: ISR-2
8	Nomination details *	Form:SH-13
9	Declaration to opt out nomination*	Form:ISR-3

*\*In case you are opting out for giving nomination, submit Form ISR-3 and Form SH-13 need not be submitted.*

The aforesaid forms can be downloaded from the website of the Company at: <http://www.jaicorpindia.com> and RTA at: [www.kfintech.com](http://www.kfintech.com).

For the details of the required forms and documents, please refer to the Frequently Asked Question (FAQ) provided on the link below.

<https://ris.kfintech.com/faq.html>

The aforesaid ISR and other relevant forms can be downloaded by following the link provided below:

[https://ris.kfintech.com/clientservices/isc/default.aspx#isc\\_download\\_hrd](https://ris.kfintech.com/clientservices/isc/default.aspx#isc_download_hrd)

**Freezing of Folios without PAN, KYC details and Nomination:**

- a. Folios wherein any one of the said details are not available **on or after October 01, 2023**, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA.
- b. Further effective April 01, 2024, you will not be eligible for receiving dividend in physical mode.
- c. **After December 31, 2025**, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002.

You are requested to forward the duly filled in documents along with the related proofs as mentioned in the respective formsto the following address:

**KFin Technologies Limited,**

**Unit: Jai Corp Limited**

Selenium Tower B, Plot 31-32, Gachibowli, Financial District,  
Nanakramguda, Hyderabad – 500 032

**E-mail:**[einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

As per the SEBI Circular dated March 16, 2023 ('the said Circular) , in addition to responding to queries and complaints through hard copies, the RTA shall also process the same received through e-mails, provided that it is received from the e-mail address of the security holder which is already registered with the RTA. The security holder may attach scanned copies of self-attested documents in support of his/her query or complaint. Therefore, the scan copies of the documents may also be mailed through your already registered email id with KFIN Technologies (RTA) at the mail id [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

As per Para 7 of the said Circular read with Annexure- B thereof, The security holder/claimant may provide the documents/details to the RTAs for various service requests by way of 'In Person Verification' (IPV) or Post or electronic mode with e-sign; unless otherwise prescribed in the Companies Act, 2013 or the Rules issued thereunder or in SEBI Regulations or Circulars issued thereunder.

1. Through 'In Person Verification' (IPV): The authorized person of the RTA shall verify the original documents furnished by the investor and retain copy (ies) with IPV stamping with date and initials.

2. Through Post: Hard copies of self-attested documents.

3. Through electronic mode with e-sign: The holder(s)/ claimant(s) may furnish the documents to RTAs electronically including by way of email or through service portal of the RTA provided the documents furnished shall have e-sign\* of the holder(s)/ claimant(s).

\*E-Sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-Sign user. The holder/claimant may approach any of the empanelled e-Sign Service Providers, details of which are available on the website of Controller of Certifying Authorities (CCA), Ministry of Communications and Information Technology (<https://cca.gov.in/>) for the purpose of obtaining an e-sign.

Thanking you,

Yours faithfully,

**For Jai Corp Limited**

**Sd/-**

**A. Datta**

**Company Secretary**

Encl.: as above

This communication is computer generated and hence does not require signature.