

May 11, 2023

BSE Ltd. Corporate Relationship Department 1st Floor New Trading Rotunda Building, P J Towers Dalal Street Fort, Mumbai – 400001 Scrip Code – 530517	National Stock Exchange of India Ltd Listing Department, Exchange Plaza, Bandra Kurla Complex, Bandra (East), Mumbai- 400 051 Scrip Code – RELAXO
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Sub: Information regarding issuance of 'Letter(s) of Confirmation' in lieu of share certificate(s) lost/misplaced

Dear Madam / Sir,

Pursuant to Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. SEBI / HO / MIRSD / MIRSD_RTAMB / P / CIR /2022 / 8 dated 25th January, 2022, we are enclosing herewith the details of 'Letter(s) of Confirmation' issued by the Company's RTA to respective shareholders, in lieu of share certificate(s) reported as lost/misplaced by them.

The same is for your information and record please.

Thanking You,

For **Relaxo Footwears Limited**,

Ankit Jain
Company Secretary and Compliance Officer
F8188

Encl: as above

RELAXO FOOTWEARS LIMITED

Registered Office: Aggarwal City Square, Plot No. 10, Manglam Place,
District Centre, Sector-3, Rohini, Delhi-110085. Phones: 46800 600, 46800 700
Fax: 46800 692 E-mail: rfl@relaxofootwear.com
CIN L74899DL1984PLC019097



Ref No: KFin/RNE/DUP/54/RNE0000391

Dated : 11 May 2023

SURJIT SINGH
7/32 NEHRU NAGAR NEW DELHI
110065

Dear Sir/Madam,

LETTER OF CONFIRMATION**Subject: Issuance of Securities in dematerialized form in case of Investor Service Requests****Name of the Company: RELAXO FOOTWEARS LIMITED ISIN:INE131B01039**

We refer to the request received from you for issuance of securities in your name. We would like to inform you that the request has been approved as detailed below:

Name of first holder & PAN	SURJIT SINGH - CUPPK4149H			
Joint holder 1 & PAN	-			
Joint holder 2 & PAN	-			
Number of shares	8000			
Folio Number	RNE0000391			
Certificate & Distinctive numbers	Certificate no	Distinctive From	Distinctive To	Shares
	110348	440821	442820	2000
	110349	60256991	60258990	2000
	110350	247798447	247802446	4000
Lock-In	No.			

As you may be aware, SEBI vide Gazette Notification no. SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022, has mandated that the shares that are issued pursuant to investor service request shall henceforth be issued in demat mode only and hence the security certificates (wherever applicable) are retained at our end.

Accordingly, within 120 days of this letter, please request your Depository Participant (DP) to demat these shares using the Dematerialization Request Form (DRF). Please fill the DRF with the details mentioned in this letter, sign it and present this letter in original to your DP along with the DRF for enabling your DP to raise a Demat Request Number (DRN). In case you do not have a demat account, kindly open one with any DP. Please note that you can open Basic Service Demat Account at minimal / nil charges.

Please note that **this letter is valid only for a period of 120 days** from the date of its issue within which you have to raise demat request with the DP as above. Any request for processing demat after the expiry of aforesaid 120 days will not be entertained and as per the operating guidelines issued by SEBI, the subject shares shall be transferred to a Suspense Escrow Demat Account of the company.

Thanking you,

Yours faithfully
For KFIN TECHNOLOGIES LIMITED**KALE RAJ KUMAR**
Digitally signed by KALE RAJ KUMAR
Date: 2023.05.11 18:28:29 +05'30'
Authorized Signatory**KFin Technologies Limited**

(Formerly known as KFin Technologies Private Limited)

Registered & Corporate Office:Selenium Building, Tower-B, Plot No- 31 & 32, Financial District, Nanakramguda,
Serilingampally, Hyderabad, Rangareddi, Telangana, India, 500032.**CIN: L72400TG2017PLC117649**