



CIN : L26942TG1979PLC002485
GST No.: 36AABCK1868J1ZB

KAKATIYA CEMENT SUGAR & INDUSTRIES LIMITED

1-10-140.1, 'GURUKRUPA' Ashok Nagar, Hyderabad - 500 020.

REF:KCSIL:SEC:2023:

November 20, 2023

1. BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
MUMBAI - 400 001.
2. The Manager,
Listing Department,
National Stock Exchange of India Ltd.,
Exchange Plaza, 5th Floor,
Plot No.C/1, G Block,
Bandra-Kurla Complex, Bandra (E),
MUMBAI - 400 051.

Dear Sir,

Sub : Updation of KYC details and Nomination etc., by shareholders holding shares in physical form

Ref : Scrip Code : 500234 (BSE) / KAKATCEM (NSE)

Pursuant to the provisions of Regulation 30 of the SEBI(LODR) Regulations, 2015, please find attached a letter being sent to the shareholders (who are yet to update their KYC Details), holding shares in physical form requesting them for updation of KYC details and Nomination etc.,

This is for your information and record.

Thanking you,

Yours faithfully,
for Kakatiya Cement Sugar & Industries Limited,

SESHA
SAYEE
VORUGANTI
Company Secretary &
Compliance Officer

Digitally signed
by SESHA SAYEE
VORUGANTI
Date: 2023.11.20
15:22:45+05'30'

Encl : a/a

Regd. Off : Phone : 040-27637717, 27633627, Fax : 040-27630172, E-mail : info@kakatiyacements.com

WORKS: CEMENT : Dondapadu, Chintalapalem (Mdl.), Suryapet (Dist.) - 508 246. Phone : 08654-200014, Fax : 08654-296331
SUGAR & POWER : Peruvancha Village, Kalluru Mandal, Khammam Dist. 507 209. Ph: 08761-287207, Fax : 08761-287206



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KAKATIYA CEMENT SUGAR & INDUSTRIES LIMITED

1-10-140/1, 'GURUKRUPA' Ashok Nagar, Hyderabad - 500 020.

Dear Shareholder,

Date : 21-11-2023

Sub: Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities and Common Online Dispute Resolution Mechanism

This has reference to the communications sent by the Company during February, 2023 and May, 2023 on the above subject matter requesting you to update the above details in the records of the Company in respect of securities held by you in physical mode. However, on verification of the records at our Registrar and Share Transfer Agent (RTA), we find that the said details are yet to be updated by you.

In this regard, your attention is drawn to the Circular issued by the Securities and Exchange Board of India ("SEBI") bearing No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16.03.2023 vide which SEBI has laid down common and simplified norms for processing shareholder's service request by RTA. As per the Circular, SEBI has made it mandatory for holders of physical securities to furnish details of PAN, contact details (address with Pin Code, email address, mobile number), bank account, updated specimen signature and nomination/ opt-out of nomination by 30.09.2023.

However, SEBI vide its circular SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated 26th September, 2023 which can be accessed <https://www.sebi.gov.in/> has extended the deadline for submitting PAN, Nomination, Contact, Bank A/c details, and specimen signature for physical security holders to 31st December, 2023.

Please note that in case of failure of the shareholders to get any of the above referred details registered/updated with the RTA, the respective folio shall be frozen on 1st January, 2024 in terms of the SEBI Circular. Further, in respect of such folio(s) you will not be eligible to lodge grievance or avail any services from Company or Registrar and receive dividend, till all the above-mentioned details are furnished.

The relevant forms to update the KYC details of the shareholder viz., ISR-1, ISR-2, ISR-3, and SH-13 can be downloaded from the Company's website at <http://www.kakatiyacements.com/images/kyc%20formats.pdf> or RTA's website at www.xlsotech.com

In view of the above, please submit the KYC documents / details listed to RTA, (in original and self-attested) and with banker's attestation of signature at the following address:

Kind Attn: Mr. Ram Prasad
Unit: Kakatiya Cement Sugar & Industries Limited
XL Softech Systems Limited 3, Sagar Society, Road No. 2, Banjara Hills, Hyderabad – 500 034

In case you are unable to trace the details of the shareholding in our Company but having the original share certificates of M/s. Sree Kailas Sugar & Chemicals Limited (which has merged with our Company), you are requested to quote the details of Sree Kailas Sugar & Chemicals Limited in the KYC formats and forward the original share certificates in your possession for taking necessary action at our end.

Common Online Dispute Resolution Mechanism (ODR)

SEBI vide its circulars dated 31st July 2023 and 4th August 2023 has introduced Securities Market Approach for Resolution Through ODR (SMARTODR) Portal to facilitate online resolution of all kinds of disputes arising in the Indian Securities Market. The SMARTODR Portal allows investors with additional mechanism to resolve their grievances and the same can be accessed at <https://smartodr.in/> or the website of SEBI at <https://sebi.gov.in>

Shareholder can avail ODR mechanism only if resolution provided by Company/RTA and SCORES platform of SEBI are not satisfactory. It may be noted that the dispute resolution through the ODR portal can be initiated only if such complaint / dispute is not pending before any arbitral process, court, tribunal, or consumer forum or if the same is non-arbitrable under Indian law.

There is no fee for registration of complaints / disputes on the ODR Portal. However, the process of conciliation / arbitration through ODR portal may attract fee and the same shall be borne by the concerned investor/ listed entity/ its RTA (as the case may be).

It is in your interest to provide the KYC details / documents and get the same updated. For any further clarifications, please get in touch with RTA/Company. In case you have already registered/updated the said details, please ignore this communication.

Thanking You,
Yours truly,
For Kakatiya Cement Sugar & Industries Limited
Sd/-
V. Sesa Sayee
Company Secretary

Regd. Off : Phone : 040-27637717, 27633627, Fax : 040-27630172, E-mail : info@kakatiyacements.com

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