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Raipur (CG) 493111, India  
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CIN : L27100MH1973PLC 016617  
www.seml.co.in  
info@seml.co.in

An ISO 9001, ISO 14001 & ISO  
45001

Certified Company



23<sup>rd</sup> May 2023

BSE Ltd  
The Department of Corporate Services  
Phiroze Jeejeebhoy Towers  
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.  
Exchange Plaza, Bandra Kurla Complex  
Bandra (E), Mumbai – 400051  
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. :**504614**

Symbol: **SARDAEN**

Series: **EQ**

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	M03351	M D Bhatia Jt.1: Harish M Bhatia	67403	2780051	2780100	50
			77800	3111181	3111230	50
TOTAL						<b>100</b>

You are requested to take the information on record.

Copy of intimation as received from shareholder/claimant is enclosed.

Thanking you,

Yours faithfully,  
For Sarada Energy & Minerals Ltd.

Company Secretary

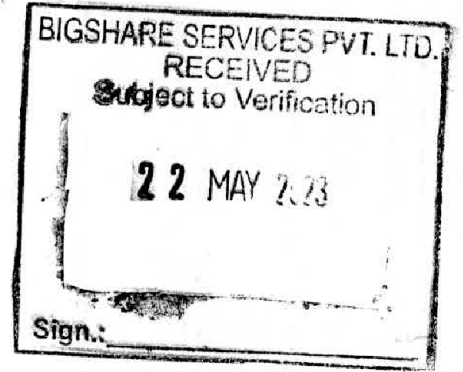
Encl: As above

Dup + B11

Date : 10.05.2023

To,  
Bigshare Services Private Limited  
**(Unit: SARDA ENERGY & MINERALS LTD)**  
Office No S6-2, 6th Floor  
Pinnacle Business Park  
Next to Ahura Centre  
Mahakali Caves Road  
Andheri (East) Mumbai (M.H.) 400093  
Tel: 022 62638200  
Email: investor@bigshareonline.com

628161



**Ref: 1. Your Email dated 02.05.2023.**

**2. My most probably Holding of Shares Under the Folio No M03351 approximately 100 Equity Shares of Rs. 10/- Face Value Each of Sarda Energy & Minerals Ltd as Joint 1 Shareholder.**

**Sub: Request to provide all the information's along with confirmation of my holding of shares in the company as requested in this letter.**

Dear Sir/Madam,

With reference to the captioned reference and subject, I regret to inform you that my father named M. D Bhatia as First Shareholder has been expired 16.04.2021 and I Mr. Harish M. Bhatia, as Joint 1 Shareholder of the Sarda Energy & Minerals Ltd most probably holding of 100 Equity Shares of Rs. 10/- Face Value each under the Folio No. M03351. I herewith inform you that after deep search, I could not able to find out Original Share Certificate and It may be misplaced at our end. So, you are requested to inform me the full details of our holding under the above mentioned Folio Number that is Share Certificate No(s), Folio No(s), Distinctive No(s) and Number of Shares holding as on date and also requested you to send me the complete procedure for Applying for the Duplicate Share Certificate along with necessary Format, Indemnity, Surety etc to enable me to be completed the procedure for Duplicate Share Certificate at the earliest, after receiving from you the complete procedural steps for applying for the Duplicate Share Certificate.

AND

I also request you to provide me the information's that whether the shares has been transferred with IEPF Authority OR Not and if in case the Shares has been transferred with IEPF Authority then provide me the "Entitlement Letter" for the above mentioned Folio along with full Details of Folio No(s), Certificate No(s), Distinctive No(s) and No. Of Shares transferred with IEPF Authority along with Un-Claimed Dividend Details Year Wise transferred with IEPF Authority to enable me to claim the Equity Shares as well Un-Claimed Dividends together from IEPF Authority

Contd... 2

*H. Bhatia*

AND

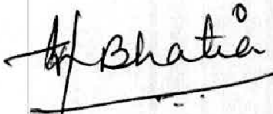
I also request you to inform the procedure for Deletion of Deceased First Holder named M. D. Bhatia due to his death.

For the above, I herewith enclose/attach my KYC related documents.

1. Copy of Death Certificate of Deceased First holder M. D. Bhatia duly certified by Public Notary. (As Annexure -1).
2. Copy of my PAN Card (As proof of Identity) & Aadhar Card (As Proof of Residential Address) duly self attested by me. (As Annexure-2).
3. Copy of your E-mail dated 02.05.2023 for your kind reference and perusal. (As Annexure-3).
4. Copy of Client Master List for my DP ID – Client ID maintained with Jhaveri Securities Limited, Vadodara. (As Annexure -4).

In the above connection, I look forward to your co-operation and guidance's at all the times on most expedite basis.

Thanking you,  
Yours faithfully,



[Harish M. Bhatia]  
Joint 1 Shareholder

Residential Add : D-102, Mukta Residency, Near Deep Chambers, Manjalpur, Vadodara – 390 011, Gujarat State, India.

Mobile No : 09227124501.

Email No : josyastika@yahoo.com

Encl : Annexure 1 to 4