



INVESTOR SERVICE CENTRE  
**ITC Limited**  
37 J. L.Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

**Ref.: Isc/Lost/Exch/48**

22nd February, 2023

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street,  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Intimation regarding Loss of Share Certificates**

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 67050 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 20th February, 2023 and 21<sup>st</sup> February, 2023.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

(T. K. Ghosal)  
Deputy Secretary  
Encl.: A/a

COMPANY NAME ITC LIMITED  
SOURCE INVESTOR SERVICE CENTRE  
LETTER REF NO ISC/LOST/EXCH/48  
LETTER DATE 22/02/2023  
REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

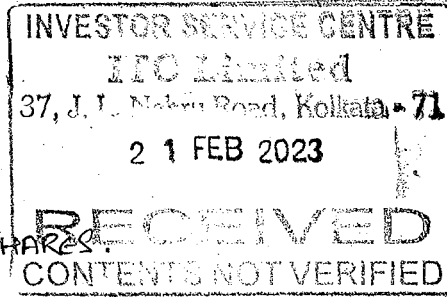
LEDGER FOLIO NO	HOLDER NAME	CERTNO TO	DISTNO FROM	DISTNO TO	NO. OF SHARES
10/05937	ASHU JAIN	000021787	0000037456261	0000037457540	0000000001280
10/05937	ASHU JAIN	000087997	0002522157161	0002522157800	0000000000640
10/05937	ASHU JAIN	000168252	0003863968988	0003863970907	0000000001920
10/05937	ASHU JAIN	000242589	0008078248306	0008078250225	0000000001920
13/43389	SOUMYEN MUKHERJEE	000035250	0000059964801	0000059964860	0000000000060
13/43389	SOUMYEN MUKHERJEE	000101462	0002533411551	0002533411580	0000000000030
13/43389	SOUMYEN MUKHERJEE	000177147	0003885422331	0003885422420	0000000000090
13/43389	SOUMYEN MUKHERJEE	000249359	0008090104898	0008090104987	0000000000090
13/46007	SWAPNA MAHALANABIS	000147676	0000057287091	0000057290410	0000000003320
13/46007	SWAPNA MAHALANABIS	000147677	0002532072696	0002532074355	0000000001660
13/46007	SWAPNA MAHALANABIS	000177919	0003886383345	0003886388324	0000000004980
35/03447	MOOKENCHERIL PAULOSE GEORGE VERGHES	000265521	0009324311482	0009324321081	0000000009600
36/00095	DRONNADULA VENKATARAMA REDDY	000265682	0009326078422	0009326119881	0000000041460



To, 183092  
The Investor Service Centre,  
Kolkata.

Sir/Madam,

Subject: Loss of Shares.



I, Swapna Mahalanabis, want to  
inform you that the share certificates  
worth 9960 shares are lost by me.  
My registered Folio Number is 13/46007.

In view of the same, I request  
you to guide me to issue duplicate share  
certificates.

Thanking You  
Yours faithfully,

Swapna Mahalanabis.

Contact No: 9830509089

Swapna Mahalanabis

21/2/2023

email id:

arijitm2000@  
gmail.com

FROM :

Mookencheril Paulose George Verghese and Sarah George  
Share Holders Folio Number 35/03447

3864 Walnut Ridge Lane, Plano Texas 75074

Date: 8 February 2023

To

Manager Investor Services

ITC Limited, 37, JL Nehru Road , Kolkata 700 071

Dear Sir / Madam,

FOLIO 35/03447

Loss of Bonus 2016 Share Certificate 265521 bearing distinctive numbers 9324311482 to 9324321082 for 9600 shares. Also, Refer to your Letter dated 13 June 2017

When I called your Office Today, I was told that the Forms to be Filled and the formalities to be completed for the issue of the lost Share Certificate have Changed.

Please Send the Revised Forms and Process to be Followed to be completed and Sent to you by Scan attachment to my e-mail address [sudhirmercy@gmail.com](mailto:sudhirmercy@gmail.com)

Appreciate your early response as I want to complete it as soon as Possible

I have a DP account with HDFC bank and I want to Demat all my ITC Shares which are now in Paper Format to my DP account

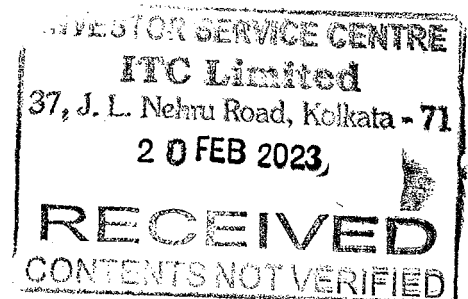
DP ID IN 301151

Account number / Client number 22048563

Yours Faithfully

Mookencheril Paulose George Verghese and Sarah George

P.S. - Attached FORM ISR 2



The Investor Service Centre  
ITC LTD.  
37, J.L. Nehru Road  
Kolkata-7000071, India

Subject: Request to Issue Duplicate Share Certificate @ Re. 1  
Reference : 1) Folio No.- 13/43389  
2) My Letter date : 19/01/2023  
3) Your email dated : 24/01/2023  
4) My Letter along with ISR-2 dated : 27/01/2023

Dear Madam,

With reference to the aforesaid and the telephonic discussion with you today, we would like to bring it to your notice that I have lost all the share certificates at the rate of Re.1.00, under the aforesaid Folio number and presently do not possess any details of those share certificates except the folio number. Under this scenario I need your kind help and guidance in this regard and request you to issue the Duplicate Share certificates against the Folio No. -13/43389 as mentioned above.

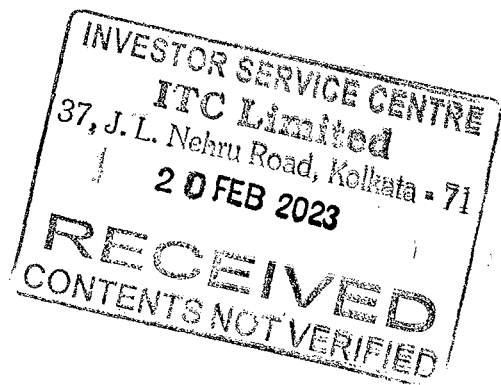
Thanking you

Yours sincerely



(Soumyen Mukherjee)  
Phone : +91 9874700535  
Email id: soumyen1976@gmail.com

Place: Nabapally, Barasat  
Date : 16/02/2023



February 17, 2023

**DR DRONNADULA VENKATARAMA REDDY**  
2/1 Palace Road ,  
Vasanthnagar,  
Bangalore 560 001

To

The Company Secretary  
Investor Services Centre  
ITC Limited  
37, Jawaharlal Nehru Road  
Kolkata 700 071

**KIND ATTN RUPANNITA GHOSH**

Sir,

**Sub : ITC Shares Lost/Misplaced**

**Folio : 36/95**

This has reference to the email sent to you in connection with 41460 Shares of Rs 1 each of ITC Limited issued in the 2016 (Bonus Issue) standing under Folio 36/95 in my name . In this connection I wish to inform you that the aforesaid shares have been lost/ misplaced and I do not seem to have a xerox copy of the same either. I request you to kindly let me know how I should proceed to obtain the share certificate

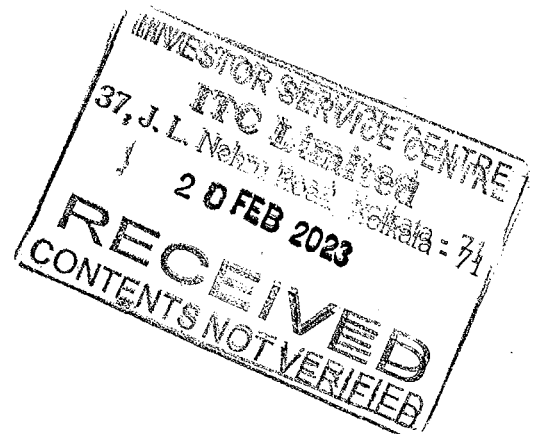
I have a demat account with Kotak Securities and the balance shares have been dematted . I am attaching a copy of the same for your records and perusal. I would be obliged if you could please let me know the next steps

Thanking you,

Yours Sincerely,

*Dronnadula Venkatarama Reddy*

**DR DRONNADULA VENKATARAMA REDDY**



183093

F.No. LKO/AJ/ITC/2022-23/1

Dated: 16.02.2023

To,

Ms. Rupannita Ghosh  
Investor Service Centre  
ITC Limited  
37 J. L. Nehru Road  
KOLKATA-700071

Dear Madam,

**Subject: Ref. Folio No. 10/05937 – Loss/ Misplacement of Share Certificates**

With reference to my email dated 25.01.2023 and your reply dated 01.02.2023 on the above subject, this is to state that I am having 5760 shares of ITC Limited jointly with my brother Anil Kumar Jain. These shares were issued in 2005 (Stock split and bonus), 2010 (Bonus) and 2016 (Bonus).

However, despite our best efforts, we have not been able to locate the original share certificates for all the above shares, namely, shares issued in 2005 (Stock split and bonus), 2010 (Bonus) and 2016 (Bonus). It appears that all the original share certificates have been either misplaced or lost.

Please advise the procedure for issue of duplicate certificates and dematerialisation thereafter at the earliest.

Thanking you,

Yours sincerely,



1. (ASHU JAIN)

PAN: ABXPJ7167P

Mobile number: 9868110959

Email: [ashujain.irs@gmail.com](mailto:ashujain.irs@gmail.com)



2. (ANIL KUMAR JAIN)

PAN: AANPJ0213F

Mobile number: 920996334

Email: [jainanilkr@yahoo.co.in](mailto:jainanilkr@yahoo.co.in)

