

Dept. of Corporate Services – Corporate Relationship,
BSE Limited,
Phiroze Jeejeebhoy Towers, Dalal Street,
Mumbai 400 001

National Stock Exchange of India
Limited,
Listing Department,
Exchange Plaza, C-1, Block ‘G’
Bandra-Kurla Complex,
Bandra (East),
Mumbai 400 051

Date	Our Reference No.	Our Contact	Direct Line
1 st June, 2023	SEC/06/2023	RAHUL NEOGI	91 22 67680814 rahul.neogi@itdcem.co.in

Dear Sirs,

**Sub: Intimation under Regulation 30 of the Securities and Exchange Board of India
(Listing Obligations and Disclosure Requirements) Regulations, 2015**

Ref.: BSE 509496 and NSE: ITD CEM

Pursuant to Regulation 30 read with Schedule III Part A Para A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose herewith a copy of the sample letter sent to the identified shareholders pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023.

You are requested to take note of the same.

Thanking you,

Yours faithfully,
For ITD Cementation India Limited

(RAHUL NEOGI)
COMPANY SECRETARY

Encl: as above

ITD Cementation India Limited

Registered & Corporate Office : 9th Floor, Prima Bay,
Tower - B, Gate No. 5, Saki Vihar Road. Powai. Mumbai - 400 072
Tel.: 91-22-66931600 fax : 91-22-66931628 www.itdcem.co.in
Corporate Identity Number : L61000MH1978PLC020435





ITD Cementation India Limited
CIN: L61000MH1978PLC020435
Registered Office : 9th Floor, Prima Bay, Tower - B,
Gate No. 5, Saki Vihar Road,
Powai, Mumbai 400072.
Tel : + 91 22 66931600 | **Fax** : + 91 22 66931628
Email : investor.relations@itdcem.co.in | **Website** : www.itdcem.co.in

Reference No: 692

Date: May 23, 2023

Dear Shareholder,

Sub.: Furnishing of PAN, KYC details and Nomination by holders of physical securities

Ref.: SEBI Circular dated March 16, 2023

Season's greetings from ITD Cementation India Limited and we hope this communication finds you and your family in safe and good health.

You are aware that in supersession of earlier circulars, SEBI vide the captioned circular dated March 16, 2023, mandated:

- a. furnishing of PAN, email address, mobile number, bank account details and nomination by holders of physical securities,
- b. any service request and complaint shall be entertained only upon registration of the PAN, Bank details and the nomination,
- c. to ensure that your PAN is linked to Aadhaar by June 30, 2023, or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of your folio R 0000133

We observe that you have not furnished the following mandatory documents/details against your holding. You are required to furnish the details as per the table below, to our Registrars & Transfer Agents (RTA) M/s KFin Technologies Limited immediately, by sending the duly signed documents.

#	Particulars	Status as per records
1	PAN*	YES
2	Address	NO
3	Email address	NO
4	Mobile Number	NO
5	Demat account details	NO
6	Bank account details	YES
7	Nomination details	NO
8	Declaration to opt out nomination	In case of opting out, please submit ISR3 Form

For the details of the required forms and documents, please refer to the Frequently Asked Question (FAQ) provided on the link below.

<https://ris.kfintech.com/faq.html>

The aforesaid ISR and other relevant forms can be downloaded by following the link provided below:

https://ris.kfintech.com/clientservices/isc/default.aspx#isc_download_hrd and

<https://www.itdcem.co.in/investors/shareholders-information-and-forms/>

Freezing of Folios without PAN, KYC details and Nomination:

- a. Folios wherein any one of the said details are not available on or after October 01, 2023, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA.
- b. Further effective April 01, 2024, you will not be eligible for receiving dividend in physical mode.
- c. After December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

You are requested to forward the duly filled in documents along with the related proofs as mentioned in the respective forms to the following address:

KFin Technologies Limited,
Unit: ITD Cementation India Limited
Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda,
Hyderabad – 500 032
E-mail: einwrd.ris@kfintech.com

Thanking you,

Yours faithfully,
For **ITD Cementation India Limited**

Rahul Neogi
Company Secretary

This communication is computer generated and hence does not require signature.