

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE 24TH ANNUAL GENERAL MEETING OF THE MEMBERS OF SHREESHAY ENGINEERS LIMITED WILL BE HELD ON MONDAY, THE 30TH DAY OF SEPTEMBER, 2019 AT IMC CHAMBER OF COMMERCE AND INDUSTRY, IMC BUILDING, 3RD FLOOR, WALCHAND CENTRE FOR BUSINESS TRAINING, IMC MARG, CHURCHGATE, MUMBAI 20 AT 02:00 P.M. TO TRANSACT THE FOLLOWING BUSINESSES:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Balance Sheet as at 31st March, 2019 and the Profit and Loss Account for the year ended on that date together with the Report of the Directors and Auditors thereon.
2. To appoint Director in place of Mr. Kishor Danabhai Patel (DIN: 00990345), who retires by rotation and being eligible, offers himself for re-appointment.

By order of the Board

Sd/-

Kishore Patel
Managing Director
DIN: 00990345

Place: Mumbai
Date: 03rd September, 2019

Notes:

1. Members entitled to attend and vote at the meeting is entitled to appoint proxy/proxies to attend and vote instead of him and the proxy need not to be a member of the Company.
2. A person can act as a Proxy on behalf of members not exceeding 50 and holding the aggregate not more than ten percent of the total share capital of the Company. Members holding more than 10 percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.
3. Pursuant to the provisions of section 91 of the Companies Act, 2013 the Register of Members and Share Transfer Books of the Company will remain closed from Monday, 23rd September, 2019 to Monday, 30th September, 2019 (both days inclusive) for the purpose of the 24th Annual General Meeting. The Record date / Cut-off date to determine the eligibility of members for the purpose of voting at the 24th Annual General Meeting is Saturday, 21st September, 2019.
4. All documents referred to in the notice and the explanatory statement requiring the approval of the Members at the meeting and other statutory registers shall be available for inspection by the members at the Registered Office of the Company during office hours on all working days between 10:30 am to 5 pm upto the date of the Annual General meeting.
5. A form of proxy is enclosed to this notice. No instrument of proxy shall be valid unless:
 - i) it is signed by the member or by his / her attorney duly authorised in writing or, in the case of joint holders, it is signed by the member first named in the register of members or his / her attorney duly authorized in writing or, in the case of body corporate, it is executed under its common seal, if any, or signed by its attorney duly authorised in writing; provided that an instrument of proxy shall be sufficiently signed by any member, who for any reason is unable to write his/her name, if his / her thumb impression is affixed thereto, and attested by a judge, magistrate, registrar or sub-registrar of assurances or other government gazette officers or any officer of a Nationalised Bank;
 - ii) it is duly stamped and deposited at the Registered Office of the Company not less than 48 hours before the time fixed for the meeting i.e. before 2.00 p.m. on 30th September, 2019, together with the power of attorney or other authority (if any), under which it is signed or a copy of that power of attorney certified by a notary public or a magistrate unless such a power of attorney or the other authority is previously deposited and registered with the Company / Registrar & Share Transfer Agent;
6. Every member entitled to vote at the Annual General Meeting of the Company can inspect the proxies lodged with the Company at any time during the business hours of the Company during the period beginning twenty-four (24) hours before the time fixed for the commencement of the Annual General Meeting and ending on the conclusion of the meeting. However, a prior notice of not less than three (3) days in writing of the intention to inspect the proxies lodged shall be required to be provided to the Company;

7. Members desirous of obtaining any information concerning the accounts and operations of the Company are requested to send their queries to the Company at least seven days before the meeting at its registered office, so that information required by the members may be available at the meeting.
8. The Securities and exchange Board of India (SEBI) has mandated the submission of permanent Account Number (PAN) by every participant in securities Market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company/Registers and Transfer Agents - M/s Bigshare Services Pvt. Ltd.
9. Pursuant to the provisions of Section 72 of the Companies Act, 2013, Shareholders holding shares in physical mode are requested to file a Nomination Form in respect of their shareholdings. Any shareholder wishing to avail of this facility may submit to the Company's Registrar & Share Transfer Agents - M/s Bigshare Services Pvt. Ltd., 1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai 400 059 in the prescribed statutory form SH-13. For any assistance, shareholders should get in touch with M/s Bigshare Services Pvt. Ltd.
10. Members are requested to notify the changes in their address to the Registrar and share Transfer Agent of the Company.
11. The Statement pursuant to Section 102 of the Companies Act, 2013 (Act), in respect of the business as set out in the Notice is annexed hereto.
12. Members attending the meeting are requested to bring their copy of the Annual Report and the attendance slip attached thereto duly filled in and signed and hand over the same at the entrance of the hall.
13. Members holding shares in electronic form are requested to intimate immediately any change in their address or bank mandates to their Depository Participants with whom they are maintain their Demat accounts.
14. Corporate Members intending to send their authorized representative to attend the Meeting are requested to send a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Annual General Meeting.
15. Details as stipulated under Regulation 36(3) of SEBI LODR and revised Secretarial Standards (SS-2) on General Meetings issued by the Institute of Company Secretaries of India, in respect of Directors seeking appointment/re-appointment at the Annual General Meeting forms integral part of notice. The Directors have furnished the requisite declarations for their appointment/ re-appointment at the end of the notice.
16. Members who have not registered their e-mail address so far are requested to register their e-mail address for receiving all communication including Annual Report, Notices, and Circulars etc. from the Company electronically.
17. In case of joint holders attending the meeting only such joint holders who are higher in order of names will be entitled to vote.

18. Members are requested to hand over the enclosed attendance Slip, duly signed in accordance with their specimen signature(s) registered with the Company/depository participants for admission to the meeting hall. Members who hold shares in dematerialized form are requested to bring their Client ID and DP-ID numbers for identification.
19. As per a notification issued by the Ministry of Corporate Affairs dated 19th March, 2015 with reference to the Companies (Management and Administration) Rules, 2014 Companies covered under Chapter XB and XC as per SEBI (ICDR) Regulations, 2009 will be exempted from e-voting provisions, also no such provision is applicable in SME Equity Listing Agreement. Your Company is covered under Chapter XB as it is SME Company and Listed on SME platform of BSE SME. Therefore, Company is not availing e-voting facility to its shareholders.
20. The Notice of the 24th Annual General Meeting of the Company in electronic form, along with the Attendance Slip and Proxy Form would be sent to all members whose email IDs are registered with the Company / Bigshare Services Pvt. Ltd. / Depository Participant(s) for communication purposes. For Members who have not registered their e-mail addresses or have requested for a physical copy of Notice, physical copies of the Notice, along with Attendance Slip and Proxy Form would be sent by a permitted mode. Members may also note that the Notice of the 24th Annual General Meeting and the Annual Report for the financial year 2018-19 will also be available on the Company's website <https://www.shreeshay.com> for download. Even after registering for e-communication, members are entitled to receive such communication in printed form, upon making a request for the same. For any communication, the members may also send requests to the Company's investor email id: info@shreeshay.com
21. Mr. Martinho Ferrao, of M/s. Martinho Ferrao and Associates, Company Secretaries (CoP No. 5676) has been appointed as the Scrutinizer to scrutinize the Ballot voting process in a fair and transparent manner.
22. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of the scrutinizer, by use of Ballot Paper for all those members who are present at the AGM .
23. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a scrutinizer's report of the total votes cast in favor or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
24. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company <https://www.shreeshay.com> immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited, Mumbai.

25. The Shares of the Company are listed at Bombay Stock Exchange, SME platform.

26. The route map showing directions to reach the venue of the AGM is annexed and forms part of the Notice.

By order of the Board

Sd/-

Kishore Patel
Managing Director
DIN: 00990345

Place: Mumbai

Date: 03rd September, 2019

Details of Director Seeking Appointment/ Re-appointment at the Forthcoming Annual General Meeting

Name	Mr. Kishor Danabhai Patel
DIN	08016531
Date of birth	20/01/1963
Qualification	Bachelor's degree in Commerce from Mumbai University
Brief Profile, experience and expertise	He has around 3.5 decades of rich and vast experience in the field of Construction as a Builder & Developer and has completed more than 100 projects and delivered around 5,000 homes in the city of Mumbai.
No. of meetings of the Board attended during the year	Five
Directorships held in other Companies	Rohan Paper Limited DKP Designers And Creators Private Limited Shreeshay Desingners And Creators Pvt Ltd Kailas Designers And Creators Private Limited Chetna Money-Link Finance Private Limited Patel Creators & Constructions Private Limited Dkp Engineers & Constructions Private Limited Patel Builders & Developers Limited Rear Promoters Private Limited Link Promoters Private Limited Divine Kailas Properties Private Limited
Committee Position held in other Companies	None
Shareholding in Shreeshay Engineers Limited as on 31.03.2019	20,40,218
Relationship with other Directors, manager and other Key Managerial Personnel's of the Company	Bhogin Danabhai Patel - Brother Nisha Bhogin Patel - Sister In Law Madhuben Patel - Sister

By order of the Board

Sd/-

Kishore Patel
Managing Director
DIN: 00990345

Place: Mumbai
Date: 03rd September, 2019

Route Map

Directions to reach the venue - IMC Chamber of Commerce and Industry, IMC Building, 3rd Floor, Walchand Centre for Business Training, IMC Marg, Churchgate, Mumbai 20 from Churchgate Station.

